

ATTACHMENT 1 TO BULLETIN NUMBER 23
 QUESTIONS AND ANSWERS FOR ITEMS 1-26 OF BULLETIN 21
 LOS ANGELES COUNTY SHERIFF'S DEPARTMENT

REQUEST FOR PROPOSALS (RFP) NO. 475-SH
 AUTOMOTIVE FLEET MANAGEMENT AND MAINTENANCE SERVICES

QUESTION NUMBER	RFP LANGUAGE (IF PROVIDED)	POTENTIAL PROPOSER'S QUESTION	ANSWER
1.	2.3.7.1 Contractor shall, at Contractor's expense, within thirty (30) calendar days after the Work Start Date, and for any new-hires thereafter, provide a minimum of eight (8) hours of classroom training, which includes a demonstration of performance to ensure that journey-level employees are skilled in their assigned positions and are familiar with the safety and work requirements in the following categories:	<p>a. Will the County allow the Contractor flexibility in scheduling classroom instruction during normal business hours in order to expeditiously complete training for all technicians?</p> <p>b. Will the County allow a one-day shutdown of operations at satellite maintenance facilities for the 8-hour training session?</p> <p>c. If training is confined to after hours, will the County reimburse employee mandatory overtime as a start-up cost?</p>	<p>a. County may allow this request at the sole discretion of the County Project Director and/or the County Project Manager.</p> <p>b. County may allow this request at the sole discretion of the County Project Director and/or the County Project Manager.</p> <p>c. No.</p>
2.	2.3.7.13(b) All Contractor employees who perform body and fender repairs on vehicles shall be certified/licensed to perform such work by the National Institute of Automotive Services Excellence (ASE) B-Series, or I-CAR, or have an AA/AS Degree in Auto Body/Collision Repair from an accredited college/trade school.	Will the County grandfather existing employees?	No. Employees will need to meet the requirements.
3.	3.8.3.1 Department may seek authorization from various vehicle OEMs, for Contractor to perform all warranty work on County premises, as approved by County Project Manager or designee. Contractor shall perform all approved warranty work following OEM required guidelines. The guidelines include, but are not limited to labor times, parts usage, parts	<p>a. Will warranty work be submitted to OEMs using FFS pricing?</p> <p>b. Will the County reimburse the Contractor for warranty start-up expenses, to include, but not be limited to, OEM training, specialized tools required for warranty repairs or recall campaigns, the purchase of online and/or hardcopy manuals and instructions, and OEM-required</p>	<p>a. No. The warranty labor work invoices submitted to OEM's will reflect OEMs set pricing.</p> <p>b. No.</p>

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	retention, mileage timelines and invoice submission. Contractor shall prepare and submit all warranty invoices to OEM's for Department.	materials as directed by the manufacturer.	
4.	3.8.3.2 An agreed-upon percentage of the OEM warranty payments or adjustments received by Department for warranty work may be paid to Contractor with the express prior written approval of County Project Manager or designee. Such percentage amount shall be agreed to in advance and in writing by Contractor and County Project Manager or designee and shall appear as a credit on Contractor's next monthly invoice to County.	How will the County pay the Contractor for payments and adjustments sent directly to the Department?	Refer to sub-paragraph 3.8.3.2 that states the Contractor will receive a credit on Contractor's next monthly invoice to County.
5.	4.18. <u>Car Washing and Detailing Services</u> : Changes to 4.18.1 Increases from 3 to 10 the # of car washes per day under the Fixed-Price portion. Also, added washing and cleaning services added to 4.18.1.2 through 4.18.1.4. 4.18.2 <u>Detailing Services</u> : Increases from 2 to 10 the # of car details per day under the Fixed-Price portion. Also, service levels increased in 4.18.2.1 and 4.18.2.7.	Based on the changes below, will you require additional employees per your minimum staffing levels within the original RFP?	No. There will be no change to the Minimum Staffing Levels in the RFP.

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6.	4.18.2 Contractor shall provide Fleet detailing services and related supplies at the Eastern Avenue repair location for up to ten (10) vehicles per business day under Fixed-Price portion of the Contract.	Does the County have sufficient parking at its facility to park and work on 10 vehicles?	Yes.