

Jail Marriages

1. Obtain a "Jail Marriages" package, which contains all necessary forms and instructions.
2. Fill out a marriage license application, and take it with you during a normal visit. When you hear your fiancée's name called for the visit, ask one of the deputies to pass the application to your fiancée for him to fill in his information. If you can't visit to fill out the form, you can mail it to your fiancée, but remember that this will probably delay your marriage.
3. Obtain a marriage license.
4. Mail (at least 15 days in advance) a photocopy of the completed license, and a completed inmate marriage application to:
Inmate Marriage Coordinator
Religious & Volunteer Services Office
441 Bauchet Street #1060
Los Angeles, CA 90012
5. The Inmate Marriage Coordinator will send the package to the appropriate facility for approval. Once approval has been granted, The Coordinator will call the applicant to schedule a ceremony.
6. On the day of the scheduled ceremony, the non-inmate applicant must bring one witness and the original wedding license. Both the applicant and the witness must have government issued photo identification.
7. Immediately prior to the ceremony, for one hour, the Chaplain will counsel the prospective bride and groom. This counseling will include the ethical and legal responsibilities of marriage and may include religious or spiritual counsel.
8. During the ceremony, the bride and groom will be separated by glass. There can be no touching or kissing. No rings or any other items may be exchanged.
9. After the ceremony, the Chaplain will sign the marriage license, and the witness must sign. The non-inmate bride/groom must return the original, signed, license to the Los Angeles County Recorder's Office.



Los Angeles County Sheriff's Department

Inmate Marriage Permission Request

I, _____, would like to be married in a ceremony in Los Angeles County Jail, between myself and _____, booking number _____ who is an inmate in your custody.

My address is: _____

My telephone is: _____

My Driver's License number is: _____ Issuing State: _____

My Birth date is: _____

- I would like to bring my own minister to officiate
- I would like to be married by a Jail Chaplain, at no additional cost to me.

Please specify your religious preference: _____

I understand that marriages are allowed inside the Los Angeles County Jail as a convenience for inmates. I must obtain a legal marriage license before my application will be processed. During the ceremony, I will not be allowed to touch, kiss, or exchange rings with my fiancée. As a visitor to a Jail Facility, I am subject to all the jail visiting rules and regulations.

Signature _____ Date _____

OFFICE USE ONLY

Date application received: _____ Received by: _____

Date forwarded for approval: _____ Facility: _____

- Approved
- Denied - Reason: _____

Date: _____ By: _____

Date returned to Religious & Volunteer Services: _____

Date Marriage Scheduled: _____ Time: _____

Chaplain assigned: _____

Instructions

1. This form must be filled in completely.
2. You must attach a photocopy of your valid marriage licence.
3. Sign and date this application.
4. Mail this application and a copy of your marriage license, at least two weeks in advance, to:
Inmate Marriage Coordinator
Religious & Volunteer Services Office
441 Bauchet Street #1060
Los Angeles, CA, 90012
5. Once your application has been approved or denied, the Inmate Marriage Coordinator will contact you to schedule your ceremony (or notify you that your application has been denied).

GETTING A MARRIAGE LICENSE IN LOS ANGELES COUNTY

A marriage license can be issued from one of the following locations if requested 1 hour or more prior to closing, or during hours listed (by law it cannot be issued by mail):

Catalina

Catalina Branch Court, Avalon (310) 510-0026
(Call for an appointment)

Beverly Hills

9355 Burton Way, 1st Floor, Beverly Hills (310) 288-1261
Hrs: 8:30 a.m. - 12:00 p.m., 1:30 p.m. - 3:00 p.m., M-F

Lancaster

1028 W. Avenue J2, Lancaster (661) 945-6446
Hrs: 8:30 a.m. - 3:00 p.m., M-F

LAX Courthouse

11701 S. La Cienega Blvd, 6th Floor, LAX Courthouse (310) 727-6142
Hrs: 8:30 a.m. - 3:00 p.m., M-F

Los Angeles

4716 East Cesar Chavez Avenue, Los Angeles (323) 260-2991
Hrs: 8:30 a.m. - 3:00 p.m., M-F

Compton

7807 S. Compton Avenue, Room 215, Los Angeles (323) 586-6192
Hrs: 8:30 a.m. - 3:00 p.m., M-F

Norwalk

12400 Imperial Highway, Norwalk (562) 462-2137
Hrs: 8:00 a.m. - 4:00 p.m., M-F
The Norwalk Facility is open 8 a.m. - 7 p.m. on the 3rd Thursday of every month.

Van Nuys

14340 West Sylvan Street, Van Nuys (818) 374-7176
Hrs: 8:30 a.m. - 3:00 p.m., M-F

You must present your application to the cashier no later than the hour listed in the above chart to obtain the license on the same day. The processing time is 1 hour. For same day services we recommend that you be at the office by 3 p.m. Applications presented after 4 p.m. are placed on "will-call pick-up" on the next business day. The bride and groom must both appear to pick up the marriage license.

The marriage license is usually processed in two hours after submitting the application. However, the waiting time may vary depending on the workload at the location where you are

requesting your license. We recommend that you visit our offices on Monday through Thursday for faster service.

To obtain a marriage license, which is valid for 90 days, by law both bride and groom must appear to complete the application and pay the required fee, which is \$70 for a regular license and \$70 for a confidential license. Payments can be made in cash or by check or money order. If paying by check, valid identification i.e. driver's license of the signer is required and must be presented at time of request.

Both the bride and groom must be present and produce "Proof of Identity" and age documents, such as a driver's license, passport or alien resident card. Photo and age verification is mandatory. A birth certificate or baptismal record may be presented along with a picture form identification. All documents must be in English. Documents in any other language must be submitted with an English translation by a certified translator.

A marriage license application may also be submitted on-line at:
<https://regrec2.co.la.ca.us/SECURED/MARRIAGE/mrglicense.asp>

A blood test and health certificate are not required to obtain a marriage license.

There is no residence or citizenship status requirement.

Applicants must be unmarried. A previous marriage is valid until the final date of dissolution. Written proof of a divorce or the dissolution of a previous marriage is required, if the event occurred within the last two years or less. If the final dissolution was more than two years, written proof may not be required, but the date of the final dissolution must be provided at the same time the license is requested.

Applicants living together as husband and wife who meet the required conditions may request a confidential marriage license that must be used in Los Angeles County.

Proxy marriages are not legal.

Solemnizing Qualifications:

After you obtain a marriage license, which is valid for 90-days, you may be married by your choice of one of the following persons qualified to perform marriage ceremonies: 1) a priest, minister or rabbi of any religious denomination who is 18 years of age or older; 2) an active or retired Judge, Commissioner, or Assistant Commissioner of a court or record or Justice Court in this State; or 3) by a Deputy Commissioner of Civil Marriages.

Marriage License Application

City Ceremony Will Take Place: _____
 Date of Ceremony: _____

License Type applying for:

- Public – \$70.00 (Record will become public record once recorded)
- Confidential – \$70.00 (Record will be closed, and not opened to public once recorded)
- Other –\$70.00 For Denomination (Buddhist, Muslim, Bahai, etc.)

GROOM'S PERSONAL DATA	BRIDE'S PERSONAL DATA
GROOM'S ID or DL# Exp:	BRIDE'S ID or DL# Exp:
First Name:	First Name:
Middle Name:	Middle Name:
Last Name (Family):	Current Last Name (If Different):
Date of Birth:	Birth Last Name (If Different):
State of Birth:	Date of Birth:
Number of Previous Marriages:	State of Birth:
Last Marriage Ended By (1): <input type="checkbox"/> Death <input type="checkbox"/> Divorce <input type="checkbox"/> Annulment	Number of Previous Marriages:
Date Last Marriage Ended Month/Day/Year:	Last Marriage Ended By (1): <input type="checkbox"/> Death <input type="checkbox"/> Divorce <input type="checkbox"/> Annulment
Job Title:	Date Last Marriage Ended Month/Day/Year:
Type of Business:	Job Title:
Education 1-19 (Total Years Completed):	Type of Business:
Father's Full Name:	Education 1-19 (Total Years Completed):
Father's State of Birth:	Father's Full Name:
Mother's Full Maiden Name:	Father's State of Birth:
Mother's State of Birth:	Mother's Full Maiden Name:
Groom's Address:	Mother's State of Birth:
City: Zip:	Bride's Address:
County	City: Zip:
Mailing Address:	County:
City: Zip:	Mailing Address (If Different):
County:	City: Zip:
Daytime Phone Number:	County:

Please read reverse side



COUNTY OF LOS ANGELES
REGISTRAR-RECORDER/COUNTY CLERK
P.O. BOX 53120, LOS ANGELES, CALIFORNIA 90053-0120 / (562) 462-2137

CONNOR B. McCORMACK
Registrar-Recorder/County Clerk

REQUIREMENTS TO OBTAIN A MARRIAGE LICENSE

1. MARRIAGE LICENSE APPLICATION

To apply for and obtain a marriage license on the same day, **both applicants** must appear **together** at the Office of the Registrar-Recorder/County Clerk in Norwalk or at a district office to complete an application and have it submitted to the cashier no later than 4 p.m. (or 3:30 p.m. at District Offices). The processing time to complete the license is 1 hour. For same day service we recommend that you be at the office by 3 p.m. When applications are submitted after 4 p.m. at Norwalk or 3:30 p.m. at the District Offices, the couple may pick up the license together on the following business day.

2. PROOF OF AGE

A valid California I.D., driver's license, passport or alien resident card must be presented as proof of age. A certified birth certificate or baptismal record and a picture form of identification issued by a government agency will also be accepted for that purpose. Documents must be in English. If the document is in another language, it must be accompanied by a certified English translation. Documentation which has expired is not acceptable.

Anyone under 18 must also provide a notarized parent or guardian consent statement and a Superior Court Order granting the minor permission to marry. Please call this office for more information about these requirements (562) 462-2137.

3. All persons previously married must present a **copy of divorce/annulment papers** if the event occurred within two years or less.

4. MARRIAGE LICENSE REQUIREMENTS

- A. Regular Marriage License Fee: \$70
A marriage license is valid for 90 days from the date it was obtained. The marriage license can be used only within the State of California.
- B. Confidential Marriage License Fee: \$70
Couple (not minors) must be living together as man and wife. **A Confidential Marriage License is valid for 90 days and must be used in the county where it is issued.** A confidential marriage license is not a public record. Information pertaining to the facts of marriage can be obtained by the couple or by court order.

5. CIVIL CEREMONY Fee: \$25

Civil marriage ceremonies are performed at the Norwalk Office Monday through Friday (except holidays) **by appointment only**. The Beverly Hills district office will schedule a ceremony on Thursday's **by appointment only**. The East Los Angeles, Florence-Firestone, LAX Airport and Van Nuys District Offices will schedule on Fridays by appointment only. **You must bring your own witness for the ceremony.** Please contact each office at the number listed below to schedule an appointment.

6. LOCATIONS WHERE A MARRIAGE LICENSE CAN BE OBTAINED

NORWALK
12400 Imperial Highway, Room 1002
Office Hours: 8:00 a.m. – 5:00 p.m.
(562) 462-2137

LOS ANGELES
4716 E. Cesar E. Chavez Ave. (Formerly Brooklyn Ave.)
Office Hours: 8:30 a.m. – 4:30 p.m.
(323) 260-2991

LANCASTER
335 A East Avenue K-6
Office Hours: 8:00 a.m. – 4:30 p.m.
(661) 723-4494

CATALINA BRANCH COURT (By Appointment Only)
Avalon, CA 90704
Office Hours: 8:00 a.m. – 4:30 p.m. Monday – Thursday
(310) 510-0026

BEVERLY HILLS
9355 Burton Way, 1st Floor
Office Hours: 8:30 a.m. – 4:00 p.m.
(310) 288-1261

VAN NUYS
14340 West Sylvan Street
Office Hours: 8:30 a.m. – 4:30 p.m.
(818) 374-7176

LAX AIRPORT
11701 S. La Cienega Blvd., 6th Floor
Office Hours: 8:30 a.m. – 4:30 p.m.
(310) 727-6142

FLORENCE FIRESTONE
7807 S. Compton Ave., Rm. 215
Office Hours: 8:30 a.m. – 4:30 p.m.
(323) 586-6192