



# *Los Angeles County* **Sheriff's Department**

## **Frequently Asked Questions**

Are you currently testing and hiring?

How do I apply for any of the listed job opening(s)?

What examinations are part of the Law Enforcement Job Family (LEJF)?

What are the selection requirements for Deputy Sheriff Trainee (DST) etc. ?

What does the Law Enforcement Job Family written test consist of and what should I study?

When will I receive my results for the written test?

Whom do I contact if I did not receive my written test results?

How long are the test results valid?

If I take the exam and fail, may I reapply?

May I be provided with my written test score?

Do you accept another agency's test results in lieu of the Deputy Sheriff Trainee examination?

Is the written test a California POST exam/PELLET B?

What is Dual Track Career Path?

I'm currently on active duty in the military. When should I start the hiring process?

When will temporarily closed/suspended position(s) reopen?

Whom do I contact to update my personal information/profile?

I have not heard anything in a while in regards to my application status. Should I reapply?

I was told to reapply. What do I do after I reapply?

I am having trouble logging into my account. How can I retrieve my password?

The Job Specific Questionnaire (JSQ) link is not working, what should I do?

May I apply for more than one position at the same time?

What is the Los Angeles County Sheriff's Department's hiring process for Deputy Sheriff Trainee?

What is the average hiring time?

Is there a program for applicants who reside outside of California?

Whom may I contact for more information?

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### **Are you currently testing and hiring?**

Yes, we are currently testing and hiring. For a list of all the open law enforcement positions, please visit the LASD [Sworn Examinations Unit's Peace Officer and Civilian Career Opportunities](#) web page.

[return to the top](#)

### **How do I apply for any of the listed job opening(s)?**

Please visit the LASD [Sworn Examinations Unit's Peace Officer and Civilian Career Opportunities](#) web page and review the job bulletin (job description) for all the open law enforcement positions. If you are interested and meet the selection requirements for any position(s), you are welcome to submit an online application by clicking on the tab on top or at the bottom of the job bulletin titled “*Apply to Job*”.

Complete the employment application and job specific questionnaire (JSQ). Once the application process is complete and if you are successful in passing the JSQ, you will be scheduled for a test administration. All correspondence is conducted via e-mail.

**NOTE:** The system is not accessible from mobile devices (e.g., cellular phones, tablet computers, etc.) and is only compatible with the Internet Explorer web browser. If you experience difficulties with the online application, click on the “*for technical help, click here*” link located on the [Employment Application Log-in Page](#). Your inquiries will go directly to the system engineers.

[return to the top](#)

### **What examinations are part of the Law Enforcement Job Family (LEJF)?**

1. Deputy Sheriff Trainee (DST)
2. Deputy Sheriff Trainee – P.O.S.T. Trained (DST POST)
3. Deputy Sheriff – Lateral (DS-Lateral)
4. Custody Assistant (CA)
5. Security Officer (SO)
6. Security Assistant (SA)

[return to the top](#)

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**What are the selection requirements for Deputy Sheriff Trainee (DST), Deputy Sheriff Trainee – P.O.S.T. Trained (DST POST), Deputy Sheriff – Lateral (DS-Lateral), Custody Assistant (CA), Security Officer (SO), or Security Assistant (SA)?**

- Deputy Sheriff Trainee (DST)?

- ✓ 19 ½ years of age **at the time of filing** and 20 years of age at the time of appointment
- ✓ U.S. Citizen or a permanent resident alien **who is eligible for and has applied for citizenship**
- ✓ U.S. High School graduate or G.E.D., CHSPE, or higher
- ✓ valid California Class “C” driver license or higher at the time of filing for **California applicants. Out-of-State applicants must have a valid license from the state in which they reside at the time of filing and will be required to obtain a California Class “C” or above driver license, at the time of hire.**
- ✓ applicants must have no felony convictions nor be on probation; misdemeanors may be disqualifying, depending on the number, type of violation, and date of the violation
- ✓ good general physical condition
- ✓ 20/70 uncorrected vision, corrected to at least 20/30

For more information, see [DST Job Bulletin](#)

- Deputy Sheriff Trainee - P.O.S.T. Trained (DST-POST)?

\*\*\*\*\* This examination is currently suspended. Please check back periodically. \*\*\*\*\*

- ✓ 19 ½ years of age **at the time of filing** and 20 years of age at the time of appointment
- ✓ U.S. Citizen or a permanent resident alien **who is eligible for and has applied for citizenship**
- ✓ valid Basic, Intermediate, or Advanced P.O.S.T. certificate(s) or waiver from the California Commission on Peace Officer Standards and Training (P.O.S.T) or a

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Certificate of Completion from a California P.O.S.T-Certified Basic Training Academy **at the time of filing**

- ✓ valid California Class “C” driver license or higher at the time of filing for **California applicants. Out-of-State applicants must have a valid license from the state in which they reside at the time of filing and will be required to obtain a California Class “C” or above driver license, at the time of hire.**
- ✓ applicants must have no felony convictions nor be on probation; misdemeanors may be disqualifying, depending on the number, type of violation, and date of the violation
- ✓ good general physical condition
- ✓ 20/70 uncorrected vision, corrected to at least 20/30

For more information, see the [DST-P.O.S.T Job Bulletin](#)

- Deputy Sheriff – Lateral (DS-Lateral)?

- ✓ **currently employed** as full-time peace officer in a California Peace Officer Standards and Training (P.O.S.T) certified law enforcement agency **with** two years of continuous paid peace officer experience **at the time of filing**
- ✓ U.S. Citizen or a permanent resident alien **who is eligible for and has applied for citizenship**
- ✓ valid Basic, Intermediate, or Advanced P.O.S.T. certificate(s) from the California Commission on P.O.S.T or a Certificate of Completion from a California P.O.S.T-Certified Basic Training Academy **at the time of filing**
- ✓ valid California Class “C” driver license **at the time of filing**
- ✓ applicants must have no felony convictions nor be on probation; misdemeanors may be disqualifying, depending on the number, type of violation, and date of the violation
- ✓ good general physical condition

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✓ 20/70 uncorrected vision, corrected to at least 20/30

For more information, see the [DS-Lateral Job Bulletin](#).

- Custody Assistant (CA)?

\*\*\*\*\* This examination is currently suspended. Please check back periodically. \*\*\*\*\*

✓ 17 ½ years of age **at the time of filing**

✓ High School graduate or G.E.D., CHSPE, or higher

✓ valid California Class “C” driver license **at the time of filing**

- Security Officer (SO)?

\*\*\*\*\* This examination is currently suspended. Please check back periodically. \*\*\*\*\*

✓ 18 years of age **at the time of filing**

✓ High School graduate or G.E.D., TASC, HiSET, CHSPE, or higher

✓ valid California Class “C” driver license **at the time of filing**

- Security Assistant (SA)?

\*\*\*\*\* This examination is currently suspended. Please check back periodically. \*\*\*\*\*

✓ 18 years of age **at the time of filing**

✓ High School graduate or G.E.D., CHSPE, or higher

✓ valid California Class “C” driver license **at the time of filing**

- Law Enforcement Technician (LET)?

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✓ two years’ **paid** experience working for a public safety agency\* performing law enforcement-related services and support duties **OR**

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- ✓ completion of 30 semester or 45 quarter units from an accredited college or university\*\*
- ✓ valid California Class “C” driver license at time of filing

\*Public safety agencies include departments such as sheriff, police, military police, college or university police, and fire.

\*\*In order to receive credit for any college course work or Associates, Bachelors, or Masters degree, applicants must include a legible copy of the official transcripts or diploma, or an official letter from an accredited institution that shows the date of graduation, along with their application **at the time of filing**.

[return to the top](#)

### **What does the Law Enforcement Job Family written test consist of and what should I study?**

The written test consists of seven sections:

1. Vocabulary
2. Reading Comprehension
3. Writing Clarity
4. Spelling
5. Grammar
6. Deductive and Inductive Reasoning
7. Data Interpretation

There are websites available that have sample or practice tests to help in the preparation of this test. They are only guides and do not guarantee success in the test. These sample tests are located at the following websites:

- The Los Angeles County Sheriff’s Department website.  
<http://shq.lasdnews.net/content/uoaper/LawEnfmtJobFamilyStudyGuide.pdf>
- The Los Angeles County Department of Human Resources website,  
<http://dhrdcap.co.la.ca.us/olt/index.cfm?fuseaction=general.showPrintables>
- The Peace Officer Standards and Training (POST) Commission website,  
<http://lib.post.ca.gov/Publications/poWrittenPracticeTest.pdf>

You may also find study materials/literature at the public library or local bookstores on entry-level law enforcement employment tests.

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[return to the top](#)

**When will I receive my results for the written test?**

The test results for LEJF positions are provided to applicants immediately following the test administration, unless instructed otherwise by the proctor. The test results for Law Enforcement Technician will be sent via U.S. mail four to six weeks after the test, unless instructed otherwise by the proctor.

[return to the top](#)

**Whom do I contact if I did not receive my written test results?**

Please contact the Sworn Examinations Unit by e-mail, at [swornexamsentrylevel@lasd.org](mailto:swornexamsentrylevel@lasd.org), or phone (323) 981-5800.

[return to the top](#)

**How long are the test results valid?**

**DST, DST-POST TRAINED, DS-LATERAL**

Test results are valid for eighteen (18) months from the date of the test for candidates who applied and tested under DST job bulletins # 281 and #305, unless they were disqualified from the background process.

Test results are valid for twelve (12) months from the date of the test for candidates who applied and tested under DST job bulletin #154, unless they were disqualified from the background process.

**CA**

Test results are valid for twelve (12) months from the date of the test.

**SO**

Test results are valid for eighteen (18) months from the date of the test for candidates who applied and tested under SO job bulletin #308, unless they were disqualified from the background process.

**SA**

Test results are valid for twelve (12) months from the date of the test.

**LET**

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Test results are valid for twenty-four (24) months from the date of the test for candidates who apply and test for the LET examination, unless they were disqualified from the background process.

For more information, please refer to the *Eligibility Information* section of the respective job bulletin(s).

[return to the top](#)

***If I take the exam and fail, may I reapply?***

For LEJF bulletins opened after August 5, 2014, candidates may reapply twelve (12) months *after* the date of the failed test. For more information, please see the *Reapply Procedure* section of the respective job bulletin.

Candidates may reapply for the Law Enforcement Technician (LET), six (6) months *after* the date of the failed test.

For more information, please refer to the *Eligibility Information* section of the respective job bulletin(s).

**Important notice: candidates may retake a test only if the respective job bulletin is open.**

***May I be provided with my written test score?***

No, the written test is a qualifying test; therefore, you will only be informed if you passed or failed the test.

[return to the top](#)

***Do you accept another agency's test results in lieu of the Deputy Sheriff Trainee examination?***

No. We do not accept outside agency test scores. Candidates must complete the Los Angeles County Sheriff's Department's assessments.

[return to the top](#)

***Is the written test a California POST exam/PELLET B?***

No. The Los Angeles County Sheriff's Department has its own written test.

[return to the top](#)



### **What is Dual Track Career Path?**

The Dual Track allows sworn personnel to select, remain, and promote within their career path of choice: Custody, Patrol, or both. This program was developed by the Los Angeles County Sheriff's Department to enhance continuity, stability, and accountability in the Los Angeles County correctional system and patrol-related functions.

[return to the top](#)

### **I'm currently on active duty in the military. When should I start the hiring process?**

We recommend that you begin the process when you have approximately six (6) months or less left on your enlistment time of service.

[return to the top](#)

### **When will temporarily closed/suspended position(s) reopen?**

There is no expected timeframe. Please visit our [website](#) periodically to check the status of the positions of your interest.

[return to the top](#)

### **Whom do I contact to update my personal information/profile?**

You will need to e-mail your personal information changes, including any applicable documentation, to the Sworn Examinations Unit at [swornexamsentrylevel@lasd.org](mailto:swornexamsentrylevel@lasd.org). You will also need to update your information in the L.A. County online application system by logging into your profile at <http://hr.lacounty.gov/wps/portal/dhr>.

[return to the top](#)

### **I have not heard anything in a while in regards to my application status. Should I reapply?**

No. Please contact the Sworn Examinations Unit at (323) 981-5800 prior to reapplying. Continuously reapplying for any of the Law Enforcement Job Family examination will override the existing application information, causing a delay in the processing of the application.

[return to the top](#)

### **I was told to reapply. What do I do after I reapply?**

Contact the Sworn Examinations Unit at (323) 981-5800 two business days after you completed your application to update your status.

[return to the top](#)

***I am having trouble logging into my account. How can I retrieve my password?***

You may use the “Forgot My Password” feature on the [Employment Application Log- in Page](#) to reset your password. Once there, you will be prompted to type your e-mail address. The system will send you an email with instructions on how to reset your password.

[return to the top](#)

***The Job Specific Questionnaire (JSQ) link is not working, what should I do?***

First, make sure you are completing your application using a personal computer and **Internet Explorer**. The system is not accessible from mobile devices (e.g., cellular phones, tablet computers, etc.). Once you have submitted your application you will receive a system generated e-mail with a link to the JSQ. If you have successfully completed your application you may disregard the email. Should you need additional information, please contact the Sworn Examinations Unit at (323) 981-5800.

[return to the top](#)

***May I apply for more than one position at the same time?***

Yes. You may apply for more than one position at the same time as long as you meet the selection requirements for each of the positions.

[return to the top](#)

***What is the Los Angeles County Sheriff's Department's hiring process for Deputy Sheriff Trainee?***

1. Complete and pass the Job Specific Questionnaire
2. Written test
3. Validated Physical Ability Test
4. P.O.S.T. mandated structured interview
5. Background investigation  
Medical test and psychological evaluation

[return to the top](#)

***What is the average hiring time?***

A quality candidate who remains actively engaged in the process, submits all necessary documentation in a timely matter, and keeps scheduled appointments, is expected to complete the process within eight months.

[return to the top](#)

**Is there a program for applicants who reside outside of California?**

Yes, there is an Out-of-State program available for DST applicants only. Once you have completed the application and JSQ, please contact the Sworn Examinations Unit either by e-mail at, [swornexamsentrylevel@lasd.org](mailto:swornexamsentrylevel@lasd.org) or by phone, at (323) 981-5800, to request to be placed on the Out-of-State program. Once a test date is available, you will be notified via e-mail.

The Los Angeles County Sheriff's Department's Out-of-State program enables you to complete the first six components of the DST hiring process in four days. These components are: (1) written test, (2) Validated Physical Ability Test (VPAT), (3) P.O.S.T. mandated structured interview, (4) background interview, (5) fingerprinting, and (6) polygraph. Your ability to complete all six components is contingent upon you passing the written test, VPAT, structured interview, and background interview.

If you successfully pass the written test, you will proceed to the VPAT. Once you successfully complete the VPAT, you will be assigned to a background investigator who will conduct an interview and review your completed Personal and Work History package, and all other required documents. Fingerprinting and polygraph examination will follow after successful completion of the background interview.

LASD does not reimburse candidates for expenses incurred while participating in the Out-of-State program. Should you choose to participate in this program, you will be responsible for all related expenses.

[return to the top](#)

**Whom may I contact for more information?**

Topic	Unit	Contact Information
Application, JSQ, and written test status	Sworn Examinations Unit	<b>Telephone:</b> (323) 981-5800 <b>e-mail:</b> <a href="mailto:swornexamsentrylevel@lasd.org">swornexamsentrylevel@lasd.org</a>
Background status for CA, DST, DST-POST and DS-Lateral	Backgrounds Unit	<b>Telephone:</b> (323) 981-5860
Background status for LET, SA and SO	Civilian Backgrounds Unit	<b>Telephone:</b> (626) 258-3042 or (626) 258-3041

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Validated Physical Ability Test (VPAT)	Recruitment Unit	<b>Telephone:</b> 1-800-A-DEPUTY (800) 233-7889
Specific information about the different jobs and career opportunities within LASD	Recruitment Unit	<b>Telephone:</b> 1-800-A-DEPUTY (800) 233-7889 <a href="http://careers.lasd.org">http://careers.lasd.org</a>

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