



Beroy D. Baca, Sheriff

County of Los Angeles
Sheriff's Department Headquarters

*4700 Ramona Boulevard
Monterey Park, California 91754-2169*



March 1, 2012

Notice to Potential Proposers:

**BULLETIN NUMBER 5
JOINT REGIONAL INTELLIGENCE CENTER
(JRIC) ANALYST SERVICES
REQUEST FOR PROPOSAL NUMBER 455-SH**

This Bulletin Number 5 is being issued to provide responses to written questions that were received by February 23, 2012. The responses are final and become part of the Request for Proposal (RFP).

Questions (Italic) and Responses (Bold):

- 1Q. *Is there anywhere where we can see a list of interested or registered vendors?*
- 1R. **No.**
- 2Q. *Is expertise and experience with the Palantir analytical platform a requirement for this effort? If not a requirement, will experience with Palantir be considered favorably in the final evaluation?*
- 2R. **All experience and skills will be considered.**
- 3Q. *We are a relatively new company and thus do not meet the requirement for 5x years of corporate experience. Can this be overcome by counting the individual experience of the key personnel performing on the project? If not, do you have other suggestions to help us answer this requirement?*
- 3R. **No, you cannot overcome the minimum experience requirement by counting the individual experience of the key personnel performing on the project. The proposing company itself must meet the Minimum Mandatory Requirements set forth in Section 1.4, Minimum Mandatory Requirements, of the RFP.**

- 4Q. *Can the minimum qualifications of the “proposer”, which seems to imply one firm or company bidding as single entity, be met with a group of companies, with multiple skill sets proposing as a team and one or more of the team members meeting the minimum qualifications, satisfy the minimum “proposer” qualification for the team?*
- 4R. **Subcontracting is allowable, but the company which proposes as the prime contractor must itself meet the Minimum Mandatory Requirements set forth in Section 1.4, Minimum Mandatory Requirements, of the RFP.**
- 5Q. *Is it the County’s intention to only accept bids from Prime contractors who can self perform the effort and that bids submitted by prime/subcontractor teams will not be considered?*
- 5R. **Prime contractors do not need to self perform the effort. Prime/subcontractor teams will be considered, provided the company itself that proposes as the prime contractor meets the Minimum Mandatory Requirements set forth in Section 1.4, Minimum Mandatory Requirements, of the RFP.**
- 6Q. *If not Please confirm that prime/subcontractors can propose and perform this effort as a team.*
- 6R. **Prime/subcontractor teams will be considered, provided the company itself that proposes as the prime contractor meets the Minimum Mandatory Requirements set forth in Section 1.4, Minimum Mandatory Requirements, of the RFP.**
- 7Q. *Appendix A, Exhibit A, Paragraph 1 states that subcontracting shall be in accordance with the procedures specified in Section 1. There are no procedures contained in Section 1. Please provide the procedures necessary to allow subcontracting on this program.*
- 7R. **Appendix A, Sample Agreement, Exhibit A, Additional Terms and Conditions, Paragraph 1.0, Subcontracting, of the RFP was amended pursuant to Bulletin Number 4 of the RFP, posted February 28, 2012, to include the procedures for subcontracting.**
- 8Q. *Is this new work or a follow-on to an existing effort?*
- 8R. **This project is a follow-on to an existing effort.**

9Q. *What is the level of effort?*

9R. JRIC currently utilizes the services of ten (10) contracted analysts.

10Q. *Statement of Work (SOW), Subparagraph 2.2.1, this paragraph contains the only quantitative requirement related to individual experience – 2 years minimum. Two years experience is a junior level analyst. A team of junior analysts will certainly provide a low cost alternative it is not likely to provide the best value solution. Request the County specify the number and qualifications for junior, mid, and senior level analysts to ensure that an objective standard is established for all offerors.*

10R. Appendix B, Statement of Work, Subparagraph 2.2.1 of the RFP, was amended in Bulletin Number 4 of the RFP, posted February 28, 2012, to revise the minimum level of experience required for all intelligence analysts.

11Q. *While County offices are closed and we are permitted this as time off, can we choose to allocate holiday time as vacation hours (additional to the 2 weeks stated in section 5.2.3) or through other corporate means (indirect, etc)?*

11R. Contractor's internal processes for allocating and distributing time is not affected by County's need to staff JRIC. County is paying for intelligence analyst staff time, two (2) weeks vacation, and County Holidays.

12.Q. *SOW, Subparagraph 5.2.3, – Is this statement intended to schedule the minimum amount of vacation time? In practice, our employees have a benefits package that meets or exceeds this requirement. Would it be acceptable if some employees exceed two weeks based upon our company policy?*

12R. Employees can exceed two (2) weeks vacation as approved by County Project Manager, but County will only pay for two (2) weeks.

13Q. *Please advise if Subcontractors are allowed under any conditions?*

13R. Subcontracting is allowable. See Questions 4 & 5 above and Bulletin Number 4 of the RFP, posted February 28, 2012.

14Q. *Can a prime contractor who is not LSBE get credit for using a subcontractor who is LSBE in regard to the credit described on RFP page 34 Section 3.6?*

14R. No.

15.Q. Does "Exhibit 3, Prospective Contractor List of Contracts" reference to "government" refer to the state of California only, and does "county" refer to LA County only?

15R. Government means any local, state, or federal agency or public entity. County [in caps] means County of Los Angeles.

16Q. May we obtain a copy of Subrecipient Agreement Number C-118631 terms and conditions for review prior to the proposal due date?

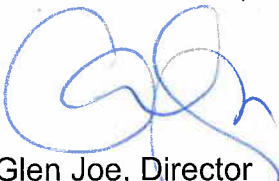
16R. We will accept individual requests under the Public Records Act for such documents. You may contact the Contract Analyst below.

All other Terms and Conditions of this RFP remain in effect.

Should you have any questions, please contact Contracts Analyst Marcelle Murr via e-mail at memurr@lasd.org.

Sincerely,

LERROY D. BACA, SHERIFF



Glen Joe, Director
Fiscal Administration