

LOS ANGELES COUNTY
SHERIFF'S DEPARTMENT

REQUEST FOR INFORMATION
FOR
COMMUNITY MENTAL HEALTH
TREATMENT BEDS

RFI # 530-SH

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INTRODUCTION

This is a Request for Information (RFI) ONLY; this is not a solicitation

The Los Angeles County Sheriff's Department (Department) is seeking information from Los Angeles County-based mental health providers who can provide community-based mental health treatment beds on a contractual basis to aid in the continuum of care. These beds would be for individuals currently in the custody of the Los Angeles County Sheriff's Department, who meet the classification criteria to be placed in a community mental treatment health bed. This includes community based co-occurring disorder treatment beds as well.

The information being sought will include the type of mental health bed available, level of care, cost, and quantity of each type of bed.

1.0 BACKGROUND

The County encompasses an area of 4,083 square miles with a population of 9,818,605. The Department provides general law enforcement services to approximately five (5) million of these residents, spread over an area of approximately 3,157 square miles. The Department, with approximately 17,000 employees is the largest Sheriff's department in the United States. The Department manages the largest jail population in the free world with a current average daily inmate population of over 19,000.

On any given day nearly 3,200 inmates in the Los Angeles County jails are diagnosed with a mental illness and accused or convicted of committing a crime. About 1/3 of this population is housed in general population housing, while others are housed in "service areas" or "high observation housing". Many of these individuals are charged with minor offenses that appear to be the result of or associated with mental illness. Some individuals are severely mentally ill; however the COUNTY recognizes that the jail system is not what they need to flourish. These individuals require a locked or secure facility where they will be provided with comprehensive substance abuse treatment, intensive counseling, medication management, and life skills instruction.

2.0 OVERVIEW

When inmates arrive at the Los Angeles County jail's Inmate Reception Center, they are classified objectively to determine their individual security level, and are then screened, through a risk-based screening tool for indications of mental illness. Inmates that screen positive are referred to the County's Department of Mental Health (DMH) for assessment and level-of-care recommendations. They may be 1) prescribed medication and placed in general population, 2) prescribed medication and placed in service area mental health housing, or 3) prescribed medication and placed in high observation housing.

Once the Los Angeles County DMH assesses the inmate for their mental health needs, and the inmate is assigned to some level of mental health care, DMH follows up with the inmate/patient

through individual and/or group therapy, medication management, case management, and discharge planning.

3.0 INFORMATION REQUESTED

This Request for Information (RFI) invites input, ideas, and information on community-based mental health beds. Respondents who have the ability to provide the following types of mental health treatment in the community are requested to submit relevant information about their agencies, their capacity to provide the specified type of treatment bed, and costs associated with those beds. Respondents shall provide a corporate point of contact, including name, address, phone number, and email address. Responses should contain the following information:

- 3.1 Description of Agency:** Documentation should be provided that is descriptive of the various elements of residential, community based mental health treatment services provided. Please also include: a description of any licenses and/or certifications the agency may have, agency history, years of operation, current populations served, type of individual served within those populations, and current operating budget.

- 3.2 Description of Treatment Bed :** Respondents should provide information about overall capacity and bed type, including specifications about the following:
 - a) Bed capacity for inmate-patients currently diagnosed as Seriously Mentally Ill (SMI) who have demonstrated a history of treatment resistance and have experienced behavioral difficulties in a lock down environment. The treatment of these individuals should emphasize cognitive and behavioral interventions, and provide the ability to document evidence-based programming.
 - b) Bed capacity for SMI inmate-patients in a therapeutic community that provides rehabilitative services to the inmate-patients who could not function in a general population setting, but do not need continued lock down.
 - c) Detailed information about the provision of services for the inmate-patient populations described in (a) and (b) above. This should include a thorough description of how each inmate-patient would receive services.
 - d) Any disqualifying features that would preclude placement in the facility.
 - e) Length-of-stay requirements for each bed type proposed.
 - f) Description of intake process.
 - g) Description of release process.

- 3.3 Estimated Costs:** **As this document is an RFI, costs shall only be estimated.** Information on costs is non-binding, and will be used only for budgeting and planning purposes. **This is not a bid opportunity.**

Future program costs are important to the Department, both in reviewing the various solutions, and the ultimate scope of capacity for the community-based mental health beds in Los Angeles County. All pricing assumptions should be identified. Please include all estimated costs broken out by category.

3.4 Corporate Information and References: Respondents shall also provide the following information:

- a) At least two references from organizations who are currently using the agency, and/or have used the agency within the last five years;
- b) Information on single largest user of agency;
- c) Description of business experience;
- d) Number of years in business;
- e) Size of agency; personnel, patients, volunteers

Appendix A is included as an enhancement to your response to this RFI. Please complete Appendix A in its entirety to ensure a complete response to this RFI.

4.0 RESPONSE METHOD AND TIME FRAME

Responses to this RFI shall be labeled and submitted as follows:

“Response to RFI No. 530-SH, Community-Based Mental Health Treatment Beds”,
and shall be addressed to:

Los Angeles County Sheriff’s Department
Twin Towers Correctional Facility
Inmate Services Bureau – Jail Mental Health Team
450 Bauchet Street, S2125
Los Angeles, California 90012
Attention: Lieutenant Victor Allende

Responses to this RFI will only be accepted in person, by private messenger, delivery service, or United States Postal Service (USPS), through February 7, 2014, at the address listed above.

Responding parties shall provide three (3) hard copies and three electronic copies (compact disc) of their response.

5.0 QUESTIONS

Questions are welcome. Please FAX your questions to Lieutenant Allende at 323-415-6576, on or before February 7, 2014.

6.0 OTHER INFORMATION

All respondents to this RFI will be placed on a priority notification list for a possible future solicitation by the Department. Failure to respond to this RFI will not disqualify any firm from being considered for a future solicitation.

- 6.1 Responses to this RFI shall become the exclusive property of the County. Respondents should be aware that the information provided will be analyzed and may appear in various reports and/or requests, with the exception of those parts of each submission which meet the definition of "Trade Secret" and are plainly marked as "Trade Secret" or "Proprietary".

The County shall not, in any way, be liable or responsible for the disclosure of any such record, or any parts thereof, if disclosure is required or permitted under the California Public Records Act, or otherwise by law. A blanket statement of confidentiality or the marking of each page of the submission as confidential shall not be deemed sufficient notice of exception. Respondents must specifically label only those provisions of the submission which are "Trade Secrets" or "Proprietary" in nature.

- 6.2 **This is a request for information only; this is not a solicitation.**

The Department will review the responses to this RFI, which may subsequently lead to further investigation. Information received in response to this RFI may be used in the preparation of a Request for Proposals (RFP), an Invitation for Bids (IFB), or other suitable solicitation.

Respondents to this RFI may be invited by the Department to provide a non-competitive presentation of their program, for only those program elements which relate directly to the subject and intent of this RFI. The presentation is intended for information gathering purposes only. Such presentation should not exceed two (2) hours in length.

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Appendix A

COMMUNITY MENTAL HEALTH

TREATMENT BEDS

Requirements Checklist

| | Requirement | Yes | No | Comments |
|----|---|-----|----|----------|
| 1. | Does the agency have secure community based mental health treatment beds? | | | |
| 2. | Does the agency use evidence based treatment modalities? | | | |
| 3. | Does the agency provide life skills training? | | | |
| 4. | Does the agency provide mental health treatment counseling? | | | |
| | Does the agency provide psychiatric medication evaluation and management? | | | |
| 5. | Does the agency provide substance abuse treatment services? | | | |
| 6. | Does the agency provide intensive case management services? | | | |
| 7. | Does the agency provide comprehensive discharge planning? | | | |
| 8. | Does the agency provide the ability to bill for services? | | | |
| 9. | Does the agency have the ability to | | | |

| | | | | |
|-----|--|--|--|--|
| | provide services to patients on electronic monitoring? | | | |
| 10. | Does the agency provide perimeter and facility security? | | | |