

#	Functional Requirement	Compliance Level	Availability Level	Comments
<b>3</b>	<b>Records Management System</b>			
<b>3.1</b>	<b>Records Management System Volumes</b>			
3.1.1	The LASD responded to 1,188,283 calls for service in 2005. The LASD took 356,070 reports in 2005 of these 213,640 reports of crimes in 2005. The LASD can have up to 1200 patrol units responding to calls and taking reports on any given shift. The LASD will have up to 10,000 workstations connected to the RMS and up to 1,200 mobile data devices at any given time. Has the vendor ever delivered an RMS system of comparable size?			
3.1.2	Vendors are asked to identify maximum number of terminals / workstations that can be supported by the RMS. Vendors should also identify the maximum number of concurrent users that the RMS can support.			
<b>3.2</b>	<b>Records Management System Hardware</b>			
3.2.1	All new enterprise applications being deployed in the LASD are deployed upon HP Superdome class servers, using the HP-UX operating system. Can the vendor's RMS operate in this environment?			
3.2.2	The Records Management System will reside on an enterprise class, scalable, high availability or redundant servers. On what servers and operating systems has the vendor deployed the RMS?			
<b>3.3</b>	<b>System Availability / Response Time</b>			
3.3.1	Can the vendor's RMS (hardware, software, and all components) be configured to deliver availability of 99.9 percent (including scheduled down time) when measured on a 24-hour per day, seven days a week basis for 365 days?			

#	Functional Requirement	Compliance Level	Availability Level	Comments
3.3.2	Can the vendor's RMS provide response times such that all transactions will process in less than 6 seconds and 95 percent of all transactions will process within three seconds for mobile data devices in the field?			
3.3.3	Can the vendor's RMS provide response times such that all transactions will process in less than three seconds and 95 percent of all transactions will process within one second for workstations located within the stations?			
3.3.4	The vendors are asked to provide previous test results for response times in implemented comparable systems.			
<b>3.4 Relational Database Management System</b>				
3.4.1	Has the system been implemented using Oracle as the RDBMS?			
3.4.2	If not Oracle, what RDBM Systems does the RMS utilize?			
<b>3.5 General Records Management System Functions</b>				
3.5.1	Has the RMS been optimized for simple entry and retrieval of information? If so list specific examples in the comments or refer to an attachment.			
3.5.2	Does the vendor's RMS provide an audit trail of all activity on the system and does the audit trail log the operator ID, workstation ID, date, and time for all transactions as well as any data added, changed or deleted?			
3.5.3	Is the RMS GUI browser based?			
3.5.4	Has the vendor implemented in a multi-agency environment including a mix of law enforcement and fire users? If so list some specific examples of the related successes and challenges associated with this type of implementation in the comments or refer to an attachment.			

#	Functional Requirement	Compliance Level	Availability Level	Comments
3.5.5	Is the vendor's RMS capable of supporting multiple agencies in the same RMS with each agency utilizing its own security constructs?			
3.5.6	Has the RMS ever been deployed in a multiple instance environment where data was shared between the different instances of the database?			
3.5.7	Does the RMS allow system administrative personnel to modify the system's display screens and or the labels on those screens?			
3.5.8	Does the RMS allow the system administrator to modify the system's display screens to accommodate the visually impaired, colorblind, etc.			
3.5.9	Does the RMS allow system administrative personnel to modify the system's display screens and configuration based on the user's profile or department role?			
3.5.10	Does the system allow the system administrator to create additional databases, data fields, and graphical user interface formats?			
3.5.11	Does the RMS provide the capability for authorized users to search all data on the system and to export the results in standard formats (e.g., CSV, text delimited, excel, access)? Please list the available			
3.5.12	Does the RMS permit the "drill down" through the response to system queries?			
3.5.13	Does the RMS permit searches on the results of a previous search?			
3.5.14	Is each data field within the RMS capable of validation against a pre-defined table and can the system administrator add, modify, or delete records in the data validation tables in real time?			
3.5.15	Does the RMS include an interactive, easy-to-use tool for maintaining the validation tables?			

#	Functional Requirement	Compliance Level	Availability Level	Comments
3.5.16	Does the RMS provide the ability to link multiple incident / offense reports to an incident through the same incident number?			
3.5.17	Does the RMS provide any user-defined data fields? If so please identify the number, size and type of the user defined fields.			
3.5.18	Does the RMS validate all address and location data entry fields? Against what are these fields validated?			
3.5.19	The vendor is asked to explain how the RMS Geofile or Geodatabase is updated or does the RMS access a GIS directly for			
3.5.20	Does the RMS provide an exception report of addresses that could not be geo-validated?			
3.5.21	The vendor is asked to list the Geographic Information Systems that have been used as the geofile for the RMS.			
3.5.22	Has the RMS been deployed with the ability to query and update NCIC automatically?			
3.5.23	Does the RMS include reporting based on geographical constraint entry? For example, the user should be able to graphically choose an area within the County (by choosing the area on a map display) and display RMS statistics for that area (Community Reports).			
3.5.24	Does the RMS provide a mechanism for linking data files to person, property, and incident records? These linked data files might include photographs, wave files, scanned documents, etc.			
<b>3.6 Security</b>				
3.6.1	The vendor is asked to explain the security constructs of the RMS.			
3.6.2	Is application security based on employee profiles?			
3.6.3	Can application security be limited by workstation location? How?			
3.6.4	Can security be extended to the field level? If so what are choices (e.g., view, edit, etc.)			

#	Functional Requirement	Compliance Level	Availability Level	Comments
3.6.5	Can the RMS provide the capability to selectively encrypt certain tables to the extent that neither the system administrator nor the ad hoc reporting tool may access the data contained therein?			
<b>3.7</b>	<b>Data Entry</b>			
3.7.1	Does the RMS application incorporate a "single level of data entry" to ensure that information that has more than one use is entered only once and then distributed to applicable subsystems and transactions on an automatic basis?			
3.7.2	Vendors shall also address their system's data entry capabilities, including any advanced technologies available such as Optical Character Recognition, Field Reporting, Voice to Text, etc.			
3.7.3	Does the RMS include the capability to perform all system functions that can be performed with a mouse or other pointing device with the keyboard?			
3.7.4	Does the RMS utilize the same data entry formats in the RMS as would be used in the FBRs?			
<b>3.8</b>	<b>Intelligent Forms</b>			
3.8.1	Does the RMS have intelligent form capability?			
3.8.2	Does the RMS have the capability to systematically modify the order of form presentation during data entry based upon previously entered information?			
3.8.3	Does the RMS provide the capability to systematically modify the mandatory / optional nature of fields based upon previously entered information?			
3.8.4	Does the RMS utilize intelligent validation table selection (only valid entries are selectable based on previously entered data, such as only permitting MO information relating to burglaries if the incident is a burglary)?			

#	Functional Requirement	Compliance Level	Availability Level	Comments
<b>3.9</b>	<b>Selective Notification</b>			
3.9.1	Does the RMS provide the capability of "selective notification" such that a user may flag a particular record in the database and receive notification from the RMS if that record is accessed?			
3.9.2	What options does the RMS offer to notify the flagging individual? E-mail? Page? Other?			
<b>3.10</b>	<b>Search Capability</b>			
3.10.1	Does the RMS provide the ability to search ANY and ALL data on the system as well as any combination of the data?			
3.10.2	Does the RMS provide the capability to export the results of any search in standard formats (i.e., csv, text delimited, excel, access)? Please list the available formats.			
3.10.3	search criteria, can the user then select a specific record from the list in order to display and / or insert additional information? (Drill down).			
3.10.4	If the result of a search is a list of records matching the search criteria, can the user then perform another search but only on the returns from the previous search (search against results)?			
3.10.5	Does the RMS permit text string searches of narratives?			
3.10.6	Does the RMS provide any sort of SQL or query builder that would permit the user to easily build a SQL query?			
3.10.7	Does the RMS provide forms driven search by example capabilities?			
<b>3.11</b>	<b>Management Information System</b>			
3.11.1	Is the RMS system be capable of generating reports for both screen display and printing?			
3.11.2	Is the system capable of exporting report data in Justice XML?			
3.11.3	Is the system capable of efficiently exporting report data in standard PC formats such as Access, Excel, comma delimited, etc.?			

#	Functional Requirement	Compliance Level	Availability Level	Comments
3.11.4	Does the system provide a menu of standard reports that are generation parameter selectable?			
3.11.5	Does the system provide a menu of standard reports that are content parameter selectable?			
3.11.6	Does the RMS include an 'ad hoc' reporting tool? What tool?			
3.11.7	Does the software allow specifically modifying the reports for the use of the County? Such information includes, but is not limited to, report header data and text, participating agency Seal, Department logos, etc.			
3.11.8	Does the report generator include the capability to produce graphically oriented reports such as charts, graphs, and maps?			
3.11.9	Does the system support either the direct production or, through an easily invoked (e.g., seamless) third-party mapping tool, the creation of thematic maps based on operator defined boundaries?			
3.11.10	Does the system support either the direct production or, through an easily invoked (e.g., seamless) third-party mapping tool, the creation of automatic pin maps?			
3.11.11	Does the report generator have the capability of making RMS data available for other systems and PC applications, using Microsoft standards for dynamic data exchange?			
3.11.12	Do the reports allow tracking of activity by type, location, and temporal factors?			
3.11.13	Does the RMS provide the capability to set thresholds and report against set thresholds?			
3.11.14	Does the RMS provide any advanced statistical reporting capability? Please describe.			
3.11.15	Does the system automatically produce UCR reports?			
3.11.16	Does the system automatically produce NIBRS reports?			

#	Functional Requirement	Compliance Level	Availability Level	Comments
3.11.17	Does the system provide the ability to track the production of reports such as a dissemination log? Vendors shall describe the techniques and procedures available within their systems for tracking the printing of reports.			
3.11.18	Is the RMS used anywhere to support a COMSTAT / COMPSTAT program?			
<b>3.12</b>	<b>Narrative Information</b>			
3.12.1	Does the system allow unlimited text narrative to be entered for most reports or databases in the system?			
3.12.2	Does the entry of narrative text include functions such as formatting options, word wrapping, and spell checking, copying, moving, or deleting blocks of text?			
<b>3.13</b>	<b>Record Sealing or Expungement of Information</b>			
3.13.1	Does the system provide the capability to remove all references to specified information from the various RMS databases as required by court orders?			
3.13.2	Can the system produce a report indicating the records that have been sealed?			
3.13.3	Has the vendor ever configured the system to seal records based upon the information being purged in another RMS system?			
3.13.4	Would the vendor consider developing an interface that would seal records within the RMS based upon the output of another RMS?			
3.13.5	Does the system provide the capability to purge case information based upon a specified retention schedule associated with case type?			
3.13.6	Has the vendor ever implemented a system that included the purging of case information based upon a retention schedule? Where?			



#	Functional Requirement	Compliance Level	Availability Level	Comments
3.13.7	Does the system provide the capability to record and retain information regarding the printing of documents containing RMS information including the person printing, the date and time of printing and the printer location?			
<b>3.14 Master Person Table / Module</b>				
3.14.1	Does the system utilize a master person table which serves as the repository of the demographic information for all persons entered into the system?			
3.14.2	Is the "master person table" automatically updated by internal transactions from other applicable RMS subsystems?			
3.14.3	Does the system permit searching this table by soundex?			
3.14.4	Does the RMS have the ability to cross-reference a name to other entities in the database (i.e. incidents, vehicles, people)?			
3.14.5	How does this module provide protection against the potential of either entering a duplicate name or permitting the inadvertent entry of an alias for an individual?			
3.14.6	Does the system provide an easy way to consolidate multiple name records if, after entry, it is determined that multiple names are in the system for the same individual?			
3.14.7	Does the system provide an easy way to separate data from a single record into multiple name records if, after entry, it is determined that the data entered for a single individual actually belongs to two people?			
3.14.8	Does the system provide the ability to maintain personal information on a person entered, as well as the time frames for the information?			

#	Functional Requirement	Compliance Level	Availability Level	Comments
3.14.9	Does the system provide the capability to link the person record with an unlimited number of photographs as well as permit the agency to specify a table-based reference to the type of photograph (i.e., the photograph may be a mugshot, it may be a photo of specific scars, marks, tattoos, etc.)?			
3.14.10	Does the system provide the capability to maintain historical information as information in the master table is changed?			
<b>3.15</b>	<b>Master Location Subsystem</b>			
3.15.1	Does the RMS contain a master location database that collects geographically oriented information in a central database and index?			
3.15.2	Does the master location database keep a running history of events / incidents at a given location?			
3.15.3	Does the location database provide links to detailed information about geographically oriented data stored in the system?			
3.15.4	Does the master location subsystem include information about commonplace names?			
3.15.5	Does the master location subsystem include information about business names?			
3.15.6	Does the master location subsystem include information about alarms (permits and activations)?			
3.15.7	Is the master location subsystem cross referenced to the master person table to include information about selected persons (dangerous persons, patients, victims, etc.)?			
3.15.8	Can the master location subsystem include information about cautions / hazard remarks complete with scanned images / documents?			

#	Functional Requirement	Compliance Level	Availability Level	Comments
3.15.9	Does the master location subsystem include information about linkage to location photographs and archived documents (scanned documents)?			
3.15.10	Can or does the RMS utilize a GIS Spatial Data Engine (SDE) to support the locations subsystem?			
<b>3.16</b>	<b>Master Property and Vehicle Subsystem</b>			
3.16.1	Does the RMS contain a master property and vehicle database that tracks property and vehicle information entered into the system in a central database and index?			
3.16.2	Does the master property and vehicle database provide links to detailed information about property and vehicles stored in the system?			
3.16.3	Do the property and vehicle records provide access to associated photographs?			
3.16.4	Vendors are asked to discuss types of property and vehicles that can be tracked in this subsystem?			
3.16.5	Does the system provide cross referencing between the master property and evidence table, the master persons table and the locations system?			
3.16.6	Does the system have the capability of automatically updating external systems (i.e., Stolen Vehicle System - SVS and NCIC) with information related to items stolen or recovered?			
<b>3.17</b>	<b>Warrants System</b>			
3.17.1	Does the RMS include a module that provides for capture and processing of records of wanted persons?			
3.17.2	Does the RMS include a module that provides for capture and processing of arrest warrant information?			

#	Functional Requirement	Compliance Level	Availability Level	Comments
3.17.3	Does the warrants module include an "attempts to serve" module that tracks all activity towards serving the warrant?			
3.17.4	Can the system generate "attempt to serve" reports based upon geographic location?			
3.17.5	Can the RMS provide a tickler system associated with the attempts to serve module to notify investigative personnel when no attempts to serve the warrant have been made within specific time frames (due diligence)?			
3.17.6	Does the RMS issue an alert any time a wanted person's name is entered into the system?			
3.17.7	Can the RMS provide a report of outstanding warrants based upon user defined geographic information (i.e., street address range reporting district, station, area.)			
<b>3.18 Known Offenders</b>				
3.18.1	Does the RMS provide a module outside of the master persons table to store data pertaining to known offenders, such as sex offenders, narcotics offenders, and applicable parolees?			
3.18.2	Does the system capture and maintain all of the following information: the subject's physical description, residence (past and present), traits, MOs, associates, convictions, involvement-in incidents handled by Law enforcement, case dispositions, and present status?			
3.18.3	Does this module cross reference to pertinent information contained in arrest reports, booking reports, crime reports, citations, wants and warrants, criminal histories, traffic reports, registrations and license applications, disposition reports, etc.?			
3.18.4	Can this subsystem produce an on-line rap sheet that shows the complete criminal history of an individual?			

#	Functional Requirement	Compliance Level	Availability Level	Comments
3.18.5	Does the system comply with the State of California CORI requirements?			
<b>3.19</b>	<b>Juvenile Records</b>			
3.19.1	Does the RMS provide a separate subsystem for the recording of pertinent information on juveniles including detailed descriptive data, associates, and case histories?			
3.19.2	Does the system provide additional security procedures to limit the access to juvenile data?			
<b>3.20</b>	<b>Property and Evidence</b>			
3.20.1	Does the RMS include a module to maintain information and records regarding property and evidence reported on county reports and / or stored within the county's property rooms?			
3.20.2	Is the RMS designed so that specific property reports are entered into the property and evidence table (i.e., stolen property reports, lost property reports, found property or recovered property reports, contraband property reports, evidence items, etc.)?			
3.20.3	Is information contained in this module able to be related to other information in the entire RMS in order to determine crime trends, assist in the recovery of stolen property, etc.?			
3.20.4	Is all property and evidence entered into the RMS only once and carried throughout the RMS system wherever the data fields occur?			
3.20.5	Are all categories of property cross-referenced so that entry of property records result in automatic checks of all other related tables?			
3.20.6	Are bar coding technologies used to identify all property and evidence maintained in the RMS system and stored in the property room or other remote facilities?			

#	Functional Requirement	Compliance Level	Availability Level	Comments
3.20.7	Does the entry of information related to recovered, found, or evidentiary property initiate an automatic query to the NCIC stolen property databases?			
3.20.8	Does the information pertaining to seized evidence include storage location, identifying number (if any), next action to be taken, date to be taken, present status, etc.?			
3.20.9	Does the system have the ability to alert the Property Officer prior to the time that the statute of limitations is exceeded for disposal of the property, and provide the ability to create lists of property to be sold or disposed of and generate receipts accordingly?			
3.20.10	Is the system capable of printing a property room inventory list on demand?			
3.20.11	Does the property and evidence subsystem assist in maintaining a "chain-of-custody" of all criminal offense evidence as it is moved between the property room and various other locations such as labs, prosecutor's office, courts, etc.?			
3.20.12	Does the system provide the capability to "split" quantity-based items (fluids, powders, etc.) and track portions of the original quantity recorded?			
3.20.13	The vendor will discuss or explain any features or functions that assist in maintaining the inventory of the property rooms.			
<b>3.21</b>	<b>Incident Management and Reporting</b>			
3.21.1	Does the incident subsystem collect, store, and process key information relating to dispatched incidents / crimes?			
3.21.2	Does the Incident subsystem serve as a base for many of the other functions and automatically update all applicable subsystems?			
3.21.3	Does the incident subsystem provide access to all of the original data entered into or captured by the CAD system?			

#	Functional Requirement	Compliance Level	Availability Level	Comments
3.21.4	Does the RMS screen include an alert to notify the user if supplements are available for the incident record?			
3.21.5	Does the RMS have multi-level report approval process? If so state number of levels supported and describe how configured.			
3.21.6	Does the RMS track the report status, whether approved, rejected, etc.?			
3.21.7	Does the RMS provide a method to identify outstanding or overdue reports (report numbers that have been pulled and not turned in)?			
3.21.8	Does the RMS system lock a report once it has been approved or are modifications allowed?			
3.21.9	Does the RMS include a drawing or diagramming tool for creating, storing, and manipulating crime scene diagrams? Are the diagrams linked to the incident reports and directly accessible from them?			
3.21.10	Vendors shall indicate whether they have been previously deployed the RMS in California.			
3.21.11	Does the RMS include techniques such as the correlation of local offense codes by means of a conversion table to automatically provide for UCR / NIBRS reporting?			
<b>3.22</b>	<b>Criminal Investigations and Case Management</b>			
3.22.1	Does the RMS include an investigative and case management subsystem?			
3.22.2	Does the RMS support the use of solvability factors and are the solvability factors user definable?			
3.22.3	Does the RMS support the use of automatic case routing based upon the type of case, and the location of the incident?			

#	Functional Requirement	Compliance Level	Availability Level	Comments
3.22.4	Can the system provide assistance to case assignment personnel by utilizing case weighting criteria and then recommending assignment based upon each investigator in the unit's case load?			
3.22.5	Can the system provide for an online case investigative journal?			
3.22.6	Can the system provide tickler notification to supervisory personnel based upon a case's time in a particular status?			
3.22.7	Can the system provide tickler notification to investigative personnel relating to other system activities such as lack of service activity on a warrant or time in status of property items?			
3.22.8	Can this module provide reports on cases in various statuses and the time in status?			
3.22.9	Can this subsystem provide reports on department case counts?			
3.22.10	Can this subsystem reports on case activity summary (electronic log book)?			
3.22.11	Does the system allow entry of case activity as supplements, using a standard word processing program?			
3.22.12	Does this module allow for the scanning of various printed documents and pictures such as offender and witness statements, lab reports, evidentiary documents, etc., and the attachment of those documents to the case records?			
3.22.13	Does this module allow the use of digital cameras for the recording of crime scenes or other picture evidence?			
3.22.14	Is access to information in this module controlled by separate security features that allow only certain individuals access to the display, entry, and modification of the information?			
<b>3.23</b>	<b>Accident / Traffic Records</b>			
3.23.1	Does this subsystem include all the information (including diagrams) required on the State of California Accident Report forms?			



#	Functional Requirement	Compliance Level	Availability Level	Comments
3.23.2	Is this report accessible for completion through the Field Based Reporting System?			
3.23.3	Vendors shall indicate how the accident scene drawing is to be accomplished and "attached" to the output report.			
3.23.4	Can the subsystem use selected data from the accident reports and moving citations to develop various statistical reports and correlation reports by types of accidents, locations, day, time, conditions, etc.?			
3.23.5	Can reports be designed that provide trends in traffic activity that can be used for comparative analyses, such as high traffic accident locations, high violations, other causative factors, time of day correlation, and weather factors?			
3.23.6	Can the system calculate various statistics such as the traffic enforcement indexes (citations issued + DUI Arrests made) / (injury accidents + fatal accidents)?			
3.23.7	Vendors shall describe their system's capability to support field based accident report completion and how it is integrated with the RMS system.			
<b>3.24</b>	<b>Citation Processing</b>			
3.24.1	Does the RMS include a module that assists in the processing of citations?			
3.24.2	Does this module integrate with an electronic citation module?			
3.24.3	Does the RMS vendor provide the electronic citations module?			
3.24.4	Has the vendor ever accepted or transmitted citation data to foreign court systems?			
<b>3.25</b>	<b>Field Interviews</b>			
3.25.1	Does this subsystem capture field interview (FI) information from the FBRS?			

#	Functional Requirement	Compliance Level	Availability Level	Comments
3.25.2	Does the field interview system interact with all other subsystems in the RMS?			
3.25.3	Is information from the FI subsystem available to the crime analysis system in order to establish relationships between reported offenses and field interviews?			
3.25.4	If the system is updated new information regarding the person or vehicle is the previous information retained by the system and displayed when queried?			
3.25.5	Vendors shall describe their system's capability to support field based field interview completion and how the completed reports / interviews are integrated with the RMS system.			
<b>3.26</b>	<b>Crime Analysis</b>			
3.26.1	Does the RMS have a Crime Analysis component?			
3.26.2	Does the Crime analysis component utilize a separate database, or a subset of RMS data?			
3.26.3	Does the system have the capability to create crime summaries by crime type, shift, and area?			
3.26.4	Are these crime summaries publishable as thematic maps?			
3.26.5	Does the RMS have the capability to publish longitudinal research?			
3.26.6	Does the RMS contain any advanced analysis tools such as trending, shareholding, etc.? Please list.			
3.26.7	Has the RMS been integrated or deployed with any third party analysis tools such as Crime View, I2, Cad Mine, ATAC, etc.? If so, please list.			
3.26.8	Does RMS database permit connection via third party tools?			
3.26.9	Does the RMS include a packaged patrol briefing report? If so, what is contained in it?			

#	Functional Requirement	Compliance Level	Availability Level	Comments
3.26.10	Does the system provide the ability to extract recent historical incident occurrences and to trend and pattern statistics and, when possible, to forecast future activity?			
3.26.11	Has the RMS been deployed and used to support COMSTAT / COMPSTAT programs anywhere? Where?			
<b>3.27</b>	<b>Report Creation Requirements</b>			
3.27.1	Does the RMS have any tools or subsystems that will assist personnel entering incident reports without the FBRS? If so please list?			
3.27.2	Can the RMS be used to perform the entry of police reports?			
3.27.3	Will CAD dispatch and incident data automatically be downloaded to the RMS form once the report writer calls up a form and enters basic call data?			
3.27.4	Will completed reports be available for review by the report writer, responsible supervisor(s), and other designated persons (with proper user authentication)?			
3.27.5	Will the system notify supervisory personnel of reports awaiting review and notify the report writer of reports returned for correction when the individual logs onto the RMS?			
3.27.6	Will supervisors be able to recall reports for review, return reports to the queue as needed or assign to other personnel, and append notes to a report for return to a report writer for editing or correction?			
3.27.7	Will the system remind users when a report is required for a certain incident?			
<b>3.28</b>	<b>Text / Supplemental Report Processing</b>			

#	Functional Requirement	Compliance Level	Availability Level	Comments
3.28.1	Does the system provide full word processing capabilities (or a link to a variety of commercially available word processing applications) for the entry of narrative information, witness statements, etc.?			
3.28.2	Does the RMS permit an unlimited number of narratives / supplements to be entered?			
3.28.3	Does the system provide either a standard naming convention for narratives / supplements or the ability for the operator to utilize a procedurally defined naming entry for each narrative / supplement?			
<b>3.29</b>	<b>Inventory Subsystem</b>			
3.29.1	Does the RMS provide a module that has basic inventory capabilities that will serve the County needs for the accounting of equipment and supplies in inventory or assigned to personnel?			
3.29.2	Can fixed assets such as office furniture, equipment, and other items of capital equipment be recorded within this system?			
3.29.3	Can the inventory of equipment assigned to departmental vehicles be recorded within this system?			
3.29.4	Does the system use bar coding and scanning technologies?			
<b>3.30</b>	<b>Automobile Impound Tracking</b>			
3.30.1	Does the RMS provide a subsystem to track information related to the impounding of vehicles and interact with arrest, offense, and accident information in the RMS system?			
3.30.2	Does the subsystem provide the capability to capture and maintain information regarding the inventory of the vehicle such as items identified, items removed, officer(s) and / or person performing the inventory, etc.?			
3.30.3	Can an inventory list containing all vehicles in the impound lot be either displayed on the terminal / workstation or printed on any printer within the RMS environment?			

#	Functional Requirement	Compliance Level	Availability Level	Comments
3.30.4	Are the vehicles in the impound lots searchable by a variety of parameters, including vehicle information, location impounded, person arrested in vehicle, etc.?			
3.30.5	Does the automobile impound system query the State / NCIC for wanted and stolen information on entered vehicles and create the appropriate entry into the recovered vehicles file?			
3.30.6	Does the system generate reports / forms regarding impounded vehicle status, owner notifications, and vehicles ready for sell / auction, etc.?			
<b>3.31</b>	<b>Licensing, Permits, and Registrations</b>			
3.31.1	Does the RMS include a subsystem to track licenses and permits issued by the County and any required registrations?			
3.31.2	Does the system capture the names, address, vehicle, and other detailed personal information for individuals / locations registering or applying for permits / licenses?			
3.31.3	Are the files be accessible to CAD (e.g., generate a premise alarm when a call for service occurs at a location where a potentially dangerous permit / license is issued), crime analysts, and criminal investigations?			
3.31.4	Are relevant entries into the master databases (name, property / vehicle, and location) automatically accomplished by the system?			
<b>3.32</b>	<b>Mandated Report Processing</b>			
3.32.1	Can the RMS provide statistics for State and national mandated reports?			
3.32.2	Does this subsystem provide the capability to generate Summary Based Uniform Crime Reports including Part I, Part II, and all currently submitted forms?			
3.32.3	Can the RMS facilitate NIBRS submissions?			

#	Functional Requirement	Compliance Level	Availability Level	Comments
3.32.4	Can the system generate UCR or NIBRS reports based upon different geographical boundaries?			
3.32.5	Has the RMS ever provided an export to the California Department of Justice E-CARS system?			
<b>3.33</b>	<b>Pawn Shop</b>			
3.33.1	Does the RMS include a pawnshop module containing all data elements currently contained on pawn tickets?			
3.33.2	Can the system accept the electronic submission of pawn data and if so in what formats?			
3.33.3	Does information on articles entered into this module, generate a query to NCIC (provided required elements have been provided) and the property module of the RMS system to check if the article has been reported as stolen or is listed as a stolen item in the property / evidence module?			
3.33.4	Does the Pawn shop module perform delayed or repetitive inquiry to NCIC and the RMS to check if the article has been reported as stolen or is listed as a stolen item in the property / evidence module?			
<b>3.34</b>	<b>Personnel and Training</b>			
3.34.1	Is this subsystem available from both the CAD and RMS and does it provide for the maintenance of current employee and applicant information?			
3.34.2	Does it include personal data, original hire date, all promotion dates, various contact phone numbers (such as pager, home, mobile, office), training information, special skills (Radar operator, Breathalyzer operator, Driver, etc.), complete employment history, current assignment, certifications, promotions, etc.?			

#	Functional Requirement	Compliance Level	Availability Level	Comments
3.34.3	Is the system be able to generate a list of personnel who are nearing their recertification dates and a reminder letter / message / e-mail notifying affected individuals and their supervisor?			
3.34.4	Vendors shall discuss the proposed system's staffing analysis capabilities?			
<b>3.35</b>	<b>Administrative Inquiry</b>			
3.35.1	Does the RMS include a module that will support an administrative inquiry system? Los Angeles Sheriff's Department supervisory personnel are required to perform administrative inquiries and follow up on incidents involving sheriff's department personnel. These incidents might include deputy use of force, department involved traffic collisions or minor citizen complaints. This module would support these functions.			
3.35.2	Does the module require additional levels of security to access this module?			
3.35.3	Does the module permit the creation of supplemental reports or memos using a standard word processor?			
3.35.4	Does the system provide the capability to merge data stored in the module with information in the memo to produce a final document?			
3.35.5	Does this module permit the attaching of other file types (audio, video, documents, etc.) to reports in this module? Please identify the types of files that can be attached to a report.			
<b>3.36</b>	<b>Imaging</b>			
3.36.1	Does the RMS provide a module / subsystem for storing images and linking them to related records in the database? This should include association with people, vehicles, property items, incidents, warrants, and arrests, at a minimum.			

#	Functional Requirement	Compliance Level	Availability Level	Comments
3.36.2	Does the RMS allow for the attachment, embedding, and/or linking of images and / or documents that are captured with digital cameras, scanners, or video recorders?			
3.36.3	Is the RMS capable of creating an image of case report and passing the image to a document management system without creating a paper version of the image?			
<b>3.37</b>	<b>Integration of CAD with the RMS Systems</b>			
3.37.1	Are locations entered into the RMS verified and are reporting areas assigned in the same fashion as those transactions that originate in the CAD system?			
3.37.2	Is all data transferred from CAD validated in CAD during the processing of the incident and prior to the transfer to RMS?			
3.37.3	Will calls for service and other CAD events result in the creation of an incident record within the RMS system? Is there a requirement that a CAD incident must be created to create RMS records?			
3.37.4	Does the vendor's CAD system have the ability to transfer active incident records to RMS upon operator command or RMS user request?			
3.37.5	Are the RMS modules sufficiently integrated with the CAD system to support routine queries from the CAD system (person checks, property / vehicle checks, and location checks)?			
<b>3.38</b>	<b>Fleet Management System</b>			
3.38.1	Does the RMS include a module to track law enforcement / jail vehicle usage, maintenance activities and schedules, operation and maintenance costs, and work order completion / scheduling?			



#	Functional Requirement	Compliance Level	Availability Level	Comments
3.38.2	Does this module provide reporting that would allow the completion of comparative analyses on a variety of cost items? (For example, compare the relative costs (over time) of two different vehicles of the same type.)			
3.38.3	Does the system track downtime as well as maintenance costs?			
<b>3.39 Criminal Intelligence Information</b>				
3.39.1	Does the RMS contain a module to capture and track criminal intelligence information?			
3.39.2	Does this module require a high level of security for access and allow only designated individuals access to this information?			
3.39.3	Are tables and / or records associated with this module have the ability to be encrypted, as well as limited access to only specific workstations?			
3.39.4	Does this subsystem allow tracking of information regarding person, locations, vehicles, etc., which may be of an interest to law enforcement in a free form manner?			
3.39.5	Does this module allow the input of information in various forms such as scanned images, digital photos, scanned documents, etc.?			
<b>3.40 Gang Activity</b>				
3.40.1	Does the RMS include a module allow for the collection of data and information concerning gang activities including group meetings, gang members and associates, events, and locations.			
3.40.2	Does the module automatically create links with the master name table, master location table, and other tables containing data regarding individuals?			
3.40.3	This module shall include a high level of security features.			

#	Functional Requirement	Compliance Level	Availability Level	Comments
3.40.4	The County shall have the ability to designate which data fields should display information when queried and which data fields do not.			
3.40.5	Vendors shall explain how their system tracks and displays gang related information.			
3.40.6	This module shall include audit and purge functions.			
3.40.7	This subsystem shall also store image information such as an individual's pictures, graffiti, tattoos, and other elements that may be scanned or obtained through digital photography.			
<b>4</b>	<b>FIELD BASED REPORTING REQUIREMENTS</b>			
<b>4.1</b>	<b>Overview</b>			
4.1.1	Can the vendor identify agencies that have improved the efficiency (improved speed, reduced backlog, etc.) of their reporting processes by implementing the vendor's FBRS?			
4.1.2	The vendor will list in comments or by reference to an attachment, three agencies meeting the requirement in the above requirement and documentation / metrics outlining the improvements.			
4.1.3	Can the vendor identify agencies that have improved the effectiveness (improved quality, fewer rejections, etc.) reporting processes by implementing the vendor's FBRS? The vendor will list in comments or by reference to an attachment, three agencies meeting this requirement and provide documentation / metrics outlining the improvements.			
<b>4.2</b>	<b>User Interface</b>			

#	Functional Requirement	Compliance Level	Availability Level	Comments
4.2.1	Does the FBRS provide a "Paper Form Oriented" User Interface? (the term "Paper Oriented" in the context of this document is a user interface that is a facsimile of an existing paper report form.) List in comments or refer to an attachment any benefits or negatives of this style user interface over other types.			
4.2.2.	Does the FBRS provide a "Computer Form Oriented" User Interface? (For clarification, the term "Computer Form Oriented" in the context of this document is a user interface that is specifically optimized for the collection and entry of data on a computer.) List in comments or refer to an attachment any benefits or negatives of this style user interface over other types.			
4.2.3	Does the FBRS provide a "Wizard Based" User Interface? (a wizard is user interface that to some extent is oriented to question and answers whereby subsequent questions are based upon previously provided information, and the user is "walked" through the data collection process.) List in comments or refer to an attachment any benefits or negatives of this style user interface over other types.			
<b>4.3 Required Processes</b>				
4.3.1	Does the FBRS have an existing process or work-flow designed to perform or facilitate capturing the initial investigation or report of an incident or crime?			
4.3.1.1	Does the FBRS initial report process include the ability to capture and include photographs?			
4.3.1.2	Does the FBRS initial report process include a crime scene diagramming tool?			

#	Functional Requirement	Compliance Level	Availability Level	Comments
4.3.1.3	Does the FBRs initial report process integrate (share data) with other reports that might be associated with the initial report such as citations or arrest and booking?			
4.3.1.4	Does the FBRs initial report process utilize or include a word processing tool for narrative capture?			
4.3.2	Does the FBRs have an existing process or work-flow designed to perform or facilitate capturing the initial investigation or report of a traffic accident?			
4.3.2.1	Is the FBRs traffic accident reporting process currently deployed anywhere in California? Where?			
4.3.2.2	Is the FBRs traffic accident reporting process MMUCC XML Data Model compliant?			
4.3.2.3	Does the FBRs traffic accident report process include the ability to capture and include photographs?			
4.3.2.4	Does the FBRs initial report process include a crash diagramming tool?			
4.3.2.5	Does the FBRs traffic accident report process integrate (share data) with other reports or processes that might be associated with the traffic accident such as, citations or arrest and booking?			
4.3.3	Does the FBRs have an existing process or work-flow designed to perform or facilitate the arrest and booking of an individual?			
4.3.3.1	Has the FBRs arrest and booking process been integrated with Records Management Systems other than the vendor's?			
4.3.3.2	Does the FBRs arrest and booking process exchange data using Justice XML? If so, what data model?			
4.3.4	Does the FBRs have an existing process or work-flow designed to perform or facilitate the issuing of a citation?			

#	Functional Requirement	Compliance Level	Availability Level	Comments
4.3.4.1	Does the FBRS have an existing process or work-flow designed to perform or facilitate the issuing of a warning citation?			
4.3.4.2	How does the FBRS citation process integrate (share data) with other portions of the FBRS such as the incident reporting or accident components?			
4.3.4.3	Is the FBRS citation process deployed anywhere within the state of California?			
4.3.4.4	Does the FBRS Citation process have the capability to generate citation numbers that mirror or replicate paper ticket books? How?			
4.3.4.5	Would there be any situation that would require the voiding of the electronic citations?			
4.3.4.6	Is the FBRS citation process capable of capturing and transmitting a citizen's signature?			
4.3.4.7	Is the FBRS citation process capable integrating with a vehicle based printing device?			
4.3.4.8	Is the FBRS citation process capable on being deployed on device other than a portable computer, such as a handheld or PDA?			
4.3.5	Does the FBRS have an existing process or work-flow designed to perform or facilitate the submission of Supplemental reports?			
4.3.5.1	Does the FBRS Supplemental reports process utilize or include a word processing tool for narrative capture?			
4.3.5.2	Does the FBRS Supplemental reports process allow for the creation of different types of supplemental reports?			
4.3.6	Does the FBRS have an existing process or work-flow designed to perform or facilitate the capture and creation of Field Interview reports?			
4.3.7	Does the FBRS have an existing process or work-flow designed to capture and create an activity log for the officer?			

#	Functional Requirement	Compliance Level	Availability Level	Comments
4.3.7.1	Does the FBRs activity log process have the capability to create different activity logs for two persons in the same vehicle utilizing the same computer?			
<b>4.4</b>	<b>Customization</b>			
4.4.1	Are the forms, documents or wizards in the vendor's FBRs capable of being modified by client system administrators?			
4.4.2	Is training client personnel to modify the vendor provided forms and processes or adding new forms or processes part of the vendor's normal implementation process?			
<b>4.5</b>	<b>Levels of Connectivity</b>			
4.5.1	Does the FBRs have a method of detecting the system throughput rate and adjust the application to the available capacity?			
4.5.2	Does the FBRs provide any feedback to the user about the network connection status? If so, give explicit examples of how this is accomplished.			
4.5.3	The vendor will discuss the ability to use a fixed High-Speed Connection (multi-megabit); the FBRs will use this type of connectivity on workstations within LASD facilities. It will also occur when personnel carry their laptops or other portable devices into an LASD facility and connect with the facility's LAN or with the 802.11 based network.			
4.5.4	The vendor will discuss the ability to use a mobile Wireless High-Speed connection (>100 KBps); the FBRs will use this type of connectivity on a portable devices the system will need to be designed to automatically deal with unexpected disconnects such as in the situation of driving in and out of coverage.			

#	Functional Requirement	Compliance Level	Availability Level	Comments
4.5.5	The vendor will discuss the ability (specifically any challenges associated with) to use a wireless Low-Speed Connection (<100 KBps) the FBRS will use this type of connectivity while deployed on portable devices connected via the agency's private RF Data network.			
4.5.6	The vendor will discuss the ability to use the FBRS without any network connectivity. Specifically citing how any challenges such as name or address validation are dealt with in this type of environment.			
<b>4.6</b>	<b>Minimum Functional FBRS Requirements</b>			
4.6.1	Is all data collected by the vendor's FBRS integrated with the proposed RMS?			
4.6.2	Is information entered only one time into the FBRS and then made available for use in other reports or forms to use or share without reentering the data? The traditional mode of "cut and paste" is not acceptable.			
4.6.3	Does CAD data automatically pre-fill the incident or crime report?			
4.6.4	Does the FBRS support the ability to work on different report types at the same time? A simple one-step mechanism to switch from one report type to another (e.g., from an Offense Incident Report to a Booking / Arrest Report) without loss of data in any report is desired.			
4.6.5	Is the FBRS deployable on selected workstations at various locations throughout the department as well as on the MDC's?			
4.6.6	Does the FBRS replicate the quality assurance process associated with the entry, edits and validations of the Police RMS?			
4.6.7	Does the FBRS utilize mandatory data entry in fields without which the process cannot be completed?			

#	Functional Requirement	Compliance Level	Availability Level	Comments
4.6.8	Does the FBRs prohibit an incomplete report or form from being submitted without special action that warns the author that the report will be submitted in an incomplete state and requires completion prior to being reviewed for approval?			
4.6.9	Do the mandatory data entry fields in the FBRs change based upon the type of process, report or form being completed?			
4.6.10	Do the mandatory data entry fields in the FBRs change based upon data previously entered in to the report?			
4.6.11	Does the FBRs allow incomplete reports to be submitted to an incomplete report queue where it can be retrieved to be completed later from any RMS / MDC workstation?			
4.6.12	Does the system notify personnel of reports needing action (to be reviewed, to be modified, etc.) immediately if the individual is logged on to the system?			
4.6.13	Does the system notify personnel of reports needing action (to be reviewed, to be modified, etc.) when the individual logs on to the system?			
4.6.14	Can supervisors using the FBRs recall reports for review, return reports to the queue as needed, or assign to other personnel, and append notes to a report for return to a report writer for editing or correction?			
4.6.15	Does the FBRs allow field reports that have been submitted but not approved to be viewed by other users of the RMS system, but with the report clearly identified as pending approval?			
4.6.16	Is the report author able to submit an incomplete report to the Reports Server to save it for later retrieval and completion?			



#	Functional Requirement	Compliance Level	Availability Level	Comments
4.6.17	The vendor shall describe the capabilities for posting data automatically to the RMS as well as requiring data to be reviewed by the Records Section (configurable by LASD) before posting to RMS.			
4.6.18	Is report data automatically saved by the FBRS so that data is not lost because the user neglected to save the information manually?			
4.6.19	Does the system allow data returned from queried systems or NCIC (agency defined data) to be placed into the active report, as well as into all reports associated with a particular case number, through the use of a function key or equivalent action (without retyping)?			
4.6.20	Does the FBRS provide multilevel security and confidentiality options, including the authentication of electronic signatures, and the ability to "lock" the report from further editing?			
4.6.21	Does the FBRS permit specific elements of the report to be defined as confidential by the LASD and not to be included in printed reports?			
4.6.22	Does the FBRS provide the ability to generate bar code labels from the mobile device?			
<b>4.7</b>	<b>Minimum Utilization Requirements</b>			
4.7.1	Does the FBRS software facilitate data entry through the use of navigational buttons, scrolling lists, "write-in" text boxes, and pop-up windows?			
4.7.2	Are the FBRS help screens context sensitive and available by mouse or keyboard command?			
4.7.3	Does the help program contain a search engine, hypertext links, hierarchical contents, and the ability to move back and forth through previously viewed help windows?			

#	Functional Requirement	Compliance Level	Availability Level	Comments
4.7.4	Does the software support multimode input (i.e., touch screen, keyboard, highlight and select, drag and drop, and pen-drawn text)?			
4.7.5	Does the software support cut and paste?			
4.7.6	Does the software support search and replace?			
4.7.8	Does the software support spell checking, and grammar checking?			
4.7.9	Does the software support any narrative templates? If so elaborate.			
<b>4.8</b>	<b>System Intelligence</b>			
4.8.1	Does the FBRS insert default information into fields for date, time, day of week, etc.?			
4.8.2	Does the FBRS perform data edits and validations based upon validation tables?			
4.8.3	Does the FBRS provide data validation capability such that the validation tables or the data in the tables varies based upon data previously entered into the report?			
4.8.4	Does the FBRS support the logical comparison of data entered? (For example a start date or time that occurs after the ending time, unrealistic information regarding heights and weights, etc.)			
4.8.5	Does the FBRS provide geographic validation capability such that all address or location information entered into the FBRS is validated against a geofile that will return correct coordinate data as well as any administratively or geographically defined boundary?			
4.8.6	Does the FBRS provide variable mandatory fields based upon the type of crime or incident being processed?			
4.8.7	Does the FBRS provide guided data entry based upon the type of crime or incident being processed or the process being completed (such as providing forms, field or questions that ensure that all of the elements of a crime have been captured)?			

#	Functional Requirement	Compliance Level	Availability Level	Comments
4.8.8	Is the FBRS capable of collecting both NIBRS and UCR data simultaneously?			
<b>4.9</b>	<b>FBRS Interfaces</b>			
4.9.1	Does the FBRS initial report process integrate with the CAD client in the vehicle to eliminate retyping data?			
<b>4.9.2</b>	<b>Query Interface</b>			
4.9.2.1	Is information entered into the FBRS automatically routed to the RMS for query?			
4.9.2.2	Are query returns (RMS, State, DMV, NCIC, etc.) easily included in the FBRS?			
4.9.2.3	Is there a mechanism in the FBRS to automatically move data from the query return to the appropriate fields in the FBRS?			
4.9.2.4	If there is a mechanism to easily move query return data to the FBRS does it include person data?			
4.9.2.5	If there is a mechanism to easily move query return data to the FBRS does it include vehicle and vehicle owner data?			
4.9.2.6	If there is a mechanism to easily move query return data to the FBRS does it include property data?			
<b>4.9.3</b>	<b>RMS Updates</b>			
4.9.3.1	Does the FBRS update the RMS in real time after a report has been approved?			
4.9.3.2	Does the FBRS contain algorithms to validate and identify names during the update process if the names have not been previously validated?			
4.9.3.3	Does the FBRS have a method to identify items in a report that have already been queried against the RMS?			
4.9.3.4	Does the FBRS use the same validation and code tables as the proposed RMS?			

#	Functional Requirement	Compliance Level	Availability Level	Comments
4.9.3.5	Is there a mechanism to synchronize FBRS code tables with RMS code tables?			
4.9.3.6	Vendor will briefly describe in comments or by attachment the FBRS code table synchronization mechanism.			
<b>4.9.4</b>	<b>Jail for Arrest and Booking</b>			
4.9.4.1	Has the arrest and booking component of the FBRS been interfaced to a jail system not provided by the FBRS vendor?			
4.9.4.2	Does the FBRS use Justice XML to exchange data with other systems?			
4.9.4.3	If the system does not use Justice XML for data exchange, the vendor will explain in comments or by attachment the methodology for data exchange?			
<b>4.10</b>	<b>Management Reports</b>			
4.10.1	Can authorized personnel initiate manage reports from the FBRS?			
4.10.2	Can the FBRS record and track statistical information regarding the number and types of reports submitted through the FBRS?			
4.10.3	Can the FBRS record and track statistics regarding the number of reports submitted, reviewed, approved, rejected, etc. by each officer or supervisor?			
4.10.4	Can the system deliver either links to or portable electronic copies of reports based upon administratively configured rules e.g., Homicide report routed to homicide detective? If so please elaborate on the available rules.			
<b>4.11</b>	<b>Report Printing</b>			
4.11.1	Can authorized users print field-based reports from the FBRS?			
4.11.2	Can the FBRS be configured to print either at a locally defined printer or at other Department network printers?			

#	Functional Requirement	Compliance Level	Availability Level	Comments
4.11.3	Can the FBRs generate printed reports that match the format of the original hard copy version of the form or report?			
4.11.4	Can the FBRs (or other vendor provided system) track all reports generated from the FBRs and identify the date and time, the person printing the report, and the report's recipient?			
<b>4.12 Alternative Platforms</b>				
4.12.1	Is it possible to deploy the FBRs on devices such as PDA's, other handheld devices, tablet oriented computers, etc? Please list in comments alternative platforms that have been used.			
4.12.2	Does the FBRs have the capability to insert information obtained through the use of a drivers license card swipe device?			
4.12.3	Has the FBRs ever been deployed using a drivers license swipe reader?			
4.12.4	Is the FBRs capable of using a fingerprint scanner / or fingerprint capture device?			
4.12.5	Has the FBRs ever been deployed using a fingerprint scanner / or fingerprint capture device?			
<b>5 Interfaces</b>				
5.1	Does the vendor offer a CAD system that is bi-directionally interfaced with the proposed RMS?			
5.2	The vendor will briefly explain the functionality of the CAD to RMS interface?			
5.3	Does the vendor offer a mobile data client that interfaces or integrates with the vendor's FBRs?			
5.4	Does the MDC to FBRs interface automatically move CAD data to prefill FBRs data fields?			
5.5	Does the MDC to FBRs interface permit the easy movement of inquiry returns to the FBRs?			

#	Functional Requirement	Compliance Level	Availability Level	Comments
5.6	The vendor will briefly explain the functionality of the MDC to FBRS interface.			
5.7	Has the vendor ever provided an interface between the vendor's RMS and CopLink? Please provide references in comments section.			
5.8	Has the vendor ever installed the RMS in an agency that was submitting data to NDEx? Where?			
5.9	Does the RMS share data via the NDEx IEPD?			
5.10	Does the vendor subscribe to data sharing via the Justice XML standards?			
5.11	Where have systems provided and deployed by the vendor utilized these standards to share data?			
5.12	With what other systems (application and / or vendor) has the vendor's systems shared data with the Justice XML standards?			
5.13	With what corrections or Jail management systems has the vendor's FBRS been interfaced?			
5.14	What data was shared between the FBRS and the foreign Jail Management System?			
5.15	How was the data exchanged?			
5.16	With what corrections or Jail management systems has the vendor's RMS been interfaced?			
5.17	What data was shared between the RMS and the foreign Jail Management System?			
5.18	How was the data exchanged?			
5.19	Has the vendor ever interfaced the RMS to a prosecutor's or district attorney's system? Where? What product was in use?			
5.20	What data was shared between the RMS and the foreign Prosecutor's System?			
5.21	How was the data exchanged?			

#	Functional Requirement	Compliance Level	Availability Level	Comments
5.22	Has the vendor ever interfaced the RMS to a foreign property and evidence system? Where? What product was in use?			
5.23	What data was shared between the RMS and the foreign Property and Evidence System?			
5.24	How was the data exchanged?			
5.25	Does the vendor's RMS integrate directly with a Spatial Data Engine provided by a major GIS vendor?			
5.26	Which GIS vendor and where was this deployed?			
5.27	Is the FBRS or the RMS capable of creating an image of case report and passing the image to a document management system without creating a paper version of the image?			
5.28	Has the vendor ever worked with Visiflow document management product provided by Exigen? Where?			
5.29	Has the vendor ever worked with the document management and workflow products provided by Global360? Where?			
5.30	The vendor will list all State of California or Los Angeles area systems to which the RMS or FBRS has been interfaced? (i.e. JDIC, CAL / Gangs, California DMV, CCAD, CCHRS, E-CARS).			
5.31	The vendor will identify any other standard interface or data sharing approaches that are used by the vendor such as SOA, Justice Reference Architecture (JRA), Web services, etc.)			
<b>6</b>	<b>TRAINING</b>			
<b>6.1</b>	<b>General</b>			
6.1.1	Will the vendor perform all training using document-based training materials?			
6.1.2	Does the vendor anticipate a need to conduct any training outside of Los Angeles County?			

#	Functional Requirement	Compliance Level	Availability Level	Comments
6.1.3	Will the vendor grant the County permission to reproduce any and all training materials for the sole purpose of training agency and LASD personnel?			
6.1.4	Will the vendor provide all training materials to the County in electronic format?			
6.1.5	Does the vendor provide all instructional materials, media presentation devices, presentation media, and course instructors?			
6.1.6	The vendor shall provide in comments section or by attachment the optimal and maximum student to instructor ratio for each training			
6.1.7	All training courses shall be scheduled and approved by the LASD at least thirty (30) days in advance.			
6.1.8	In addition to formalized training programs, the vendor shall list any electronic utilities that provide an on-line or off-line training environment.			
<b>6.2</b>	<b>Administrative On-Site Training</b>			
6.2.1	Does the vendor provide separate comprehensive systems administrator training for each of the systems proposed (RMS & FBRS)?			
6.2.2	Will the training be conducted using operational workstation equipment?			
6.2.3	Does the vendor normally schedule classes to minimize the impact on shift personnel (conducting training on all shifts)?			
<b>6.3</b>	<b>On-Site System User Training</b>			
6.3.1	Does the vendor offer separate classes for each system (RMS and FBRS)?			
6.3.2	Does the vendor offer a consolidated class that includes instruction for both (FBRS and RMS) systems?			
6.3.3	The vendor will identify the normal class size for training in RMS.			



#	Functional Requirement	Compliance Level	Availability Level	Comments
6.3.4	The vendor will identify the normal class size for training in FBRs.			
6.3.5	How long is the end user class for the RMS?			
6.3.6	How long is the end user class for the FBRs (given the previously identified processes to be automated)?			
6.3.7	Does the vendor offer a train the trainer program for the RMS?			
6.3.8	Does the vendor offer a train the trainer program for the FBRs?			
6.3.9	Vendors will identify and describe the different levels of users / classes that they normally train on RMS (i.e. clerical, deputy, field supervisor, detective, etc.)			
6.3.10	Vendors will identify and describe the different levels of users / classes that they normally train on FBRs (i.e. clerical, deputy, field supervisor, detective, etc.)			
6.3.11	Will the vendor permit the videotaping of training sessions? The videotape shall remain the property of the county and shall serve as future training aids.			
6.3.12	The vendor will specify the largest agency (staffing) that the vendor has trained on the use of the RMS or FBRs.			
6.3.13	Does the vendor provide any training specifically geared to the agency's Crime Analysts?			