

September 21, 2015

Notice to Potential Proposers:

**BULLETIN NUMBER 2
REQUEST FOR PROPOSALS (RFP)
JAIL IN-REACH SERVICES
RFP NUMBER 504-SH**

INTRODUCTION

Thus Bulletin Number 2 is being issued to provide details of the Mandatory Proposers Conference as described in sub-paragraph 7.6 (Mandatory Proposers Conference) of the Request For Proposal (RFP).

7.6 Mandatory Proposers Conference

A **Mandatory Proposers Conference** will be held to discuss the RFP requirements. County staff will make a reasonable attempt to respond to questions from potential Proposers at the conference. Written answers to questions will be provided to all Proposers who attend the conference, in addition to being posted on the Department's Website at <http://shq.lasdnews.net/shq/contracts/info.html> by October 23, 2015. All subsequent written answers and any addendum will supersede verbal responses at the conference. The conference is scheduled as follows:

Date: October 8, 2015
Time: 11:00 a.m. – 2:00 p.m.
Address: Los Angeles County Sheriff's Department
Twin Towers Correctional Facility (TTCF)
Classroom C
450 Bauchet Street
Los Angeles, California 90012

Potential Proposer's attendee(s) must be full time employee(s) of the potential Proposer, and the Proposer must notify Senior Contracts Analyst Abilene R. Valdez (ARValdez@lasd.org) with the number and full name of

employees attending the conference by 3:00 p.m., on October 1, 2015. The number of attendees per potential Proposer will be limited to a maximum of three (3) attendees.

All potential Proposers **must** attend this conference in **its entirety** or their proposals shall be rejected (disqualified) without review and eliminated from further consideration. **Note:** Proposers should arrive on time and bring a copy of the RFP. Late arrivals may not be admitted to the conference.

All other Terms and Conditions of the RFP will remain in effect.

Should you have questions, please contact Senior Contract Analyst Abilene Valdez at arvaldez@lasd.org.