



Erroy D. Baca, Sheriff

County of Los Angeles
Sheriff's Department Headquarters

4700 Ramona Boulevard
Monterey Park, California 91754-2169



October 5, 2010

RFP BULLETIN NUMBER 1

REQUEST FOR PROPOSALS (RFP)
GENDER-RESPONSIVE REHABILITATION PROGRAM
FOR FEMALE OFFENDERS
RFP NO. 402-SH

INTRODUCTION

The Los Angeles County Sheriff's Department ("Department"), on behalf of its Correctional Services Division, Offender Services Bureau, is issuing this Request for Proposals (RFP) to solicit Proposals from potential contractors to provide a recurring Gender-Responsive Rehabilitation Program for Female Offenders (GRR Program) with the intent of creating a framework that understands the path to criminality for female offenders, with the overarching goal of promoting female offenders' successful rehabilitation and reintegration into society thus reducing recidivism. This GRR Program will be incorporated into an already existing program dormitory at the Department's Century Regional Detention Facility (CRDF).

Interested and qualified proposers that can demonstrate their ability to successfully provide the solicited services are invited to submit proposal(s) provided they meet all Minimum Mandatory Requirements and contractual requirements.

RFP TIMETABLE

The timetable for this RFP is as follows:

- ◆ Release of RFP.....October 5, 2010
◆ Last Day to Confirm Attendance to Mandatory Proposers Conference and Mandatory Site Visit.....October 18, 2010
◆ Request for a Solicitation Requirements Review Due.....October 19, 2010
◆ Written Questions Due by 3:00 p.m. (Pacific Time).....October 28, 2010
◆ Mandatory Proposer's Conference and Mandatory Site Visit.....November 3, 2010
◆ Questions and Responses Released.....November 17, 2010
◆ Proposals Due by 3:00 p.m. (Pacific Time).....December 15, 2010

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RFP Release

You may access the RFP in electronic Portable Data File (PDF) format via the Department's website at: http://www.lasdhq.org/lasd_contracts/info.html (Underscore between "lasd" and "contracts") and the County's website at: <http://camisvr.co.la.ca.us/lacobids/BidLookUp/BidOpenStart.asp>.

If the proposer wishes to access the RFP via the above websites, the Proposer MUST inform Gloria Imel of the Department's Contracts Unit at mgimel@lasd.org of Proposer's name, organization representing, address, email address, fax number, and telephone number.

The RFP will be mailed on request or may be picked up at the following address:

Contracts Unit, Room 214
4700 Ramona Boulevard
Monterey Park, California 91754
Attention: Gloria Imel, Contracts Analyst

If the RFP is to be mailed, Vendors must contact Gloria Imel, Sheriff's Department Contracts Unit via mgimel@lasd.org or fax at (323) 415-3838. Such requests should also indicate whether the RFP is required to be sent via priority mail.

MANDATORY PROPOSER'S CONFERENCE AND FACILITY SITE VISIT

A Mandatory Proposer's Conference will be held, to discuss the RFP and provide a walk-through of the Department's CRDF. All potential proposers **must attend this Conference in its entirety. Late arrivals may not be admitted to the Conference.**

Conference Schedule:

Date: November 3, 2010
Time: 8:00 a.m. - 5:00 p.m.
Place: Century Regional Detention Facility

PROPOSALS WILL NOT BE ACCEPTED FROM PROPOSERS WHO DO NOT ATTEND THE MANDATORY PROPOSER'S CONFERENCE.

PROPOSAL SUBMISSION REQUIREMENTS

The original proposal and three (3) exact duplicate numbered copies shall be enclosed in a sealed envelope or box, plainly marked in the upper left-hand corner with the name and address of the Proposer and bear the words:

"REQUEST FOR PROPOSALS (RFP) 402-SH FOR GENDER-RESPONSIVE REHABILITATION PROGRAM FOR FEMALE OFFENDERS"

The proposal shall be delivered or mailed to:

Los Angeles County Sheriff's Department
Contracts Unit, Room 214
4700 Ramona Boulevard
Monterey Park, California 91754
Attention: Gloria Imel, Contracts Analyst

DUE DATE: December 15, 2010

TIME: 3:00 P.M. – PACIFIC STANDARD TIME

It is the sole responsibility of the submitting Proposer to ensure that his/her proposal is received before the submission deadline. Proposers shall bear all risks associated with delays in delivery by any person or entity, including the United States mail. Any proposal received after the scheduled closing date and time for receipt of proposals, as stated above, will not be accepted and will be returned to the sender unopened. Timely hand delivered proposals are acceptable. Facsimile (fax) or electronic mail (email) copies will not be accepted.

CONTACT WITH COUNTY PERSONNEL

All contact regarding this RFP or any matter relating thereto must be in writing and may be mailed, e-mailed, or faxed as follows:

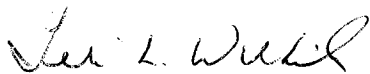
Los Angeles County Sheriff's Department
Contracts Unit, Room 214
4700 Ramona Boulevard
Monterey Park, California 91754
Attention: Gloria Imel, Contracts Analyst
E-mail address: mgimel@lasd.org
Fax #: (323) 415-3838

Proposers are specifically directed not to contact any other County person or agent for any matter related to this RFP. If it is discovered that Proposer contacted and/or received information from any County person or agent, other than the person specified above, regarding this RFP, County, in its sole determination, may disqualify Proposer and their proposal from further consideration.

All interested and qualified Vendors are invited to submit proposals.

Sincerely,

LEROY D. BACA. SHERIFF

A handwritten signature in cursive script, appearing to read "Teri L. Wilhelm".

Teri L. Wilhelm, Director
Fiscal Administration