



Erroy D. Baca, Sheriff

County of Los Angeles
Sheriff's Department Headquarters

*4700 Ramona Boulevard
Monterey Park, California 91754-2169*



February 9, 2012

Notice to Potential Proposers

**BULLETIN NUMBER 1
REQUEST FOR PROPOSALS
JOINT REGIONAL INTELLIGENCE CENTER ANALYST SERVICES
REQUEST FOR PROPOSAL NUMBER 455-SH**

INTRODUCTION

The Los Angeles County Sheriff's Department (Department) is issuing this Request for Proposals (RFP) to solicit proposals for an Agreement with a qualified Proposer who will provide highly trained intelligence analysts to the Department's Joint Regional Intelligence Center (JRIC). JRIC is the Fusion Center for the Central District of California and, as such, operates with the use of highly trained intelligence analysts who are credentialed in various areas of expertise, i.e., domestic terrorism, international terrorism, critical infrastructure, etc., creating intelligence analysis of organized criminal activity for use by first responders and public safety executives.

PROPOSER'S MINIMUM MANDATORY REQUIREMENTS

Interested and qualified Proposers that can demonstrate their ability to successfully provide the required services outlined in Appendix B, Statement of Work, in its entirety, are invited to submit proposal(s) provided they meet the following requirements at the time that the proposal is submitted and continue to meet these requirements during the subsequent evaluation and contracting process. Failure of a Proposer to meet all of the Minimum Mandatory Requirements may result in the elimination of the proposal from further consideration (see Paragraph 3.2, Adherence to Minimum Mandatory Requirements).

Proposals must include the required documentation to substantiate that Proposer meets these Minimum Mandatory Requirements listed in Paragraph 1.4 of the RFP.

- 1.4.1 Proposer must demonstrate a minimum of five (5) years of experience providing analysts specializing in counter-terrorism intelligence in support of state, local,

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and federal law enforcement agencies. Experience must be comparable to the services identified in Appendix B, Statement of Work.

- 1.4.2 Proposer must demonstrate five (5) years of experience providing analysts to perform services in United States Department of Homeland Security-sponsored Fusion Centers.

RFP TIMETABLE

The timetable for this RFP is as follows:

- Release of RFP.....February 9, 2012
- Request for a Solicitation Requirements Review Due.....February 23, 2012
- Written Questions Due by 3:00 p.m. (Pacific Time).....February 23, 2012
- Release of Questions and ResponsesMarch 1, 2012
- **Proposal Submittal Deadline...by 3:00p.m. (Pacific Time).....March 15, 2012**

The dates may be changed at any time as determined by County. Such changes shall be made through an addendum and posted on the Department's website at http://www.lasdhq.org/lasd_contracts/info.html.

RFP RELEASE

The RFP will be released and will be accessible via the Department website at: http://www.lasdhq.org/lasd_contracts/info.html (underscore between "lasd" and "contracts"), and the County website at: <http://camisvr.co.la.ca.us/lacobids/BidLookUp/BidOpenStrat.asp>

If the Proposer wishes to access the RFP via the above Department's website, the proposer **MUST** inform the Department's Contracts Unit Analyst at memurr@lasd.org of Proposer's name, mailing address, email address, fax number, and telephone number. This will ensure that the Proposer receives any further Bulletins related to this RFP.

RFP SUBMISSION INFORMATION

Proposer must submit one original proposal and five exact duplicate numbered copies, as specified in Paragraph 2.8 of the RFP. In addition, the Proposer must submit two electronic copies of the proposal on compact disc (CD).

The Proposal must be submitted in a sealed envelope or box plainly marked in the upper left-hand corner with the name and address of Proposer and bear the words:

"REQUEST FOR PROPOSALS (RFP) FOR
JRIC ANALYST SERVICES
RFP NUMBER 455-SH"

The Proposal(s) shall be delivered or mailed to:

Los Angeles County Sheriff's Department
Contracts Unit, Room 214
Attention: Marcelle Murr, Contracts Analyst
4700 Ramona Boulevard
Monterey Park, California 91754

It is the sole responsibility of the submitting Proposer to ensure that its Proposal is received before the submission deadline specified in Bulletin Number 1. Submitting Proposers shall bear all risks associated with delays in delivery by any person or entity, including the United States Mail. Any Proposals received after the scheduled closing date and time for receipt of Proposals, as specified in Bulletin Number 1, will not be accepted and will be returned to the sender unopened. Timely hand-delivered Proposals are acceptable. No facsimile (fax) or electronic mail (email) copies will be accepted.

CONTACT WITH COUNTY PERSONNEL

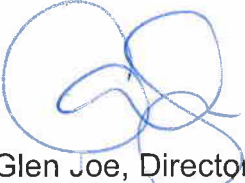
Any contact regarding the RFP or any matter relating hereto **MUST** be in writing and may be mailed, emailed, or faxed to:

Los Angeles County Sheriff's Department
Contracts Unit, Room 214
Attention: Marcelle Murr
4700 Ramona Boulevard
Monterey Park, California 91754
Email address: memurr@lasd.org
Fax Number: (323) 415-4389

If it is discovered that a proposer contacted and/or received information from any County personnel other than the person specified above, regarding this solicitation, the County, in his sole determination, may disqualify its proposal from further consideration.

Sincerely,

LEROY D. BACA. SHERIFF

A handwritten signature in blue ink, appearing to be "Glen Joe", written over a circular stamp or seal.

Glen Joe, Director
Fiscal Administration