



Erroy D. Baca, Sheriff

County of Los Angeles
Sheriff's Department Headquarters

*4700 Ramona Boulevard
Monterey Park, California 91754-2169*



June 19, 2012

Notice to Potential Contractors:

**BULLETIN NUMBER 1
REQUEST FOR STATEMENT OF INTEREST (RFSI)
EDUCATION SERVICES FOR ADULT OFFENDERS
IN LOS ANGELES COUNTY JAILS
RFSI NUMBER 468-SH**

INTRODUCTION

The County of Los Angeles (County), through its Los Angeles County Sheriff's Department (Department), is seeking to contract with school districts, K-12 education institutions, adult education institutions, charter schools, county offices of education, career and technical colleges, community colleges, universities, and other educational institutions that can provide education courses, including, but not limited to, literacy, English as a Second Language (ESL), Adult Basic Education (ABE), life skills, vocational training, high school level courses, high school diploma, and community college courses to inmates in County jails. The purpose of this RFSI is to identify education providers who are willing to and capable of providing the services detailed herein commencing as early as August 3, 2012.

QUALIFICATIONS

Respondents must be education providers capable of providing inmate education services at no cost to County. County will not provide funding to the education providers for this education program. All instructor salaries and benefits, administrative costs, and other associated costs shall be offset through outside funding.

Respondents to this RFSI shall be able to provide inmate education services as listed in Exhibit A, Statement of Work; and Exhibit B, Academic, Vocational and Life Skills Programs of the Model Memorandum of Understanding (MOU), Attachment I, to this RFSI. Qualifying respondents shall maintain all minimum accreditations, licenses, etc., necessary for providing the required services.

A Tradition of Service Since 1850

As a result of this RFSI, the Department may enter into contract negotiations with one or more respondents who, based upon the responses to this RFSI and optional oral interviews, have the ability to meet the service needs of the Department for inmates at one or more of the County jail facilities listed on Exhibit C, County Jail Facilities, of the MOU attached to this RFSI. These education services may be phased in over an agreed-to period of time. The Department reserves the right to add or delete education courses and the number of desired instructors at any time during the RFSI process.

RFSI INITIALTIMETABLE

The timetable for this RFSI is as follows:

- | | |
|--|---------------------------|
| • Release of RFSI | June 19, 2012 |
| • Written Questions Due | June 25, 2012 |
| • Questions and Responses Released | July 2, 2012 |
| • Statement of Interest Initial Due Date | July 10, 2012 (3p.m. PST) |

The submittal date is an initial due date. Statements of Interest not received by that date may not be reviewed initially; however, they may be reviewed at a later date to determine if they meet the qualifications listed. The RFSI will remain open until the needs of the Department are met.

RFSI RELEASE

The RFSI will be released and posted on the County's website on June 19, 2012, and will be accessible via the Department's website at http://www.lasdhq.org/lasd_contracts/info.html.

SUBMISSION INFORMATION

The original Statement of Interest, two numbered copies, and three electronic copies on three separate compact discs (CDs) shall be enclosed in a sealed envelope plainly marked in the upper left-hand corner with the name and address of the respondent and bear the words: **"STATEMENT OF INTEREST" FOR EDUCATION SERVICES FOR ADULT OFFENDERS IN LOS ANGELES COUNTY JAILS** (RFSI Number 468-SH).

The Statement of Interest and any related information shall be delivered or mailed to:

Los Angeles County Sheriff's Department
Contracts Unit
Attention: Betty Jackson, Contracts Analyst
4700 Ramona Boulevard, Room 214
Monterey Park, California 91754

It is the sole responsibility of the submitting respondent to ensure that its Statement of Interest is received on or before the submission deadline.

Submitting respondent shall bear all risks associated with delays in delivery by any person or entity, including the United States Mail. No facsimile (fax) or electronic mail (e-mail) copies will be accepted.

CONTACT WITH COUNTY PERSONNEL

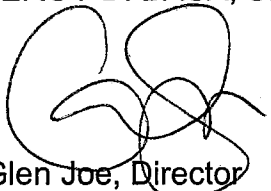
Any contact regarding this RFSI or any matter relating hereto must be in writing and may be mailed, e-mailed, or faxed as follows:

Los Angeles County Sheriff's Department
Contracts Unit
Attention: Betty Jackson, Contracts Analyst
4700 Ramona Boulevard, Room 214
Monterey Park, California 91754
Fax Number: (323) 415-1364
E-mail address: b1jackso@lasd.org

Respondents are specifically directed not to contact any other County person or agent for any matter related to this RFSI. If it is discovered that a respondent contacted and/or received information from any County person or agent, other than the person specified above, regarding this RFSI, County, in its sole determination, may disqualify respondent and their Statement of Interest from further consideration.

Sincerely,

LERROY D. BACA, SHERIFF



Glen Joe, Director
Fiscal Administration