

**APPENDIX D**

**SAMPLE WORK ORDER**

**BACKGROUND INVESTIGATION  
SERVICES**

**APPENDIX D**

**LOS ANGELES COUNTY SHERIFF'S DEPARTMENT  
BACKGROUND INVESTIGATION SERVICES**

**SAMPLE WORK ORDER**

\_\_\_\_\_  
(CONTRACTOR NAME)

**Work Order No.** \_\_\_\_\_

**Master Agreement No.** \_\_\_\_\_

**Date Assigned**

\_\_\_\_\_

**Applicant's Name**

\_\_\_\_\_

\_\_\_\_\_

**TO BE COMPLETED BY THE CONTRACTOR**

Start Date \_\_\_\_\_

Start Time \_\_\_\_\_

End Date \_\_\_\_\_

End Time \_\_\_\_\_

**Recommendation/Comments:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**CONTRACTOR PROJECT MANAGER**

**COUNTY PROJECT MANAGER**

By: \_\_\_\_\_

BY: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_