



OFFICE OF THE SHERIFF

COUNTY OF LOS ANGELES

HALL OF JUSTICE

ALEX VILLANUEVA, SHERIFF



January 10, 2020

Notice to Potential Contractors:

**BULLETIN NUMBER 1
REQUEST FOR STATEMENT OF QUALIFICATIONS (RFSQ)
TRAILING BLOODHOUND CANINE AND HANDLER INVESTIGATIVE SERVICES
RFSQ NUMBER 661-SH**

INTRODUCTION

The County of Los Angeles Sheriff's Department (Department) is seeking qualified Vendors to enter into Master Agreements with the County to provide Trailing Bloodhound Canine and Handler Investigative Services (Services) on an as-needed basis for the Department's Homicide Bureau.

VENDOR'S MINIMUM MANDATORY QUALIFICATIONS

Interested and qualified Vendors that can demonstrate their ability to successfully provide the required Services outlined in Attachment 1 (Statement of Work) of the Request for Statement of Qualifications (RFSQ) are invited to submit a Statement of Qualifications (SOQ), provided they meet the following Minimum Mandatory Qualifications.

MINIMUM MANDATORY QUALIFICATIONS

1. Vendor must provide two references where the same or similar scope of services, as required in Attachment 1 (Statement of Work) of this RFSQ, were provided. (Contact person for references must be able to answer questions related to service provided.)
2. Vendor must identify and provide at least one handler and one scent-trailing/tracking bloodhound canine, and any necessary tools, materials, and/or equipment to provide Services as described in Attachment 1 (Statement of Work), of the RFSQ.

211 WEST TEMPLE STREET, LOS ANGELES, CALIFORNIA 90012

A Tradition of Service
— Since 1850 —

Required Certifications

3. Vendor's identified handler(s) must be certified in scent-specific man-trailing, with the Vendor's identified canine, by a canine training facility which certifies handlers for scent-trailing/tracking.
4. Vendor's identified handler(s) must be certified to provide basic first aid and cardiopulmonary resuscitation (CPR).
5. Vendor's canine(s) must be certified in the scent-specific man-trailing/tracking in a variety of geographical terrains by a canine facility which certifies canines for scent-trailing/tracking.
6. Vendor's canine(s) must be up-to-date on all vaccinations including rabies.

All certifications and other documentation evidencing proof of qualification shall be submitted in Vendor's SOQ, as set forth in Exhibit 14 (Required Licenses, Certifications, and Permits) of Appendix A (Required Forms) of the RFSQ. Certifications shall be verified during the SOQ qualification review.

7. Vendor's handler(s) must be available to provide Services to County 24 hours per day/7 days per week/365 days a year. Vendor shall provide a statement of affirmation in this regard in Section A.1 of their SOQ.
8. If Vendor's compliance with a County contract has been reviewed by the Department of the Auditor-Controller within the last ten years, Vendor must not have unresolved questioned costs identified by the Auditor-Controller, in an amount over \$100,000.00, that are confirmed to be disallowed costs by the contracting County department, and remain unpaid for six months or more from the date of disallowance, unless such disallowed costs are the subject of current good faith negotiations to resolve the disallowed costs, in the opinion of the County.

RFSQ RELEASE

The RFSQ will be released and will be accessible via the Sheriff's Department website at: <http://shq.lasdnews.net/shq/contracts/info.html>.

All potential Contractors are encouraged to monitor the above solicitation website for Bulletins, as they are posted, during the entire solicitation process.

RFSQ TIMETABLE

The timetable for the RFSQ is as follows:

- Release of RFSQ.....January 10, 2020
- Request for a Solicitation Requirements Review Due.....January 24, 2020
- Written Questions Due by 3:00 p.m. (Pacific Time).....January 31, 2020
- Questions and Responses Released February 7, 2020
- **SOQ due by 3:00 p.m. (Pacific Time)..... February 14, 2020**

The submittal due date above is an initial due date. SOQs not received by that date may not be reviewed initially; however, they may be reviewed at a later date to determine if they meet the qualifications listed. The solicitation will remain open until the needs of the Department are met.

The foregoing dates may be changed at any time at the sole discretion of the Department. Such changes shall be made through an addendum and posted on the Department’s website at <http://www.lasdnews.net/shq/contracts/info.html>. All Potential Proposers are encouraged to monitor the above solicitation website for Bulletins, as they are posted, during the entire solicitation process.

RFSQ SUBMISSION INFORMATION

The original SOQ and three numbered exact hard copies, and two separate exact electronic copies in PDF format on flash drives or compact discs, shall be enclosed in a sealed envelope or box, plainly marked in the upper left-hand corner with the name and address of the Vendor and bear the words:

**“SOQ FOR TRAILING BLOODHOUND CANINE AND HANDLER
INVESTIGATIVE SERVICES
(RFSQ 661-SH)”**

The SOQ and any related information shall be delivered or mailed to:

Los Angeles County Sheriff’s Department
Fiscal Administration-Contracts Unit
211 W. Temple Street, 6th Floor
Los Angeles, California 90012
Attention: Gabriela Frierson

It is the sole responsibility of the submitting Vendor to ensure that its SOQ is received before the submission deadline. Submitting Vendors shall bear all risks associated with delays in delivery by any person or entity, including the U.S. Mail. No facsimile (fax) or electronic mail (e-mail) copies will be accepted.

CONTACT WITH COUNTY PERSONNEL

Any contact regarding the RFSQ or any matter relating hereto must be in writing and may be mailed or emailed to:

Los Angeles County Sheriff's Department
Fiscal Administration-Contracts Unit
211 W. Temple Street, 6th Floor
Los Angeles, California 90012
Attention: Gabriela Frierson
Email address: gfrierso@lasd.org

Vendors are specifically directed not to contact any other County person or agent for any matter related to the RFSQ. If it is discovered that a Vendor contacted and/or received information from any County person or agent, other than the person specified above, regarding the RFSQ, County, at its sole discretion, may disqualify Vendor and their SOQ from further consideration.

Sincerely,

ALEX VILLANUEVA, SHERIFF



Rick Cavataio, Director
Fiscal Administration