



OFFICE OF THE SHERIFF

COUNTY OF LOS ANGELES

HALL OF JUSTICE

ALEX VILLANUEVA, SHERIFF



September 20, 2019

Notice to Vendors:

**BULLETIN NUMBER 1
REQUEST FOR STATEMENT OF QUALIFICATIONS (RFSQ)
VESSEL REMOVAL AND DISPOSAL SERVICES
RFSQ NUMBER 684-SH**

INTRODUCTION

The Los Angeles County Sheriff's Department (Department) is seeking qualified companies (Vendors) to enter into a Master Agreement with the County to provide as-needed Vessel Removal and Disposal Services. Qualified Vendors shall properly and legally remove vessels, which may be in varying states of disrepair and seaworthiness, from County waterways and shall provide additional services related to the temporary storage, and disposal of such vessels. Vessels in the possession of the Department are typically located at the docks of the Department's Marina del Rey Sheriff's Station, located at 13851 Fiji Way, Marina del Rey, California 90292.

Every year, approximately thirty (30) vessels generally in a poor state of repair and seaworthiness are abandoned by their owners. Most of these vessels are approximately twenty to thirty feet in length, but other lengths can be expected. The Department is charged with the removal and disposal of these vessels under the California Harbors and Navigation Code sections 510 through 527, and Los Angeles County Code section 19.12.1070, as such vessels can create a potential health and safety hazard.

VENDOR'S MINIMUM MANDATORY QUALIFICATIONS

Interested and qualified Vendors that can demonstrate their ability to successfully provide the required services outlined in Attachment 1 (Statement of Work) of the RFSQ are invited to submit a Statement of Qualifications (SOQ), provided they meet the following minimum mandatory qualifications:

211 WEST TEMPLE STREET, LOS ANGELES, CALIFORNIA 90012

A Tradition of Service
— Since 1850 —

Vendor's Minimum Mandatory Qualifications

1. Vendor must have a minimum of five (5) years of experience properly and legally hauling or removing Vessels, both power and sail, from waterways and providing short-term or temporary storage and disposal of such Vessels.

Vendor shall provide references and/or supporting documentation to meet this minimum mandatory qualification.

2. Vendor must possess or have access to a hoist, sling, lift, or other haul out type device with the capability to legally remove Vessels up to ninety (90) feet in length and up to one hundred and twenty (120) gross tons, from the County waterways for the Marina del Rey Sheriff's Station.

Vendor shall provide local, state, and/or federal permits and/or licenses and/or other supporting documentation to meet this minimum mandatory qualification.

3. Vendor's storage yard(s) shall meet the following qualifications:
 - be located within a two (2) mile radius of the Department's Marina del Rey Sheriff's Station located at 13851 Fiji Way, Marina del Rey, California 90292;
 - have a locking system and fencing that is maintained by the Vendor;
 - have an alarm/monitoring system that is maintained by the Vendor;
 - be recorded twenty-four (24) hours a day, seven (7) days a week, and
 - be enclosed and lighted.

A site visit of Vendor's storage yard(s) will be conducted to verify that Vendor meets this minimum mandatory qualification.

4. Vendor must commit to providing emergency haul out of sinking Vessels or Vessels determined by the Department to be an environmental hazard within three (3) hours of notification by the Department, seven (7) days a week, twenty-four (24) hours a day.

Vendor's commitment shall be evidenced by Vendor's affirmative statement required by subparagraph 2.7.2 (Vendor's Qualification (Section A)) of the RFSQ and Vendor's certification set forth in the completed Appendix A (Required Forms), Exhibit 1 (Vendor's Organization Questionnaire/Affidavit and CBE Information) of the RFSQ.

5. If Vendor's compliance with a County contract has been reviewed by the Department of Auditor-Controller within the last ten (10) years, Vendor must not have unresolved questioned costs identified by the Auditor-Controller, in an amount over \$100,000, that are confirmed to be disallowed costs by the contracting County department, and remain unpaid for six (6) months or more from the date of disallowance, unless such disallowed costs are the subject of

current good faith negotiations to resolve the disallowed costs, in the opinion of the County.

RFSQ RELEASE

The RFSQ will be accessible in electronic Portable Data File (PDF) format via the Department’s website at: <http://shq.lasdnews.net/shq/contracts/info.html>.

RFSQ TIMETABLE

The timetable for the RFSQ is as follows:

Release of RFSQ	September 20, 2019
Request for a Solicitation Requirements Review Due	October 4, 2019
Written Questions Due.....	October 4, 2019
Questions and Answers Released	October 11, 2019
SOQ due by 3:00 p.m. (Pacific Time)	October 25, 2019

The submittal date is an initial due date, and those SOQs not received by that date may not be reviewed initially; however, they may be reviewed at a later date to determine if they meet the qualifications listed. The solicitation will remain open until the needs of the Department are met.

In the event the Department’s needs are met and the solicitation is closed, the solicitation may be reopened any time during the term of the Master Agreement, at the Department’s discretion, in order to meet any additional Department needs. In the event the solicitation is reopened, it will be publicized on the County’s website.

SOQ SUBMISSION

The original SOQ and three (3) numbered exact copies, and two (2) separate electronic copies in pdf format on flash drives or compact discs, shall be enclosed in a sealed envelope or box, plainly marked in the upper left-hand corner with the name and address of the Vendor and bear the words:

“SOQ FOR VESSEL REMOVAL AND DISPOSAL SERVICES”

The SOQ and any related information shall be delivered or mailed to:

Los Angeles County Sheriff’s Department
Hall of Justice
Fiscal Administration – Contracts Unit
211 West Temple Street, 6th Floor
Los Angeles, California 90012
Attention: Aloett Martin, Contract Analyst

It is the sole responsibility of the submitting Vendor to ensure that its SOQ is received before the submission deadline identified in subparagraph 2.3 (RFSQ Timetable) of the RFSQ. Submitting Vendors shall bear all risks associated with delays in delivery by any person or entity, including the U.S. Mail. No facsimile (fax) or electronic mail (e-mail) copies will be accepted.

Any SOQ's received after the scheduled due date and time, as stated in subparagraph 2.3 (RFSQ Timetable) of the RFSQ, or any addendum amending the SOQ due date and time, will not be reviewed initially; however, may be reviewed at a later date.

CONTACT WITH COUNTY PERSONNEL

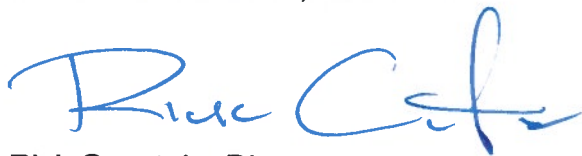
Any contact regarding this RFSQ or any matter relating thereto must be in writing and may be mailed or e-mailed as follows:

Los Angeles County Sheriff's Department
Hall of Justice
Fiscal Administration – Contracts Unit
211 West Temple Street, 6th Floor
Los Angeles, California 90012
Attention: Aloett Martin, Contract Analyst
Email Address: a9martin@lasd.org

If it is discovered that a Vendor contacted and received information from any County personnel, other than the person specified above, regarding this solicitation, County, in its sole determination, may disqualify their SOQ from further consideration.

Sincerely,

ALEX VILLANUEVA, SHERIFF



Rick Cavataio, Director
Fiscal Administration Bureau