



Jim McDonnell, Sheriff

County of Los Angeles
Sheriff's Department Headquarters

*4700 Ramona Boulevard
Monterey Park, California 91754-2169*



June 12, 2015

Notice to Potential Contractors:

**BULLETIN NUMBER 4
REQUEST FOR STATEMENT OF QUALIFICATIONS (RFSQ)
TEMPORARY PERSONNEL SERVICES
RFSQ 428-SH**

This Bulletin Number 4 is being issued (1) to amend the RFSQ base document; and (2) to amend Appendix C, Required Forms, Exhibit 14, Sample Format – Temporary Personnel Job Classification and Billable Hourly Rate Matrix, of the RFSQ.

- A. RFSQ, Appendix A, Model Master Agreement, Exhibit A, Additional Terms and Conditions, Section 1.29, Consideration of Hiring GAIN/GROW Program Participants, shall be deleted in its entirety and replaced with the following:

1.29 CONSIDERATION OF HIRING GAIN/GROW PARTICIPANTS

Should the Contractor require additional or replacement personnel after the effective date of the Master Agreement, the Contractor shall give consideration for any such employment openings to participants in County's Department of Public Social Services Greater Avenues for Independence (GAIN) Program or General Relief Opportunity for Work (GROW) Program who meet the Contractor's minimum qualifications for the open position. For this purpose, consideration shall mean that the Contractor will interview qualified candidates. The County will refer GAIN/GROW participants by job category for the Contractor. Contractors shall report all job openings with job requirements to GAINGROW@dpss.lacounty.gov to obtain a list of qualified GAIN/GROW job candidates. In the event that both laid-off County employees and GAIN/GROW participants are available for hiring, County employees shall be given first priority.

- B. RFSQ, Appendix A, Model Master Agreement, Exhibit A, Additional Terms and Conditions, 1.37, Time Off for Voting, shall be added to the RFSQ as follows:

A Tradition of Service Since 1850

1.37 TIME OFF FOR VOTING

Contractor shall notify its employees, and shall require each subcontractor to notify and provide to its employees, information regarding the time off for voting law (California Elections Code Section 14000). Not less than ten (10) calendar days before every statewide election, every Contractor and subcontractor shall keep posted conspicuously at the place of work, if practicable, or elsewhere where it can be seen as employees come or go to their place of work, a notice setting forth the provisions of California Elections Code Section 14000.

- C. RFSQ, Appendix C, Required Forms, Exhibit 14, Sample Format – Temporary Personnel Job Classification and Billable Hourly Rate Matrix, shall be deleted in its entirety and replaced with the revised Appendix C, Required Forms, Exhibit 14, Sample Format – Temporary Personnel Job Classification and Billable Hourly Rate Matrix, attached to this Bulletin Number 4 as Attachment I.

Except as provided herein, all other terms and conditions of this RFSQ remain in effect.

You may access this Bulletin Number 4 in electronic (PDF) format via the Department's website at: http://www.lasdhq.org/lasd_contracts/info.html (underscore between "lasd" and "contracts").

Should you have any further questions regarding the RFSQ, please contact William Smith, Contract Analyst, (213) 229-3267.

Sincerely,

JIM McDONNELL, SHERIFF

A handwritten signature in blue ink, appearing to read "Glen Joe", with a stylized flourish at the end.

Glen Joe, Director
Fiscal Administration

GJ:ARV:arv
(Fiscal Administration - Contracts Unit)

- c: Glen Joe, Director, Fiscal Administration
 Judy A. Gerhardt, Captain, Personnel Administration
 Susie Cousins, Assistant Director, Fiscal Administration
 Lisa Rodriguez, Assistant Director, Personnel Administration
 Edmond Wong, Manager, Contracts Unit
 William Smith, Analyst, Contracts Unit
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