



*Geroy D. Baca, Sheriff*

*County of Los Angeles*  
**Sheriff's Department Headquarters**

*4700 Ramona Boulevard  
Monterey Park, California 91754-2169*



March 29, 2013

Notice to Potential Bidders

**BULLETIN NUMBER TWO  
QUESTIONS AND RESPONSES RELEASE  
AS-NEEDED SECURITY GUARD SERVICES  
INVITATION FOR BID NUMBER 501-SH**

This Bulletin Number Two is being issued to provide responses to questions that were received by March 20, 2013 [Written Questions Due by 3:00 p.m. (Pacific Time)], and from the Mandatory Bidder's Conference held on March 21, 2013. The responses are final and become part of the Invitation for Bid (IFB).

*Questions (Italic) and Responses (Bold):*

- 1Q. *"I noticed in the IFB it states 5 years of service. Is that the minimal requirement with no exception? We are 3 years going into our 4<sup>th</sup> year."*
- 1R. **Yes**
- 2Q. *"Specifically, requesting that the requirement that the security provided be for government agencies be changed or waived?"*
- 2R. **No**
- 3Q. *"Please verify that no living wage ordinance or minimum benefits requirement applies to this contract."*
- 3R. **This is not a Living Wage Agreement.**
- 4Q. *"Please verify if the prime contractor who is qualified pursuant to requirements, will be allowed to subcontract overflow work to third parties identified in the proposal and managed by the prime contractor to meet the required service standards?"*

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4R. **Prime/subcontractor teams will be considered, provided the company itself that proposes as the prime contractor meets the Minimum Mandatory Requirements set forth in Paragraph 1.4, Minimum Mandatory Requirements, of the IFB.**

5Q. *"Is the company required to provide two way radios? Cell phones? Other equipment or gear?"*

5R. **Refer to Appendix B, Statement of Work, Section 14.0.**

6Q. *"In regards to section B.4 page 24 of the IFB "Bidders Pending Litigation, Threatened Litigation and Judgments" are alleged labor and pay roll violations to be included in this section? Past IFB's have requested alleged labor and pay roll violations. This type of alleged labor and pay roll violations don't go to court, are these still to be included in our response under section B.4?"*

6R. **Yes**

7Q. *"Can the newly hired guards be accepted to work in the courts with only the company's own in-house training that follows the Department's work requirements? And can those same new guards keep working until the dates when two bi-annual orientations are offered?"*

7R. **Yes, the new guards will be allowed to work following the company's own in-house training and will be scheduled to attend the next scheduled bi-annual orientation.**

8Q. *"What is the expected hours per year for the entire project. Is there a list of weekly hours per location?"*

8R. **As stated in Appendix B, Statement of Work, Paragraph 1.3, the County's daily guard service needs will vary based on the Department's vacancies and unplanned absences.**

**During the period July 2011 thru June 2012, the total hours requested was approximately 136,000 hours. There is no list available at this time.**

9Q. *"What are the current billing rates for armed and unarmed, rover, supervisors?"*

9R. **Armed - \$20.18  
Unarmed - \$17.99  
Supervisor - \$20.43**

- 10Q. *"What is the current paying rate per position, Armed, Unarmed, Rover, Supervisor, etc.?"*
- 10R. **Please see above rates set forth in 9R.**
- 11Q. *"What was the average annual spending for such contract in the last 3 years?"*
- 11R. **FY 2011 – 2012      \$2,500,000  
FY 2010 – 2011      \$2,000,000  
FY 2009 – 2010      \$2,000,000**
- 12Q. *"How many training hours per year, will the company need to pay the guards but will not be able to bill?"*
- 12R. **In addition to recurring Contractor-provided training, County will provide the Contractor's Guards and Supervisors with bi-annual orientation, totaling 16 hours per year. Contractor will be responsible to compensate the Guards and Supervisors for attending all training and orientation.**
- 13Q. *"Is daily parking covered by client? If not what is the expected fee per guard, position, location etc.? Is there a monthly fee at reduced rate?"*
- 13R. **Yes, most of the courts and facilities have parking free of charge; however, in some cases, parking may not be available and it will be the contractor's responsibility to pay for parking. The rates and fees for parking vary depending on location.**
- 14Q. *"What is the estimated ratio between on call position to permanent position?"*
- 14R. **The estimated ratio between an on-call position to a permanent position is 1:2.**
- 15Q. *"How is the department expect the company to be able to continuously retain officers based on a "on call" service?"*
- 15R. **Subparagraph 1.4.3 of this IFB remains unchanged.**
- 16Q. *"When it refers to paragraph 1.4, where is this located? Section 1 of this document only goes to 1.39.3 and then goes on to start section 2 (pages 17-18)."*

**16R. Paragraph 1.4, Bidder's Minimum Requirements, is located on pages 2 and 3, of the Invitation for Bids (IFB).**

17Q. *"What is the current contract price?"*

**17R. Approximately \$8,250,000 over 5.5 years.**

All other Terms and Conditions of the IFB remain in effect.

Should you have any questions, please contact William Smith, Contract Analyst, via email at [wksmith@lasd.org](mailto:wksmith@lasd.org).

Sincerely,

LERROY D. BACA. SHERIFF



Glen Joe, Director  
Fiscal Administration