

Proposers Conference Agenda

Subject	Automated Civil Enforcement Service (ACES) RFP	Run Dates	July 21, 2011
Facilitator	Marcelle Murr [memurr@lasd.org]	Time: Start	2:00 p.m.
Location	Court Services Division Headquarters 1000 S. Fremont Bldg. A-9 East, Alhambra. 5 th floor	Time: End	Approx. 5:00 p.m.
Attendees: Required	All ACES Proposers, County's ACES project team members		
Attendees: Optional	Court Services personnel, PMO, CIO, County Counsel, LASD Contracts Unit		

Outline		
	Topic	Presenter
1.	Welcome	Marcelle Murr/Sam Saad
2.	Introductions <ul style="list-style-type: none"> • County personnel and ACES project team members • Proposer personnel: name, title, company name 	
3.	Overview of RFP documents, proposal requirements, and contracting process	Marcelle Murr
4.	Overview of Sheriff's Civil Management Unit <ul style="list-style-type: none"> • business functions and organization • branch offices [with a few photos to show the users' physical environment at CMU branches, and a map to show locations] • current system (MAPAS) 	Sam Saad Elena Mercado Gloria King
5.	ACES expectations and scope of work	Sam Saad
6.	Submitted Questions Answered	
7.	Additional Questions	

Parking		
1.	<p>Parking is \$1.00 per hour, max of \$3.00.</p> <p>Directions: Take the San Bernardino Freeway (Interstate 10) to the Fremont Ave. exit. Go north on Fremont Ave. toward Alhambra. Continue on Fremont past Valley Blvd. and Mission Blvd. One block past Mission Blvd. is a traffic light—this is for the main entrance into 1000 N. Fremont business campus parking lot. Turn right and enter the parking lot. The Court Services Division is in the tallest building on the campus, Building A9-E, on the 5th floor. Signs will direct attendees to the conference room.</p>	

