



Leroy D. Baca, Sheriff

County of Los Angeles
Sheriff's Department Headquarters

*4700 Ramona Boulevard
Monterey Park, California 91754-2169*



April 19, 2011

Notice to Prospective Contractors:

**BULLETIN NUMBER 3
REQUEST FOR STATEMENT OF QUALIFICATIONS (RFSQ) 444-SH
HELICOPTER MAINTENANCE, ENGINEERING AND REPAIR SERVICES**

This Bulletin Number 3 is being issued to include an additional Service Class type in the current Request for Statement of Qualifications (RFSQ) 444-SH and to make other revisions to the RFSQ.

The Los Angeles County Sheriff's Department (Department) may be acquiring up to three American Eurocopter Corporation EC225 or AS332 Series Helicopters in the near future. Should the purchase be made, helicopter maintenance, engineering and repair services will be necessary for this Service Class type.

The revisions for this RFSQ 444-SH for Helicopter Maintenance, Engineering and Repair Services are as follows:

A. RFSQ, Paragraph 1.1, Scope of Work, shall be deleted in its entirety and replaced with the following:

1.1 Scope of Work

The Los Angeles County's Sheriff's Department (Department) is seeking qualified companies (Vendors) to enter into Master Agreements with the County to provide as-needed Helicopter Maintenance, Engineering and Repair Services that will supplement work being performed by Department staff. Vendors that satisfy the Minimum Mandatory Qualifications set forth herein (Paragraph 1.4) and enter into this Master Agreement shall be known as Qualified Contractors.

The Department's Aero Bureau flies an aggregate total of approximately 14,000 helicopter flight hours each year in support of law enforcement and search-and-rescue missions in fourteen American Eurocopter Corporation AS350B2 Helicopters and three Sikorsky SH-3H Helicopters and may be acquiring up to three American Eurocopter Corporation EC225 or AS332 Series Helicopters in

the near future. Routine repairs, maintenance, and phase inspections of all aircraft are performed primarily by Department's airframe and powerplant mechanics on a continuous basis in accordance with mandatory time/life schedules.

The Department will solicit various types of services from Qualified Contractors during the term of this Master Agreement. A Vendor may submit qualifications for one or all Service Class categories listed below or for any combination of Service Types for either one or all Service Classes. Refer to Appendix D, Exhibit 12, Vendor's Service Category Checklist.

1.1.1. Service Class I: Sikorsky SH-3H Helicopter

- Service Type 1 - Critical Components
- Service Type 2 - Non-Critical Components
- Service Type 3 - Completion Services

1.1.2. Service Class II: Eurocopter AS350B2 Helicopter

- Service Type 1 - Critical Components
- Service Type 2 - Non-Critical Components
- Service Type 3 - Completion Services

1.1.3. Service Class III: Eurocopter EC225 or AS332 Series Helicopter

- Service Type 1 - Critical Components
- Service Type 2 - Non-Critical Components
- Service Type 3 - Completion Services

Qualified Contractors will provide to the County services, including but not limited to:

- Major repairs
- Overhauls of dynamic components, engines, and engine accessories
- Engineering support
- Structural airframe repairs and/or modifications
- General aircraft maintenance
- Completion Services

A general description of each Service Class and Service Type is provided in Appendix B, Statement of Work.

B. RFSQ, Subparagraph 1.4.3, Vendor's Minimum Mandatory Qualifications, shall be deleted in its entirety and replaced with the following:

1.4.3 Vendor must have at least five years of experience in providing Completion Services to new or used, unequipped or minimally equipped American Eurocopter Corporation EC225, AS332, and AS350 Series Helicopters and/or Sikorsky SH-3H Helicopters. These services are defined in Appendix B, Statement of Work, Paragraph III.

- C. RFSQ, Paragraph 1.35, SPARTA Program, shall be deleted in its entirety from this RFSQ.
- D. Appendix B, Statement of Work, shall be deleted in its entirety and replaced with a revised Appendix B, Statement of Work, attached to this Bulletin Number 3 as Attachment I.
- E. Appendix D, Required Forms, Exhibit 12, Vendor's Service Category Checklist, shall be deleted in its entirety and replaced with a revised Appendix D, Required Forms, Exhibit 12, Vendor's Service Category Checklist, attached to this Bulletin Number 3 as Attachment II.
- F. Appendix D, Required Forms, Exhibit 1, Vendor's Organization Questionnaire/Affidavit as previously revised in Bulletin Number 2 for this RFSQ, shall be deleted in its entirety and replaced with revised Appendix D, Required Forms, Exhibit 1, Vendor's Organization Questionnaire/Affidavit, attached to this Bulletin Number 3 as Attachment III.

Except as provided herein, all other Terms and Conditions of this Request For Statement of Qualifications (RFSQ) remain in effect.

You may access this Bulletin Number 3 in electronic (PDF) format via the Department's website at: http://www.lasd.org/lasd_contracts/info.html (underscore between "lasd" and "contracts").

For Vendors who have already submitted their Statement of Qualifications (SOQ) for consideration and want to submit their qualifications for services under RFSQ, Sub-section 1.1.3, Service Class III: Eurocopter EC225 or AS332 Series Helicopters, are instructed to submit the additional information as follows:

1. Vendor must provide a summary of relevant background information on Vendor's letterhead to demonstrate that Vendor has the capability to perform the required services for Service Class III.

2. Complete and submit Bulletin Number 3, Attachment 2, Exhibit 12, Vendor's Services Category Checklist. The revised Exhibit 12 from this Bulletin Number 3 will supersede all previously submitted forms.
3. Complete and submit Bulletin Number 3, Attachment 3, Exhibit 1, Vendor's Organization Questionnaire/Affidavit. The revised Exhibit 1 from this Bulletin Number 3 will supersede all previously submitted forms.

The original and three copies of the above documents shall be enclosed in a sealed envelope, plainly marked in the upper left-handed corner with the name and address of the Vendor and bear the words: "**Additional SOQ information from Bulletin Number 3, for Helicopter Maintenance, Engineering and Repair Services**" and be delivered or mailed to the address below. Submittal should be made by Friday, April 29, 2011.

Vendors interested in qualifying under this RFSQ who have not submitted an SOQ for consideration should submit their SOQ by Friday, May 13, 2011, to the address below.

The above submittal dates are initial due dates for this Bulletin Number 3 and those not received by the dates listed above may not be reviewed initially; however, they may be reviewed at a later date to determine if they meet the qualifications listed. The solicitation will remain open until the needs of the Department are met.

The SOQ and any related information shall be delivered or mailed to:

Los Angeles County Sheriff's Department
Contracts Unit
4700 Ramona Boulevard, Room 214
Monterey Park, California 91754
Attention: Abilene Valdez

It is the sole responsibility of the submitting Vendor to ensure that its SOQ is received before the submission deadline. Submitting Vendors shall bear all risks associated with delays in delivery by any person or entity, including the United States Mail. No facsimile (fax) or electronic mail (e-mail) copies will be accepted.

Should you have any questions, please contact Abilene Valdez, Contracts Analyst, at arvaldez@lasd.org.

Sincerely,

LEROY D. BACA, SHERIFF

Susanne Cousins

for

Glen Joe, Director
Fiscal Administration

(BULLETIN 3 – ATTACHMENT I)

APPENDIX B

STATEMENT OF WORK

**Helicopter Maintenance, Engineering and Repair
Services**

County of Los Angeles
Sheriff's Department

Helicopter Maintenance, Engineering
and Repair Services

STATEMENT OF WORK

Contractor shall be required by the Los Angeles County Sheriff's Department (Department) to maintain, repair, overhaul, refurbish, complete, and/or modify the existing fleet of Department helicopters and their components, and to maintain, repair, overhaul, refurbish, complete, and/or modify any future helicopters of like model that the Department may acquire, and/or surplus components for the above helicopters acquired by the Department. Contractor shall provide services for major repairs, including but not limited to: scheduled overhauls of dynamic components, engines and engine accessories, engineering support, structural airframe repairs, and various non-critical component repairs.

Contractor services will supplement work performed by Department's Aero Bureau, located at 3234 Lakewood Boulevard, Long Beach California, 90808.

All work listed in this document pertains only to the American Eurocopter Corporation EC225, AS332, and AS350 series and Sikorsky SH-3H helicopter, and/or any replacement search and rescue helicopter owned and operated by the County of Los Angeles, and/or any components for the above aircraft that have been acquired after-market by the Department intended for use on any American Eurocopter EC225, AS332, and AS350 or SH-3H aircraft.

SERVICE CLASS I – SIKORSKY SH-3H
SERVICE CLASS II – EUROCOPTER AS350B2
SERVICE CLASS III – EUROCOPTER EC225 or AS332 SERIES

I. SERVICE TYPE 1 – Critical Component Services

A. Dynamic Component Repair and Overhaul, Rotor Blade Repair, Replacement, Overhaul and Balancing

Contractor shall furnish to Department on an as-needed, intermittent, and temporary basis all parts, labor, and incidental materials necessary to perform repair or overhauls to Department aircraft as described above, with exceptions noted. Examples of the repair, overhaul or parts replacement work to be performed consist of, but are not limited to, the following:

1. Main Gear Box (Transmission) and Related Components - Overhaul, minor and major repair, parts replacement as required.
2. Tail Rotor Gear Box and Related Components - Overhaul, minor and major repair, parts replacement as required.

3. Tail Rotor Driveshaft and Related Components - Overhaul, minor and major repair, parts replacement as required.
4. Main Rotor Head and Related Components - Overhaul, minor and major repairs, parts replacement as required.
5. Tail Rotor Head and Related Components - Overhaul, minor and major repairs, parts replacement as required.
6. Main Rotor Blades - Overhaul, minor and major repairs, balancing, replacement as required.
7. Tail Rotor Blades - Overhaul, minor and major repairs, balancing, replacement as required.
8. Specialized Services – Services include but are not limited to non-destructive testing and technical engineering support.

B. Powerplant Repair and Overhaul

Contractor shall furnish to the Department on an as-needed, intermittent, and temporary basis all parts, labor, and incidental materials necessary to perform scheduled and unscheduled repairs and overhauls to the Turbomeca, Arriel 1D1, and General Electric T-58 series turbine engines installed on the AS350B2 and SH-3H helicopters. Examples of work to be performed consist of, but are not limited to, the following:

1. Scheduled / Non-Scheduled Engine Overhaul - Repair/replace engine components at prescribed engine time-life.
2. Scheduled/Non-Scheduled Engine Mid-life Inspections/Overhaul - Inspect/repair/replace engine components at prescribed engine time-life.
3. Compressor Section - Inspection, repair, and overhaul to include internal component replacement and repairs.
4. Accessory Gear Box - Inspection, repair and overhaul to include internal and external component replacement and repairs.
5. Turbine/Modular Sections - Inspection, repair and overhaul of all internal components to include repair and replacement of power

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turbine wheels, nozzles and all other related turbine section components.

6. Combustion Section - Inspection, repair, overhaul and replacement of all internal and external component items.
7. Engine Accessories - Inspection, test/repair, replace and/or overhaul engine accessories to include but not limited to fuel controls, fuel nozzles, governors, bleed valves and related components.
8. Quality Assurance - Contractor may be required to conduct a teardown inspection to determine the extent of repairs necessary and provide an accurate cost estimate. After the repairs have been completed, Contractor shall perform a quality assurance inspection to ensure all work has been performed in accordance with factory prescribed maintenance procedures and provide written documentation certifying the work performed.
9. Warranty - All engine, powerplant and related components shall be inspected, repaired/replaced or overhauled to manufacturer's specifications and warranted against defects resulting from services rendered for a period of at least 90 days or 300 flight hours, whichever occurs first, unless otherwise warranted by parts supplier.
10. Performance Assurance - Contractor shall provide performance assurance on all turbine overhauls equal to or greater than 10% above minimum factory engine power specification requirements.

C. Airframe Inspection and/or Repairs

Contractor shall furnish to the Department on an as-needed, intermittent, and temporary basis all parts, labor, and incidental materials necessary to perform scheduled and unscheduled structural airframe repairs and/or inspections on the Department aircraft previously listed. Work may be performed by Contractor at the Aero Bureau facility. Examples of the type of repair and/or phase inspections that may be performed consist of, but are not limited to, the following:

1. Airframe Sheet Metal and Composite Surface Repairs - Structural repairs involving sheet metal and composite materials

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work to the basic airframe, landing gears, cowlings, doors, and all internal cabin metal surfaces, structures and instrument panels to include aircraft painting and exterior finishes.

2. Aircraft Hydraulic, Electrical, Lubrication, Fuel Systems and Components- System testing, repairs, overhaul and component replacement.
3. Landing Gears - Repair, overhaul and component replacement of landing gears, skids, cross tubes, struts, shock absorbers, wheels, brakes and all other related components.
4. Flight Control Systems - Repair, replace, overhaul and return to service all flight control system components, to include, but not limited to cables, control tubes, control rods, bellcranks, support assemblies and related fittings, hydraulics, and electronic or electrical components.
5. Airframe Inspections - Perform scheduled airframe phase inspections in accordance with manufacturer specifications per special request of Sheriff's Department.

D. Avionics and Navigation Systems

Contractor shall furnish to Department on an as-needed, intermittent and temporary basis, all parts, labor, and incidental materials necessary to perform needed repairs, component replacement and overhaul services on all avionics and navigation equipment installed on the department aircraft previously listed. Work may be performed by Contractor at the Aero Bureau facility.

II. SERVICE TYPE 2 – Non-Critical Component Services

Non-critical services and repairs, as defined by the Department, are those services which do not directly affect the flight and operations of the helicopter.

Contractor shall furnish to Department on an as-needed, intermittent, and temporary basis all parts, labor, and incidental materials necessary to perform needed repairs, component replacement and overhaul services on, but not limited to, the following:

1. Night Vision Lighting/Alternate Lighting
2. Search Light
3. Thermal Imagers and Video Cameras

4. Overlay Panel
5. Moving Map
6. Communication radios
7. PA and Siren System
8. Medical Interior Modules and related equipment
9. Aviation Oxygen Bottles/Regulators
10. Aircraft Hoist and/or external cargo hook
11. Air Conditioning Systems and Instruments
12. Aircraft Interiors - Repair and replacement of all aircraft interior components and accessories to include seats, upholstery, paneling, floors and surfaces, environmental systems and compartments to include aircraft painting and interior finishes.
13. Aircraft Washing, Detailing, Cleaning (Interior)
14. Aircraft Washing, Detailing, Cleaning (Exterior)
15. All other non-critical special-mission equipment installed on existing Department helicopters.

III. SERVICE TYPE 3 – Completion Services

Completion Services are defined as the furnishing, engineering, and/or installation of avionics, communications, and law enforcement mission equipment within a new or used, unequipped or minimally equipped, helicopter acquired by the Department.

Contractor or their authorized subcontractor shall furnish to the Department on an as-needed, intermittent, and temporary basis all parts, labor, and incidental materials necessary to perform required Completion Services. All Completion Services will be performed at Contractor's FAA certified repair station, air station, or facility. All aircraft shall be delivered to Contractor and returned to the Department by Aero Bureau Staff.

IV. PROCESSES, CONTROLS, QUALITY, DEFINITIONS

For each Service Class and Service Type defined above, the following shall apply:

A. Parts Procurement, Engineering, Technical Assistance and Product Support

Contractor shall furnish to Department on an as-needed, intermittent, and temporary basis selected manufacturer approved repair parts, aircraft components (new and/or overhauled), engineering and/or technical assistance and product support necessary for Department employees to perform scheduled and unscheduled maintenance inspections, repairs and/or component overhaul/replacement for the

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listed helicopters and related components. Aircraft repair parts and/or components shall be delivered to the Sheriff's Department Aero Bureau located at 3235 Lakewood Boulevard, Long Beach, CA, 90808. Engineering and technical assistance shall be provided upon request.

1. Repair Parts Procurement - Contractor shall provide to the Department factory approved new or certified overhauled replacement aircraft parts obtained directly from the U.S. Navy, Original Equipment Manufacturer (OEM), authorized parts distributors and/or vendors authorized by the OEM to manufacturer and sell duplicate parts under Parts Manufacturing Authority (PMA). Selected vendors must either be Original Equipment Manufacturers, factory authorized distributors or factory authorized service centers. Vendors must additionally certify to the County of Los Angeles that all parts sold to the County meet aircraft airworthiness and safety standards as established by Federal Aviation Regulations and/or aircraft manufacturer.
2. Engineering and Technical Assistance - Contractor shall provide to the Department engineering and technical assistance on the listed helicopters for specific projects associated with aircraft modifications, maintenance programs and/or Type Certification or Supplemental Type Certification requiring Federal Aviation Administration approval or compliance with technical specifications as specified by the aircraft manufacturer, FAA and/or County of Los Angeles aircraft airworthiness standards.
3. Product Support - Contractor shall provide to the Department required product support through alternate resources such as military aircraft parts procurement, research and development of special parts, tools and/or modifications needed to support the listed helicopter models, and design, engineer, manufacture and/or arrange approval of special parts and/or tooling needed to support a specific aircraft modification requirement which cannot otherwise be obtained from the aircraft manufacturer. Approval must be obtained from the Federal Aviation Administration, the aircraft manufacturer or aircraft airworthiness authority.

B. Materials and Supplies

This Agreement is intended for use to acquire and purchase aircraft parts, materials, and supplies incidental to the required repair work

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and/or services. The Department reserves the right to, whenever possible, provide Contractor with after-market, serviceable components in either new or certified overhauled condition, in an effort to mitigate repair costs.

C. Material Standards

When an article is mentioned by trade name or a manufacturer's name, it is intended to establish a standard of merit. Articles of other manufacturers may be used provided they are of the same type and of equal quality. The Department shall be the sole judge as to "equal". All materials and equipment shall be new, or an approved type, or certified overhauled and installed as recommended by the manufacturer. All materials and equipment shall be properly tested, regulated, adjusted and placed in proper operating condition before the work can be accepted.

D. Quality Assurance

Contractor's quality control supervisor or his representative shall inspect the completed work and shall determine whether the work has been done in accordance with manufacturer's or U.S. Navy specifications. All documents must be signed by the quality control supervisor/representative verifying that the work meets appropriate airworthiness standards and the component / aircraft has been returned to airworthy condition. Contractor must correct defective materials or workmanship prior to payment by Department for such work. The Department reserves the right to conduct defect inspections at Contractor(s) facility. All work must be done in accordance with accepted practices, safety standards, and Federal Aviation Regulations.

E. Acceptability of Work/Delivery

All work shall be done in a professional manner and must be acceptable to technically qualified Department personnel designated by the County of Los Angeles. All work shall be completed within the time-frame estimate in the bid quote for the specific job.

F. Discrepancies

If the Department determines that work is not complete, not performed to standard or for some other reason not acceptable, the Department representative will notify Contractor in writing or by telephone and request a meeting to resolve the discrepancy.

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Representatives of the Department and Contractor shall meet at the Aero Bureau within ten (10) days of the date of notification by the Department. Contractor shall not be paid for work until such discrepancy is resolved.

G. Contractor's Damages/Clean-up

1. All damages incurred to Department aircraft by Contractor shall be repaired or replaced at Contractor's expense.
2. All such repairs or replacements shall be completed within the time requirements as determined by the Department. If Contractor fails to repair or replace damaged property, the Department will deduct the cost of repairs for such damages, as determined by the Department, from existing unpaid invoices due Contractor, or from future invoices submitted by Contractor, or bill Contractor and the provisions of Paragraph 35.2 of Exhibit A (Additional Terms and Conditions) shall apply.
3. Upon completion of work, Contractor shall remove remaining excess materials from the aircraft or components. Any dirt or stains caused by the work under this Agreement shall be cleaned off and removed.

H. Guarantee

Contractor shall guarantee all materials and workmanship for a period of 90 days or 300 flight hours, whichever occurs first, from date of acceptance of work by the Department, unless the parties otherwise agree in writing. Date of acceptance is defined as the date the Sheriff's Department Aircraft Maintenance Manager or his designee signs off that work was accepted. If Contractor fails to make proper repairs under this guarantee, the Department may, at its discretion; (1) deduct the cost of repairs, as determined by the Department, from existing unpaid invoices due Contractor, (2) deduct the cost of repairs from future invoices submitted by Contractor, or (3) bill Contractor for the cost of repairs.

I. Meetings

At various times throughout the term of the Agreement, Contractor may be required to attend meetings called by the Department. The purpose of these meetings will be to discuss and resolve problems, and/or readjust assignments and working schedules to meet new

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needs. Contractor will be given written notice seven (7) days prior to the meeting as to the date, time, and location.

REQUIRED FORMS – EXHIBIT 1 (Bulletin Number 3 - Attachment III)

VENDOR’S ORGANIZATION QUESTIONNAIRE/AFFIDAVIT

Please complete, date and sign this form and place it as the **first page** of your SOQ. The person signing the form must be authorized to sign on behalf of the Vendor and to bind the applicant in a Master Agreement. (Additional instructions may be found on page 3 of this Affidavit.)

1. If your firm is a corporation or limited liability company (LLC), state its legal name (as found in your Articles of Incorporation) and State of incorporation:

Name	State	Year Inc.
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2. If your firm is a partnership or a sole proprietorship, state the name of the proprietor or managing partner:

3. If your firm is doing business under one or more DBA’s, please list all DBA’s and the County(s) of registration:

Name	County of Registration	Year became DBA
_____	_____	_____
_____	_____	_____

4. Is your firm wholly or majority owned by, or a subsidiary of, another firm? ____ If yes,

Name of parent firm: _____

State of incorporation or registration of parent firm: _____

5. Please list any other names your firm has done business as within the last five (5) years.

Name	Year of Name Change
_____	_____
_____	_____

6. Indicate if your firm is involved in any pending acquisition/merger, including the associated company name. If not applicable, so indicate below.

Vendor acknowledges and certifies that it meets and will comply with all of the Minimum Mandatory Qualifications listed in Paragraph 1.4.1 and/or 1.4.2 and/or 1.4.3 and meet all other Minimum Mandatory Qualifications listed in Subparagraph 1.4.4, and 1.4.5 of this Request for Statement of Qualifications, as listed below.

Check the appropriate boxes:

1.4.1 Vendor must have at least five (5) years of experience in providing a full range of aircraft maintenance services in a minimum of one (1) of the following flight-critical areas: dynamic component repair and overhaul, power plant repair and overhaul, airframe repair and refurbishment, aircraft repair parts resale and distribution, aircraft electrical and hydraulic systems maintenance and repair, and avionics systems maintenance and repair. These services are further defined in Appendix B, Statement of Work, Paragraph I.

Yes No

-AND/OR-

1.4.2 Vendor must have at least five (5) years of experience in providing a full range of maintenance services in a minimum of one (1) of the non-flight critical areas defined in Appendix B, Statement of Work, Paragraph II.

Yes No

-AND/OR-

1.4.3 Vendor must have at least five (5) years of experience in providing Completion Services to new or used, unequipped or minimally equipped American Eurocopter Corporation EC225, AS332, and AS350 series helicopters and/or Sikorsky SH-3H helicopters. These services are defined in Appendix B, Statement of Work, Paragraph III.

Yes No

1.4.4 License/Certification – Vendor must:

- (1) Operate a certificated repair station, certified and approved by the Federal Aviation Administration (FAA) under Federal Aviation Regulation codified at 14 C.F.R. Part 145; or
- (2) Operate a certificated Approved Maintenance Organization (AMO), certified and approved by Transport Canada under Canadian Aviation Regulations, Part V, subpart 73; or
- (3) Operate an approved repair facility, currently approved by the United States Department of Defense under military standard Defense Contract Management Agency (DCMA) Instruction 8210.1 to provide maintenance, engineering and repair services for the Sikorsky SH-3H series helicopter.

Yes No

1.4.5 Vendor must have a business office located within the continental United States or Canada staffed by qualified service personnel who maintain service records and receive service requests over the telephone.

Yes No

Vendor further acknowledges that if any false, misleading, incomplete, or deceptively unresponsive statements in connection with this SOQ are made, the proposal may be rejected. The evaluation and determination in this area shall be at the Sheriff's sole judgment and his/her judgment shall be final.

Vendor's Name: _____

Address: _____

E-mail address: _____ Telephone number: _____

Fax number: _____

On behalf of _____ (Vendor's name), I _____ (Name of Vendor's authorized representative), certify that the information contained in this Vendor's Organization Questionnaire/Affidavit is true and correct to the best of my information and belief.

Signature

Internal Revenue Service
Employer Identification Number

Title

California Business License Number

Date County WebVen Number

Additional Instructions:

Taking into account the structure of the Vendor's organization, Vendor shall determine which of the below referenced supporting documents the County requires. If the Vendor's organization does not fit into one of these categories, upon receipt of the Vendor or at some later time, the County may, in its discretion, request additional documentation regarding the Vendor's business organization and authority of individuals to sign Master Agreements.

If the below referenced documents are not available at the time of proposal submission, Vendor must request the appropriate documents from the California Secretary of State and provide a statement on the status of the request.

Required Support Documents:

Corporations or Limited Liability Company (LLC):

The Vendor must submit the following documentation with the proposal:

1. A copy of a "Certificate of Good Standing" with the state of incorporation/organization
2. A conformed copy of the most recent "Statement of Information" as filed with the California Secretary of State listing corporate officers or members and managers.

Limited Partnership:

The Vendor must submit a conformed copy of the Certificate of Limited Partnership or Application for Registration of Foreign Limited Partnership as filed with the California Secretary of State and any amendments.