# **VOLUME 7** - CHAPTER 3

# **MISCELLANEOUS INFORMATION**

# 7-03/010.00 CONTRACT CITY OFFICES

# **AGOURA HILLS**

30101 Agoura Court

#102

91301

#### **ARTESIA**

18747 Clarkdale Avenue

90701

# AVALON

209 Metropole Avenue

P.O. Box 707

90704

#### **BELLFLOWER**

16600 Civic Center Drive

90706

#### BRADBURY

600 Winston Avenue

91010

#### **CALABASAS**

26135 Mureau Road, Suite 200

91302-3172

#### **CARSON**

701 East Carson Street

P.O. Box 6234

90749

#### **CERRITOS**

181255 South Bloomfield Avenue

90701

P.O. Box 3130

90703

# COMMERCE

2535 Commerce Way P.O. Box 1007 90040

#### COMPTON

301 S. Willowbrook Avenue 90220

#### CUDAHY

5220 Santa Ana Street 90201

#### DIAMOND BAR

21660 East Copley Drive Suite 100 91765

#### **DUARTE**

1600 East Huntington Drive 91010

#### **HAWAIIAN GARDENS**

5130 Clark Avenue 90712

# HIDDEN HILLS

6165 Spring Valley Road 91302

#### INDUSTRY, CITY OF

15651 East Stafford Street P.O. Box 3366 91744

#### LA CANADA/FLINTRIDGE

1327 Foothill Boulevard 91011

#### LA HABRA HEIGHTS

1245 North Hacienda Boulevard 90631

#### LAKEWOOD

5050 North Clark Avenue 90714 P.O. Box 158

#### 90712

#### LA MIRADA

13700 La Mirada Boulevard 90638

#### LANCASTER

44933 North Fern Avenue 93534

#### LA PUENTE

15900 East Main Street 91744

#### LAWNDALE

14717 Burin Avenue P.O. Box 98 90260

#### LOMITA

24300 Narbonne Avenue P.O. Box 339 90717

#### LYNWOOD

11330 Bullis Road 90262

#### MALIBU

23555 Civic Center Way 90265

# **MAYWOOD**

5019 E. Third Street 90022

#### NORWALK

12700 Norwalk Boulevard P.O. Box 1030 90650

#### **PALMDALE**

38300 North Sierra Highway 93550

# **PARAMOUNT**

16400 Colorado Avenue 90723

#### PICO RIVERA

6615 South Passons Boulevard P.O. Box 1016 90660

#### RANCHO PALOS VERDES

30940 Hawthorne Boulevard 90274

#### **ROLLING HILLS**

2 Portuguese Bend Road 90274

# **ROLLING HILLS ESTATES**

4045 Palos Verdes Drive North 90274

#### ROSEMEAD

8838 East Valley Boulevard 91770

#### SAN DIMAS

245 East Bonita Avenue P.O. Box 307 91773

#### SANTA CLARITA

23920 West Valencia Boulevard 91355

#### SOUTH EL MONTE

1415 North Santa Anita Avenue 91733

# TEMPLE CITY

9701 Las Tunas Drive P.O. Box 668 91780

#### WALNUT

21201 La Puente Road 91789 WEST HOLLYWOOD 8300 Santa Monica Boulevard 90069

WESTLAKE VILLAGE 4373 Park Terrace Drive 91361

# 7-03/015.00 POST CERTIFICATE REQUIREMENTS

# **Basic Certificate**

- one year as full time, paid peace officer; and
- a minimum of 400 hours of POST approved academy training.

# Intermediate and Advanced Certificates

Any combination of experience, training points and education points, as listed in the following table, is required to obtain an intermediate or advanced certificate.

YRS OF SVC	+	TRAINING POINTS	+	EDUCATION POINTS	=	CERTIFICATE
2		Basic POST Course		BA or BS Degree		Intermediate
4		Basic POST Course		AA Degree		Intermediate
4		45		45		Intermediate
6		30		30		Intermediate
8		15		15		Intermediate
-		-		-		Intermediate
4		Basic POST Course		Masters Degree		Advanced
6		Basic POST Course		BA or BS Degree		Advanced
9		Basic POST Course		AA Degree		Advanced
9		45		45		Advanced
12		30		30		Advanced

# **Training Points**

Twenty classroom hours of academy or in-service training approved by the Commission will equal one training point.

# **ACADEMY TRAINING POINTS**

3-4 196 9.8 5 244 12.2	WEEKS	HOURS	POINTS

7	320	16
8	392	19.6
9	444	22.2
10	496	24.8
11	548	27.4
12	600	30
14	690	34.5
16	820	41
20	882	44.1
24	960	48
26	1,176	58.8

"Training points" are acquired through hours attended in the basic academy and in-service/advanced training courses, i.e., 20 hours of training is equal to one training point. "Education points" are college units acquired independently of credits received during the basic academy. Each college unit is equal to one education point. Training points shall not be substituted for college units/education points.

#### **Education Points**

Education points are credited on the basis of one semester unit being equal to one education point and one quarter unit shall equal two-thirds of an education point. College credit may be counted for either training points or education points, whichever is to the advantage of the applicant.

#### Supervisory Certificate

- possess or be eligible to possess an intermediate certificate;
- not less than 60 college semester units from an accredited college or an AA Degree;
- successful completion of the supervisory course or its equivalent; and
- at least two years' experience in a supervisory position at the rank of Sergeant or above.

Information regarding equivalency requirements for the supervisory course may be obtained by contacting the Advanced Training Bureau.

# Management Certificate

- hold or be eligible to hold an Advanced Certificate;
- at least two years' experience in a management position at the rank of Lieutenant or above;
- not less than 60 units from an accredited college or an AA, BA or BS degree; and
- successful completion of the middle management course or its equivalent.

Information regarding equivalency requirements for the middle management course may

be obtained by contacting the Advanced Training Bureau.

# POST Public Safety Dispatcher Certificate

- one year full time, paid status as one of the following positions:
  - Station Desk Operations Trainee;
  - Station Desk Operations Assistant;
  - o Communications Operator I;
  - o Communications Operator II; or
  - o Supervising Communications Operator.
- successful completion of the POST basic complaint dispatcher course or a passing score in the POST equivalency examination.

Information regarding eligibility requirements for the certificate may be obtained by contacting the Training Bureau.

# 7-03/020.00 MISDEMEANORS CONSTITUTING A PRIOR

#### Penal Code:

311.2	Sales or distribution of obscene matter,
311.3	Sexual exploitation of a child by reproducing picture,
311.4	Employing a minor to sell or distribute obscene matter,
311.5	Advertising or promoting the sale of obscene matter,
311.6	Participating in or managing obscene live conduct before an audience,
311.7	Requiring receipt of obscene matter as condition of sale of other papers,
	etc.,
313.1	Distributing harmful matter to a minor,
314.1	Lewd or obscene conduct; indecent exposure,
337.2	Touting,
374b	Dumping offensive matter,
374b.5	Littering on public or private property,
415.5	Disturbing the peace of a state college or university,
476a	Writing a check on insufficient funds,
488	Petty theft,
502.7	Fraudulently obtaining telephone or telegraph service,
626.2	Entering a state college or university after written notice of suspension or dismissal,
626.4	Entering a state college or university after receiving written notice of suspension or dismissal,
626.6	Entering a campus for the purpose of disrupting the peace within 72 hours after being directed to leave,
626.8	Disruptive entry or entry by a sex offender onto school grounds,
626.9	Bringing a firearm onto a school campus.

626.10 647(b) 647a 647b 654.1 12025 12304	Bringing dirks, daggers, knives, or razors onto school grounds, Prostitution, Annoying students under the age of 18, Annoying adults at adult school, Selling transportation on an individual basis without proper permits, Carrying concealed firearms, Selling, possessing, or offering for sale fixed ammunition of caliber greater than .60.		
7-03/030.00	DEPARTMENTAL FEE SCHEDULE		
CONCEALE	D WEAPON LICENSE (12050 P.C.)		
New	Permit		
	epartment of Justice fee\$ 73.00 each epartment processing fee\$ 109.00 each		
Rene	<u>wal</u>		
	epartment of Justice fee\$ 25.00 each epartment processing fee\$ 29.00 each		
COUNTY LI	<u>CENSE</u>		
<u>Licen</u>	<u>ses</u>		
*	License fee includes the following charges; \$2.00 Photo, \$14.00 LASD Rolling Fee, \$29.00 Record Search, plus a \$32.00 D.O.J. Fee.		
<u>FINGERPRI</u>	NTS (Ordinance No. 4099, Section 314.2)		
• Fi	ngerprint Rolling Fees		
*	D.O.J. and F.B.I. fees are contingent upon the billing codes provided on the Livescan application form.		
PHOTOGRAPHS (Ordinance No. 4099, Section 314)			
• Bo	ooking Photograph\$ 13.00		
• BI	ack and white photographs  o Up to 4" x 6" \$ 10.25 each		

- o Enlargements 8" x 10" or larger \$ 10.50 each
- Color photographs
  - o Up to 5" x 7" ......\$ 10.25 each
  - o Enlargements 8" x 8", 8" x 10".....\$ 10.50 each
- All Orders- an additional \$1.00 will be charged for postage and handling.

# RECORD AND PROCESSING FEE

Destruction of public records by court order at the request of a citizen. Fee charged a citizen by court varies and is distributed among various agencies.

#### REPORTS (COPIES) (Ordinance No. 4099, Section 310)

•	Traffic accident reports	\$ 12.00 each
•	Incident report - Victim only	\$ 0.75 each
•	Per each page	\$ 0.03
•	Warrant search	\$ 10.00
•	Certification	\$ 7.00
•	Clearance letters	\$ 42.00
•	Incarceration Letter (with booking #)	\$ 13.00
•	Incarceration Letter (without booking #)	\$ 42.00
•	Los Angeles Sheriff's Department Record Check	\$ 29.00
	<ul> <li>Extended Record Search (per hour)</li> </ul>	\$ 22.50
	*Arrest/Booking information is for Sheriff's records	only
	o Purge letter	\$ 13.00

# 7-03/040.00 COURT SERVICES DIVISION, BRANCH OFFICES - SERVICE AREA

# CENTRAL BUREAU

#### Criminal Courts Area

Clara Shortridge Foltz Criminal Justice Center 211 West Temple Street Los Angeles 90012

#### Metropolitan Area

Metropolitan Court 945 South Hill Street Los Angeles 90007

Civil Court West Court 600 South Commonwealth Los Angeles 90005

Stanley Mosk (CCH) Court 111 North Hill Street Room 628 Los Angeles 90012

Hollywood Court 5925 Hollywood Boulevard Hollywood 90028

Central Arraignment Courts 429 Bauchet Street Los Angeles 90012

East Los Angeles County 214 South Fetterly Avenue East Los Angeles 90022

#### Pasadena Area

Pasadena Court House 300 East Walnut Street Pasadena 91101

Eastlake Juvenile Court 1601 Eastlake Avenue Los Angeles 90031

Edelman Children's Court 201 Centre Plaza Drive Monterey Park 91754

Glendale Court 600 East Broadway Glendale 91205

Burbank Court 300 East Olive Street Burbank 91502

Mental Health, Department 95 1150 North San Fernando Road Los Angeles 90065

#### Compton Area

Compton Court 200 West Compton Boulevard Compton 90220

Huntington Park 6548 Miles Avenue Huntington Park 90255

#### Norwalk Area

Norwalk Court 12720 Norwalk Boulevard Norwalk 90650

Downey Court 7500 East Imperial Avenue Downey 90241

Los Padrinos Juvenile Court 7281 East Quill Drive Downey 90242

Bellflower Court 10025 East Flower Street Bellflower 90706

#### Pomona Area

Pomona North Court 350 West Mission Boulevard Pomona 91766

Pomona South Court 400 Civic Center Plaza Pomona 91766

West Covina Court 1427 West Covina Parkway West Covina 91790

Alhambra Court 150 West Commonwealth Avenue Alhambra, CA 91801

El Monte Court

# 1234 East Valley Boulevard El Monte 91731

# Long Beach Area

Governor George Deukmejian Court Long Beach Court / Avalon Court 415 West Ocean Boulevard #202 Long Beach 90802

Torrance Court 825 Maple Avenue Torrance 90503

# Airport Area

Airport Court 11707 South La Cienega Boulevard Los Angeles 90045

Beverly Hills Court 9355 Burton Way Beverly Hills 90210

Santa Monica Court 1725 Main Street Santa Monica 90401

Inglewood Court 1 Regent Street Inglewood 90301

Inglewood Juvenile Court 110 East Regent Street Inglewood 90301

#### Valley Area

Michael D. Antonovich Court Antelope Valley Court 42011 4<sup>th</sup> Street West Lancaster 93534

Alfred J MC Courtney Juvenile Justice Center (JJC) Lancaster Court 1040 West Avenue J, #115

#### Lancaster 93534

Santa Clarita (Valencia) Court 23747 West Valencia Boulevard Valencia 91355

San Fernando (North Valley) Court 900 Third Street San Fernando 91340

Sylmar Juvenile Court 16350 Filbert Street Sylmar 91342

# Van Nuys Area

Van Nuys West Court 14400 Erwin Street Mall Van Nuys 91401

Van Nuys East Court 6230 Sylmar Avenue Van Nuys 91401

Chatsworth Court 9425 Penfield Avenue Chatsworth 91311