

December 28, 2021

Notice to Vendors:

**BULLETIN NUMBER 6  
REQUEST FOR STATEMENT OF QUALIFICATIONS (RFSQ)  
DNA LABORATORY SERVICES  
RFSQ NUMBER 671-SH**

This Bulletin Number 6 is being issued to notify Vendors that RFSQ Number 671-SH for DNA Laboratory Services has been modified as follows:

1. Paragraph 1.45 (COVID-19 Vaccinations of County Contractor Personnel) is added to the RFSQ as follows:

**1.45 COVID-19 Vaccinations of County Contractor Personnel**

Vendors are advised that it must comply with Chapter 2.212 (COVID-19 Vaccinations of County Contractor Personnel) of County Code Title 2 - Administration, Division 4 as a condition of performing work under any awarded agreement resulting from this solicitation. Vendors are advised to review the requirements of Chapter 2.212 (COVID-19 Vaccinations of County Contractor Personnel) and the Model Master Agreement requirements prior to submitting a SOQ to this solicitation. A completed Exhibit G4 (COVID-19 Vaccination Certification of Compliance) is a required part of any agreement with the County.

2. Paragraph 8.58 (COVID-19 Vaccinations of County Contractor Personnel) is added to Appendix G (Model Master Agreement) to the RFSQ as follows:

**8.58 COVID-19 Vaccinations of County Contractor Personnel**

- 8.58.1 At Contractor's sole cost, Contractor shall comply with Chapter 2.212 (COVID-19 Vaccinations of County Contractor Personnel) of County Code Title 2 - Administration, Division 4. All employees of Contractor and persons working on its behalf, including but not limited to, Subcontractors of any tier (collectively, "Contractor Personnel"), must be fully vaccinated against the novel coronavirus 2019 ("COVID-19") prior to (1) interacting in person with County employees, interns, volunteers, and commissioners ("County workforce members"), (2) working on County owned or controlled property while performing

services under this Master Agreement, and/or (3) coming into contact with the public while performing services under this Master Agreement (collectively, "In-Person Services").

- 8.58.2 Contractor Personnel are considered "fully vaccinated" against COVID-19 two (2) weeks or more after they have received (1) the second dose in a 2-dose COVID-19 vaccine series (e.g. Pfizer-BioNTech or Moderna), (2) a single-dose COVID-19 vaccine (e.g. Johnson and Johnson [J&J]/Janssen), or (3) the final dose of any COVID-19 vaccine authorized by the World Health Organization ("WHO").
- 8.58.3 Prior to assigning Contractor Personnel to perform In-Person Services, Contractor shall obtain proof that such Contractor Personnel have been fully vaccinated by confirming Contractor Personnel is vaccinated through any of the following documentation: (1) official COVID-19 Vaccination Record Card (issued by the Department of Health and Human Services, CDC or WHO Yellow Card), which includes the name of the person vaccinated, type of vaccine provided, and date of the last dose administered ("Vaccination Record Card"); (2) copy (including a photographic copy) of a Vaccination Record Card; (3) Documentation of vaccination from a licensed medical provider; (4) a digital record that includes a quick response ("QR") code that when scanned by a SMART HealthCard reader displays to the reader client name, date of birth, vaccine dates, and vaccine type, and the QR code confirms the vaccine record as an official record of the State of California; or (5) documentation of vaccination from Contractors who follow the CDPH vaccination records guidelines and standards. Contractor shall also provide written notice to County before the start of work under this Master Agreement that its Contractor Personnel are in compliance with the requirements of this section. Contractor shall retain such proof of vaccination for the document retention period set forth in this Master Agreement, and must provide such records to the County for audit purposes, when required by County.
- 8.58.4 Contractor shall evaluate any medical or sincerely held religious exemption request of its Contractor Personnel, as required by law. If Contractor has determined that Contractor Personnel is exempt pursuant to a medical or sincerely held religious reason, the Contractor must also maintain records of the Contractor Personnel's testing results. The Contractor must provide such records to the County for audit purposes, when required by County. The unvaccinated exempt Contractor Personnel must meet the following requirements prior to (1) interacting in person with County workforce

members, (2) working on County owned or controlled property while performing services under this Master Agreement, and/or (3) coming into contact with the public while performing services under this Master Agreement:

- a. Test for COVID-19 with either a polymerase chain reaction (PCR) or antigen test has an Emergency Use Authorization (EUA) by the FDA or is operating per the Laboratory Developed Test requirements by the U.S. Centers for Medicare and Medicaid Services. Testing must occur at least weekly, or more frequently as required by County or other applicable law, regulation or order.
- b. Wear a mask that is consistent with CDC recommendations at all times while on County controlled or owned property, and while engaging with members of the public and County workforce members.
- c. Engage in proper physical distancing, as determined by the applicable County department that the Master Agreement is with.

8.58.5 In addition to complying with the requirements of this section, Contractor shall also comply with all other applicable local, departmental, State, and federal laws, regulations and requirements for COVID-19. A completed Exhibit G4 (COVID-19 Vaccination Certification of Compliance) is a required part of any agreement with the County.

3. The attached Exhibit G4 (COVID-19 Vaccination Certification of Compliance) is added to Appendix G (Model Master Agreement) to the RFSQ.

You may access this Bulletin Number 6 and attachment in electronic (PDF) format via the Sheriff Department's website at: <http://shq.lasdnews.net/shq/contracts/info.html>.

Should you have any questions, please contact Contracts Analyst Joanna Kim at [jykim@lasd.org](mailto:jykim@lasd.org).