



*Erroy D. Baca, Sheriff*

*County of Los Angeles*  
**Sheriff's Department Headquarters**

*4700 Ramona Boulevard  
Monterey Park, California 91754-2169*



January 10, 2011

Notice to Potential Contractors:

**BULLETIN NUMBER 1  
REQUEST FOR STATEMENT OF QUALIFICATIONS (RFSQ)  
HELICOPTER MAINTENANCE, ENGINEERING AND REPAIR SERVICES  
RFSQ 444-SH**

**INTRODUCTION**

The County of Los Angeles Sheriff's Department (Department) is seeking qualified companies (Vendors) to enter into Master Agreements with the County to maintain, repair, overhaul, refurbish, complete, and/or modify the existing fleet of Department helicopters and their components, and to maintain repair, overhaul, refurbish, complete and/or modify any further helicopters of like model that the Department may acquire, and/or surplus components for the above helicopters acquired by the Department. Vendors awarded a Master Agreement shall provide services for major repairs, including but not limited to: scheduled overhauls of dynamic components, engines and engine accessories, engineering support, structural airframe repairs, and various non-critical component repairs.

**MINIMUM MANDATORY QUALIFICATIONS**

Interested and qualified Vendors that can demonstrate their ability to successfully provide the required services outlined in Appendix B, Statement of Work, of this RFSQ are invited to submit Statement of Qualifications (SOQ) provided they meet the following Minimum Mandatory Qualifications:

- 1.4.1 Vendor must have at least five (5) years of experience in providing a full range of aircraft maintenance services in a minimum of one (1) of the following flight-critical areas: dynamic components repair and overhaul, power plant repair and overhaul, airframe repair and refurbishment, aircraft repair parts resale and distribution, aircraft electrical and hydraulic systems maintenance and repair, and avionics systems maintenance and repair. These services are further defined in Appendix B, Statement of Work, of this RFSQ.

*A Tradition of Service Since 1850*

-and/or-

1.4.2 Vendor must have at least five (5) years of experience in providing a full range of maintenance services in a minimum of one (1) of the following non-flight critical areas defined in Appendix B, Statement of Work, of this RFSQ.

-and/or-

1.4.3 Vendor must have at least five (5) years of experience in providing Completion Services to new, unequipped American Eurocopter Corporation AS350 series helicopters and/or Sikorsky SH-3H helicopters. These services are further defined in Appendix B, Statement of Work, of this RFSQ.

1.4.4 Licenses/Certification – Vendor must either:

- (1) Operate a certificated repair station, certified and approved by the Federal Aviation Administration (FAA) under Special Federal Aviation Regulations codified at 14 C.F.R Part 145, or
- (2) Operate a certificated Approved Maintenance Organization (AMO), certified and approved by Transport Canada under Canadian Aviation Regulations, Part V, subpart 73.

1.4.5 Vendor must have a business office located within the continental United States or Canada staffed by qualified service personnel who maintain service records and receive service requests over the telephone.

It is not required that Vendors be qualified to perform all the tasks described in Appendix B, Statement of Work. Vendors responding to this solicitation are asked to respond only to those components of Appendix B, Statement of Work, based on the actual services intended to be provided by Vendor under the Master Agreement. Refer to Appendix D, Exhibit 12, Vendor's Services Category Checklist, of this RFSQ.

### **RFSQ INITIAL TIMETABLE**

The timetable for the release of this RFSQ is as follows:

- |  |                   |
|--|-------------------|
| • Release of RFSQ                                    | January 10, 2011  |
| • Request for a Solicitation Requirements Review Due | January 25, 2011  |
| • Written Questions Due                              | January 25, 2011  |
| • Questions and Responses Released                   | February 2, 2011  |
| • SOQ due by 3:00 p.m. – Pacific Standard Time (PST) | February 16, 2011 |

The submittal date is an initial date and those not received by that date may not be reviewed initially; however, they may be reviewed at a later date to determine if they meet the qualifications listed. The solicitation will remain open until the needs of the Department are met.

### **RFSQ RELEASE**

The RFSQ will be released and posted on the County's website on January 10, 2011, and will be accessible via the Department's website at [http://www.lasd.org/lasd\\_contracts/info.html](http://www.lasd.org/lasd_contracts/info.html). (Underscore between "lasd" and "contracts")

**If the Vendor wishes to access the RFSQ via the above-referenced Department's website, the Vendor MUST inform the Department's Contracts Unit Analyst at arvaldez@lasd.org of Vendor's name, mailing address, email address, fax number, and telephone number.**

### **SOQ SUBMISSION INFORMATION**

The original SOQ and three (3) exact duplicate numbered copies shall be enclosed in a sealed envelope plainly marked in the upper left-hand corner with the name and address of the Vendor and bear the words: **"SOQ FOR HELICOPTER MAINTENANCE, ENGINEERING AND REPAIR SERVICES"**

The SOQ and any related information shall be delivered or mailed to:

Los Angeles County Sheriff's Department  
Contracts Unit  
4700 Ramona Boulevard, Room 214  
Monterey Park, California 91754  
Attention: Abilene Valdez

**Due Date: Wednesday, February 16, 2011**

**Time: 3:00 p.m. – Pacific Standard Time**

It is the sole responsibility of the submitting Vendor to ensure that its SOQ is received before the submission deadline. Submitting Vendors shall bear all risks associated with delays in delivery by any person or entity, including the mail. No facsimile (fax) or electronic mail (e-mail) copies will be accepted.

**CONTACT WITH COUNTY PERSONNEL**

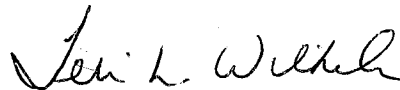
Any contact regarding this RFSQ or any matter relating hereto must be in writing and may be mailed, e-mailed, or faxed as follows:

Los Angeles County Sheriff's Department  
Contracts Unit  
4700 Ramona Boulevard, Room 214  
Monterey Park, California 91754  
Attention: Abilene Valdez  
E-mail address: [arvaldez@lasd.org](mailto:arvaldez@lasd.org)  
Fax #: (323) 415-4292

Vendors are specifically directed not to contact any other County person or agent for any matter related to this RFSQ. If it is discovered that a Vendor contacted and/or received information from any County person or agent, other than the person specified above, regarding this RFSQ, County, in its sole determination, may disqualify the Vendor and their SOQ from further consideration.

Sincerely,

LEROY D. BACA, SHERIFF



Teri L. Wilhelm, Director  
Fiscal Administration