



Geroy D. Baca, Sheriff

County of Los Angeles Sheriff's Department Headquarters

4700 Ramona Boulevard
Monterey Park, California 91754-2169



September 18, 2009

BULLETIN NUMBER 3 REQUEST FOR PROPOSALS VENDING MACHINE SERVICES – INMATES ONLY BID NUMBER 344-SH-2009

INTRODUCTION

This Bulletin Number 3 is being issued to amend the Request For Proposals (RFP) Timetable and the Mandatory Proposers Conference, Mandatory Custody Facilities Site Visit as shown below in bold.

Change to the RFP Timetable

- ◆ Release of RFPJuly 24, 2009
- ◆ Request for a Solicitation Requirements Review Due
by 10:00 a.m. Pacific Standard Time (Pacific Time)August 7, 2009
- ◆ Written Questions Due by 3:00 p.m. (Pacific Time)..... **September 30, 2009**
- ◆ Last Day to Confirm Attendance to the Mandatory Proposers Conference and
Mandatory Custody Facilities Site Visit..... **September 24, 2009**
- ◆ Mandatory Proposers Conference and Mandatory Custody Facilities Site Visit
(Two Days) **October 5-6, 2009**
- ◆ **Additional Questions due by 3:00 p.m. (Pacific Time) October 9, 2009**
- ◆ Questions and Answers Released **October 20, 2009**
- ◆ Proposals due by 3:00 p.m. (Pacific Time) **November 3, 2009**

MANDATORY PROPOSERS CONFERENCE AND MANDATORY CUSTODY FACILITIES SITE VISIT

A two-day **Mandatory** Proposers Conference will be held to discuss the RFP and to provide a **Mandatory** Custody Facilities Site Visit. **All potential Proposers must attend this conference and site visit in its entirety in order to participate in the proposal submission process. The Mandatory Proposers Conference and Mandatory Custody Facilities Site Visit is scheduled as follows:**

A Tradition of Service Since 1850

Date: October 5, 2009
Time: 7:00 a.m. – 5:00 p.m.
Address: Los Angeles County Sheriff's Department
Twin Towers Correctional Facility
450 Bauchet Street
Los Angeles, California 90012

Date: October 6, 2009
Time: 7:00 a.m. – 5:00 p.m.
Address: Will be provided on October 5, 2009

Please contact **BOTH Irma Santana** [isantana@lasd.org or fax number (323) 415-6321] and **Amy Wang** [acwang@lasd.org or fax number (323) 415-1031] to RSVP and confirm attendance by **September 24, 2009**. Also, include a completed **Security Clearance form (attached)** for each person with your RSVP.

Note: Proposers should arrive on time and bring a copy of the RFP. Late arrivals may not be admitted to the conference. **Please bring valid photo identification.**
Reminder - this is a custody facility, no weapons or contraband allowed.

Refer to Section 2.6 of the RFP for more detailed information on the Mandatory Proposers Conference and Mandatory Custody Facilities Site Visit.

Sincerely,

LEROY D. BACA, SHERIFF


Teri L. Wilhelm, Director
Fiscal Administration

Vending Machine Services - Inmates Only

RFP NO.: 344-SH-2009

Mandatory Proposers Conference and Mandatory Facilities Site Visit

Security Clearance Application

PLEASE READ BEFORE FILLING OUT THIS APPLICATION

All applicants will be denied for any of the following reasons:

- Applicant has been incarcerated at any Federal, State or County Jail or Prison within the last five years.
- Applicant has been convicted of a felony.
- Applicant has been convicted of a sex crime.
- Applicant has been convicted of a weapons violation.
- Applicant is currently on probation or parole.
- Applicant has a relative in a Los Angeles County Jail Facility.
- Applicant has outstanding warrants.
- Applicant has no valid ID.

All information will be verified by a criminal background check. If the application is denied, only the applicant will be afforded a reason as to why he/she was denied clearance.

Name:		
Address:		City:
Sex:	Race:	DOB: - -
Home Phone: () -		Work Phone: () -
CDL /ID #:		Soc. Sec. #: - -
What Facility: MCJ, TTCF, CRDF, MIRA LOMA, PDC	Date of visit: 10/05/09 and 10/06/09	Time: 0700 to 1700 hours both days
Purpose of visit: Mandatory Proposers Conference and Mandatory Facilities Site Visit for RFP NO.: 344-SH-2009, Vending Machine Services - Inmates Only		
Unit requesting clearance:		Date:
Person requesting clearance:		

Background Conducted by:	Date:	pass	fail
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