

EXHIBIT B

***STATEMENT OF WORK
(NOT ATTACHED TO SAMPLE)***

REFER TO APPENDIX B

EXHIBIT C

RATE OF COMPENSATION



EXHIBIT C

LOS ANGELES COUNTY SHERIFF'S DEPARTMENT BACKGROUND INVESTIGATION SERVICES

RATE OF COMPENSATION

HOURLY RATE

Contractor shall be paid on an hourly basis for Work performed pursuant to a validly executed Work Order at the hourly rate listed below. The hourly rate shall remain firm and fixed for the Term of the Master Agreement.

HOURLY RATE: \$30.00

MILEAGE

Mileage shall be reimbursed per mile at the rate established from time to time by the County Auditor-Controller, pursuant to Los Angeles County Code Section 5.40.190. The current rate for 2011 shall be as listed below. Such mileage rate may be adjusted upward or downward during the Term of the Master Agreement at the County's sole discretion.

MILEAGE RATE: \$0.52

PARKING

Parking shall be reimbursed only when accompanied by a valid parking receipt.

TRAINING

Contractor shall be paid at the hourly rate listed above, and shall be reimbursed for mileage in accordance with the above, for attendance at any Department required training.

NOTE: All claims for payment and reimbursement shall be submitted in accordance with Section 10, Invoices and Payments, of the Master Agreement.

EXHIBIT D

INVOICE AND TIMECARD/MILEAGE LOG



LOS ANGELES COUNTY SHERIFF'S DEPARTMENT
BACKGROUND INVESTIGATIVE SERVICES

INVOICE

DATE: _____ INVOICE# _____

INVESTIGATOR: _____ MASTER AGREEMENT# _____

ADDRESS: _____ TELEPHONE# _____

PERIOD OF PERFORMANCE DATES: _____

HOURLY RATE: \$30.00

MILEAGE RATE: \$0.52

_____ TOTAL HOURS @ \$ _____ PER HOUR = AMOUNT DUE \$ _____

Mileage Claim	Total Mileage	Parking Claim With Receipt	Total Parking Expense	Total Amount Due
Non-Taxable Miles		Non-Taxable Parking		Hours Amount Due _____ Mileage Due _____ Parking Due _____ Total Due _____

INVESTIGATOR/CONTRACTOR

COUNTY PROJECT MANAGER

DATE _____

DATE _____

EXHIBIT E

SAMPLE WORK ORDER
(NOT ATTACHED TO SAMPLE)

REFER TO APPENDIX D

EXHIBIT F

CONTRACTOR'S EEO CERTIFICATION

CONTRACTOR'S EEO CERTIFICATION

Contractor Name

Address

Internal Revenue Service Employer Identification Number

GENERAL CERTIFICATION

In accordance with Section 4.32.010 of the Code of the County of Los Angeles, the contractor, supplier, or vendor certifies and agrees that all persons employed by such firm, its affiliates, subsidiaries, or holding companies are and will be treated equally by the firm without regard to or because of race, religion, ancestry, national origin, or sex and in compliance with all anti-discrimination laws of the United States of America and the State of California.

CONTRACTOR'S SPECIFIC CERTIFICATIONS

- | | | |
|--|------------------------------|-----------------------------|
| 1. Contractor has a written policy statement prohibiting discrimination in all phases of employment. | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| 2. Contractor periodically conducts a self analysis or utilization analysis of its work force. | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| 3. Contractor has a system for determining if its employment practices are discriminatory against protected groups. | Yes <input type="checkbox"/> | No <input type="checkbox"/> |
| 4. Where problem areas are identified in employment practices, Contractor has a system for taking reasonable corrective action, to include establishment of goals or timetables. | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

Authorized Official's Printed Name and Title

Authorized Official's Signature

Date

EXHIBIT G

***CONTRACTOR ACKNOWLEDGEMENT AND
CONFIDENTIALITY AGREEMENT***

Exhibit G

CONTRACTOR ACKNOWLEDGEMENT AND CONFIDENTIALITY AGREEMENT

(Note: This certification is to be executed and returned to County with Contractor's executed Master Agreement. Work cannot begin on the Master Agreement until County receives this executed document.)

CONTRACTOR NAME _____ Agreement No. _____

GENERAL INFORMATION:

The Contractor referenced above has entered into a Master Agreement with the County of Los Angeles to provide certain services to the County. The County requires the Contractor to sign this Contractor Acknowledgement and Confidentiality Agreement.

CONTRACTOR ACKNOWLEDGEMENT:

Contractor understands and agrees that the Contractor and Contractor employees, consultants, Outsourced Vendors and independent contractors (Contractor's Staff) that will provide services in the above referenced Master Agreement are Contractor's sole responsibility. Contractor understands and agrees that Contractor's Staff must rely exclusively upon Contractor for payment of salary and any and all other benefits payable by virtue of Contractor's Staff's performance of work under the above-referenced contract.

Contractor understands and agrees that Contractor's Staff are not employees of the County of Los Angeles for any purpose whatsoever and that Contractor's Staff do not have and will not acquire any rights or benefits of any kind from the County of Los Angeles by virtue of my performance of work under the above-referenced Master Agreement. Contractor understands and agrees that Contractor's Staff will not acquire any rights or benefits from the County of Los Angeles pursuant to any agreement between any person or entity and the County of Los Angeles.

CONFIDENTIALITY AGREEMENT:

Contractor and Contractor's Staff may be involved with work pertaining to services provided by the County of Los Angeles and, if so, Contractor and Contractor's Staff may have access to confidential data and information pertaining to persons and/or entities receiving services from the County. In addition, Contractor and Contractor's Staff may also have access to proprietary information supplied by other vendors doing business with the County of Los Angeles. The County has a legal obligation to protect all such confidential data and information in its possession, especially data and information concerning health and criminal, records. Contractor and Contractor's Staff understand that if they are involved in County work, the County must ensure that Contractor and Contractor's Staff, will protect the confidentiality of such data and information. Consequently, Contractor must sign this Confidentiality Agreement as a condition of work to be provided by Contractor's Staff for the County.

Contractor and Contractor's Staff hereby agrees that they will not divulge to any unauthorized person any data or information obtained while performing work pursuant to the above-referenced contract between Contractor and the County of Los Angeles. Contractor and Contractor's Staff agree to forward all requests for the release of any data or information received to County's Project Manager.

Contractor and Contractor's Staff agree to keep confidential all health and criminal records and all data and information pertaining to persons and/or entities receiving services from the County, design concepts, algorithms, programs, formats, documentation, Contractor proprietary information and all other original materials produced, created, or provided to Contractor and Contractor's Staff under the above-referenced Master Agreement. Contractor and Contractor's Staff agree to protect these confidential materials against disclosure to other than Contractor or County employees who have a need to know the information. Contractor and Contractor's Staff agree that if proprietary information supplied by other County vendors is provided to me during this employment, Contractor and Contractor's Staff shall keep such information confidential.

Contractor and Contractor's Staff agree to report any and all violations of this agreement by Contractor and Contractor's Staff and/or by any other person of whom Contractor and Contractor's Staff become aware.

Contractor and Contractor's Staff acknowledge that violation of this agreement may subject Contractor and Contractor's Staff to civil and/or criminal action and that the County of Los Angeles may seek all possible legal redress.

SIGNATURE: _____ DATE: ____/____/____

PRINTED NAME: _____

POSITION: _____

EXHIBIT H

***JURY SERVICE ORDINANCE
(NOT ATTACHED TO SAMPLE)***

REFER TO APPENDIX H

EXHIBIT I

***SAFELY SURRENDERED BABY LAW
(NOT ATTACHED TO SAMPLE)***

REFER TO APPENDIX I

EXHIBIT J

SUBSEQUENT EXECUTED WORK ORDERS

(NOT ATTACHED TO SAMPLE)