

November 8, 2019

Notice to Potential Proposers:

**BULLETIN NUMBER 16
REQUEST FOR PROPOSALS (RFP)
AUTOMOTIVE FLEET MANAGEMENT AND MAINTENANCE SERVICES
RFP NUMBER 475-SH**

This Bulletin Number 16 is being issued to notify potential Proposers that Request for Proposals (RFP) Number 475-SH for Automotive Fleet Management and Maintenance Services RFP Timetable has been revised as follows; and to provide answers to Part 4 Questions.

1. Sub-paragraph 7.3 (RFP Timetable) of the RFP is deleted in its entirety and restated as follows:

RFP TIMETABLE

The timetable for the revised RFP is as follows:

Release of RFP	March 28, 2018
Request for a Solicitation Requirements Review Due	April 12, 2018
Last Day to Confirm Attendance to Mandatory Proposers Conference.....	May 8, 2018
Mandatory Proposers Conference and Site Visit (3 consecutive days)	May 15 through May 17, 2018
Application for Exemption to Living Wage Program Due	May 31, 2018
Notification of Approval of Exemption to Living Wage	August 31, 2018
Written Questions Due by 3:00 p.m. (Pacific Time)	September 28, 2018
Part 1 Written Questions and Answers Released.....	August 23, 2019
Part 2 Written Questions and Answers Released.....	September 27, 2019
Part 3 Written Questions and Answers Released.....	October 16, 2019
Part 4 Written Questions and Answers Released.....	November 8, 2019
Part 5 Written Questions and Answers Released.....	November 22, 2019
Proposals due by 3:00 p.m. (Pacific Time).....	January 9, 2020

The foregoing dates may be changed at any time at the sole discretion of the Department. Such changes shall be made through an addendum and posted on the Department's website at <http://shq.lasnews.net/shq/contracts/info.html>. All potential Proposers are encouraged to monitor the above solicitation website for bulletins, as they are posted, during the entire solicitation process.

2. The Department's responses to the Part 4-Questions are attached to this Bulletin Number 16 as Attachment 1.

You may access this Bulletin Number 16 of RFP 475-SH in the electronic (PDF) format via the Department's website at: <http://shq.lasdnews.net/shq/contracts/info.html>.

All other Terms and Conditions of the RFP will remain in effect

Should you have any questions, please contact Contract Analyst Cynthia Lopez at ctlopez@lasd.org.