

**LOS ANGELES COUNTY
SHERIFF'S DEPARTMENT**

**REQUEST FOR INFORMATION (RFI)
QUESTIONNAIRE**

The Los Angeles County Sheriff's Department is requesting information from Physician Services organizations (Multi-Specialty Regional Medical Groups [MSRMG], Physician-Hospital Organizations [PHO], or Independent Service Organizations [ISO]) that may be interested and qualified in proposing to provide Physician Specialty Clinic services for the Sheriff's Department inmates and detainees. This questionnaire will be used to assess whether to solicit full proposals from qualified physician organizations. Any decision to solicit full proposals, or to begin negotiations with any responder, is solely within the discretion of the Sheriff's Department.

Responses to this RFI shall be submitted to the following location by no later than 5 p.m. on Wednesday, **February 13, 2008**:

**Lt. Stephen Smith
Operations Lieutenant
Medical Services Bureau
450 Bauchet St., Room E873
Los Angeles, CA 90012**

BACKGROUND: The Sheriff's Department requires the services of physicians for Outpatient Jail Specialty Clinics to be provided 1) on-site at the Men's Central Jail in downtown Los Angeles, 2) on-site at other detention sites, 3) through telemedicine, and 4) in private facilities, where required. There are approximately 19,000 inmates in four facilities under the care and protection of the Sheriff's Department at any given time. Approximately 2,000 are women. (See Attachment A for number of inmates/detainees by facility.)

Generally, the Contractor will be expected to provide the following:

Physicians – specialty in fields required (See Attachment B for Specialty Clinic list and Attachment A for locations of Specialty Clinic services)

Medical Director

Administrative and (limited) technical support staff

Medical Record electronic transfer capability from the Contractor to the Sheriff's Department

Telemedicine equipment/capability

Ancillary services, i.e., MRI/CT – On Demand, Renal Dialysis

Some equipment (to be determined)

Frequency of Specialty Clinics sessions, e.g., weekly, biweekly, monthly, etc., will depend on the number of patients requiring specialty care and the number of visits required, and will be determined by the Sheriff's Department Medical Director. On a monthly basis, the current estimates are approximately 700 patients and 1,600 patient visits (See Attachment B).

NAME OF RESPONDING AGENCY _____

(Circle one)

PHYSICIAN SPECIALTY CLINIC QUESTIONNAIRE	Yes	No	Don't Know/ No Experience
Business History, Experience, Organization			
1. Does your organization operate under the auspices and direct oversight of a licensed professional medical corporation or hospital entity in order to meet State of California requirements and medical standards?	1	2	3

<u>PHYSICIAN SPECIALTY CLINIC QUESTIONNAIRE</u>	Yes	No	Don't Know/ No Experience
2. Are you: A Multi-Specialty Regional Medical Group? A Physician Hospital Organization? An Independent Service Organization? Aligned with a Medical Group? Other _____ If other, specify: _____	1 1 1 1	2 2 2 2	3 3 3 3
3. Do you have a local office in Southern California, i.e., within the County of Los Angeles?	1	2	3
4. Does your organization have experience with medical group and physician management?	1	2	3
5. Does your organization have established contracts with hospital facilities, physicians, and ancillary care providers/facilities in California?	1	2	3
6. Does your organization currently have in place a panel of physician specialists for all the specialties listed on Attachment B?	1	2	3
7. Are you willing and able to provide copies of your most current financial statements (not tax returns) for the prior two (2) fiscal years (FY), e.g., FY 2005 and FY 2006?	1	2	3
8. Do you have two (2) to five (5) years experience as a medical provider network in at least one of the four (4) geographical locations where the jail physician specialty clinic services will be provided?	1	2	3
9. Do you have, or can you provide, a Medical Director with a minimum of two (2) to five (5) years experience as a Director of a Medical Group or Independent Physicians Association, with an emphasis in Specialty Clinic services?	1	2	3
10. Does your organization have experience in contracting with ancillary services providers, e.g., MRI, CT, laboratory, radiology, etc.?	1	2	3
11(a). Does your organization have a referral management and scheduling process for patients?	1	2	3
11(b). Does your organization have a referral process for acute care and ancillary care?	1	2	3

PHYSICIAN SPECIALTY CLINIC QUESTIONNAIRE	Yes	No	Don't Know/ No Experience
12. Because jail inpatient services may not always be available in the County Medical Center, is your organization affiliated with, and/or do your physicians have admitting privileges for their particular specialties with, at least one hospital which is within a ten (10) mile radius of each of the four (4) jail locations listed on Attachment A ? Comment: _____	1	2	3
Capability			
13(a). Do you have the capability to provide a sufficient number of Board Certified, (Certified by the American Board of Medical Specialties) physician specialists for the specialty clinic services listed on Attachment B?	1	2	3
13(b). Do you have capability to provide these specialty services:			
At the Men's Central Jail in downtown Los Angeles?	1	2	3
At the Century Regional Detention Facility in Lynwood CA?	1	2	3
At the Pitchess Detention Center in Castaic, CA?	1	2	3
At the Mira Loma facility in Lancaster, CA?	1	2	3
14. Are you capable of maintaining and ensuring, on an ongoing basis, that your personnel possess valid credentials, licenses, etc., as required?	1	2	3
15. Are you capable of providing physicians for Specialty Clinics who are willing to provide such services inside the Los Angeles County jails?	1	2	3
16. Do you have the capability of providing an on-site physician specialty clinic services appointment scheduler for scheduling Specialty Clinic appointments on site and off-site via telemedicine?	1	2	3
17. Do you have the capability, or knowledge, of providing and integrating telemedicine services between jail locations as well as between private sector locations and jail locations?	1	2	3
18. Do you have the capability to subcontract or otherwise provide for certain specialty clinic services, e.g., MRI/CT, renal dialysis, etc., where required?	1	2	3
19. Are you capable of Medical Record integration (electronic/paper) to include documentation to be received by the Sheriff's Department in a timely manner (within three (3) days of clinic service) including the following: patient history, evaluation reports, complaint, physician orders, progress notes, names of treating/referring personnel, medications administered, lab reports/orders, etc.?	1	2	3

20. Are you capable of providing staffing for all or some of the physician specialty clinics as early as April 1, 2008?	1	2	3
PHYSICIAN SPECIALTY CLINIC QUESTIONNAIRE	Yes	No	Don't Know/ No Experience
21. Are you, your physicians, and other personnel willing to submit to, and pass to the satisfaction of the Sheriff's Department, a security investigation conducted by the Sheriff's Department?	1	2	3
22. Are you willing to maintain a local office within Southern California to be staffed by you for housing all required valid certifications, credentials, and documentation related to the County Agreement?	1	2	3
Billing and Reporting			
23. Will you be capable of billing/invoicing the County for physician specialty clinic services, per the agreed upon contracted rate and methodology?	1	2	3
24. Will you be capable of providing the Sheriff's Department Medical Director with advance monthly physician scheduling?	1	2	3
25. Will you be capable of providing the Sheriff's Department with monthly, quarterly, and annual reports covering services provided by specialty, number of patients/visits, telemedicine visits, etc.?	1	2	3
26. Will your organization be capable of assisting in the development of administrative management protocols, policies, and procedures in collaboration with the Sheriff's Department?	1	2	3

END OF QUESTIONNAIRE

For questions/clarifications, please contact Karen Giles at (213) 893-5696.

Please include your contact information for future correspondence.

JAIL OUTPATIENT PHYSICIAN SPECIALTY CLINIC SERVICES

FACILITY LOCATIONS AND NUMBER OF INMATES

<p>Men's Central Jail</p> <p>441 Bauchet Street Los Angeles, CA 90012</p> <p>Central jail Central Jail Outpatient Clinic Twin Towers Correctional Facility -Tower 1 Twin Towers Correctional Facility –Tower 2 Inmate Reception Center Correctional Treatment Center LAC+USC MC Jail Ward - Inpatient and <i>(currently)</i> Outpatient Specialty Clinics</p>	<p>Max. Capacity: 10,084</p>
<p>Valencia/Canyon Country</p> <p>Pitchess Detention Center</p> <p>East Facility 29310 The Old Road Castaic 91384-2905</p> <p>North Facility 29320 The Old Road Castaic 91384-2905</p> <p>North County Correctional Facility 29340 The Old Road Castaic 91384-2905</p>	<p>Max. Capacity: 9,210</p>
<p>Lynwood</p> <p>Century Regional Detention Facility 11705 South Alameda St. Lynwood, CA 90262</p>	<p>Max. Capacity: 2,070</p>
<p>Mira Loma (Not included in Total) 45100 N. 60th Street Lancaster, CA 93536</p>	<p>Max. Capacity: 1,096</p>
<p><u>TOTAL</u></p>	<p>21,364 Max Capacity 19,286 Average Daily Census</p>
<p>Community Based Alternatives to Custody</p> <p>Electronic Monitoring Work Release Weekenders Inmate Station Workers</p>	
	<p>Average: 1,879</p>

JAIL OUTPATIENT PHYSICIAN SPECIALTY CLINIC SERVICES**NUMBER OF PATIENTS/VISITS BY FACILITY/LOCATION**
BY CLINIC SERVICE

<u>Specialty Clinic¹</u>	<u>Estimated Monthly Patients</u>	<u>Est. Monthly Visits</u>	<u>Specialty Clinic Location²</u>	<u>Additional Telemedicine Services³</u>
CARDIOLOGY				
MC Jail ⁴	30-40		MCJ	TM
CRDC ⁵	3-5		TM MCJ	TM MCJ
PDC ⁶	10-15		PDC	TM
Mira Loma	<u>3-5</u>		TM MCJ	TM MCJ
Total	50/20k	77		
DERMATOLOGY				
MC Jail	7-10		MCJ	TM
CRDC	5-10		TM MCJ	TM MCJ
PDC	7-10		PDC	TM
Mira Loma	<u>3-5</u>		TM MCJ	TM MCJ
Total	24/20k	32		
ENDOCRINOLOGY				
MC Jail	>3		-	TM (from hospital facility)
CRDC	>2		-	TM (from hospital facility)
PDC	>3		-	TM (from hospital facility)
Mira Loma	<u>≥2</u>		-	TM (from hospital facility)
Total	6/20k	10		
GASTROENTEROLOGY				
MC Jail	18-22		MCJ	TM
CRDC	8-10		CRDC	TM
PDC	18-22		PDC	TM
Mira Loma	<u>2-5</u>		MCJ	TM
Total	56/20k	59		
GENERAL SURGERY				
MC Jail	22-30		MCJ	TM
CRDC	10-12		CRDC	TM
PDC	22-30		PDC	TM
Mira Loma	<u>2-5</u>		MCJ	TM
Total	58/20k	77		
GYNECOLOGY				
MC Jail	>0		NA	-
CRDC	10		CRDC	TM
PDC	>0		NA	-
Mira Loma	<u>≥0</u>		NA	-
Total	10/2k	10		

JAIL OUTPATIENT PHYSICIAN SPECIALTY CLINIC SERVICES (Cont.)

<u>Specialty Clinic</u>	<u>Estimated Monthly Patients</u>	<u>Est. Monthly Visits</u>	<u>Specialty Clinic Location</u>	<u>Additional Telemedicine Services</u>
HEMATOLOGY/ ONCOLOGY				
MC Jail	2-3		LAC+USC MC	-
CRDC	>2		LAC+USC MC	-
PDC	2-3		LAC+USC MC	-
Mira Loma	≥2		LAC+USC MC	-
Total	5/20k	10		
HEPATOLOGY/LIVER				
MC Jail	2-8		-	TM (from hospital facility)
CRDC	2-3		-	TM (from hospital facility)
PDC	2-8		-	TM (from hospital facility)
Mira Loma	1		-	TM (from hospital facility)
Total	15/20k	20		
INFECTIOUS DISEASE				
MC Jail	7-10 T		TM-MCJ	TM MCJ
CRDC	2-3		TM-MCJ	TM MCJ
PDC	7-10		TM-MCJ	TM MCJ
Mira Loma	>2		TM-MCJ	TM MCJ
Total	20/20k	25		
MRI/CT⁷				
MC Jail	15-20		MCJ Trailer	Reading
CRDC	5-8		MCJ Trailer	Reading
PDC	15-20		MCJ Trailer	Reading
Mira Loma	2-3		MCJ Trailer	Reading
Total	50/20k	51		
NEUROLOGY				
MC Jail	3-7		-	TM (from hospital facility)
CRDC	>2		-	TM (from hospital facility)
PDC	3-7		-	TM (from hospital facility)
Mira Loma	≥1		-	TM (from hospital facility)
Total	15/20k	16		
NEUROSURGERY				
MC Jail	>2		-	TM (from hospital facility)
CRDC	trace		-	TM (from hospital facility)
PDC	>2		-	TM (from hospital facility)
Mira Loma	trace		-	TM (from hospital facility)
Total	2/20k	4		
OBSTETRICS				
MC Jail	>0		-	-
CRDC	>5		CRDC	-
PDC	>0		-	-
Mira Loma	≥0		-	-
Total	4/2k	10		

JAIL OUTPATIENT PHYSICIAN SPECIALTY CLINIC SERVICES (Cont.)

<u>Specialty Clinic</u>	<u>Estimated Monthly Patients</u>	<u>Est. Monthly Visits</u>	<u>Specialty Clinic Location</u>	<u>Additional Telemedicine Services</u>
OCCUPATIONAL THERAPY				
MC Jail	3-8		MCJ	-
CRDC	>2		MCJ	-
PDC	3-8		PDC	-
Mira Loma	≥2		MCJ	-
Total	15/20k	240		
OPHTHALMOLOGY				
MC Jail	7-10		MCJ	TM
CRDC	5-7		CRDC	TM
PDC	7-10		PDC	TM
Mira Loma	≥2		MCJ	TM
Total	30/20k	27		
ORAL SURGERY/DENTAL				
MC Jail	5-6		Pvt Dr. Office	-
CRDC	1-2		Pvt Dr. Office	-
PDC	5-6		Pvt. Dr. Office	-
Mira Loma	1		Pvt. Dr. Office	-
Total	12/20k	15		
ORTHOPEDICS				
MC Jail	30-40		MCJ	TM
CRDC	8-10		CRDC	TM
PDC	30-40		PDC	TM
Mira Loma	5-10		MCJ	TM
Total	75/20k	100		
OTOLARYNGOLOGY				
MC Jail	5-10		MCJ	TM
CRDC	>2		CRDC	TM
PDC	5-10		PDC	TM
Mira Loma	≥2		MCJ	TM
Total	20/20k	22		
PHYSICAL THERAPY				
MC Jail	35		MCJ	-
CRDC	6		CRDC	-
PDC	35		PDC	-
Mira Loma	5		MCJ	-
Total	90/20k	648		
PLASTIC SURGERY				
Metro-Main Jail	2-3		LAC+USC MC	TM (from hospital facility)
CRDC	>2		LAC+USC MC	TM (from hospital facility)
PDC	2-3		LAC+USC MC	TM (from hospital facility)
Mira Loma	≥2		LAC+USC MC	TM (from hospital facility)
Total	5/20k	4		

JAIL OUTPATIENT PHYSICIAN SPECIALTY CLINIC SERVICES (Cont.)

<u>Specialty Clinic</u>	<u>Estimated Monthly Patients</u>	<u>Est. Monthly Visits</u>	<u>Specialty Clinic Location</u>	<u>Additional Telemedicine Services</u>
PODIATRY				
MC Jail	10-15		MCJ	TM
CRDC	2-5		CRDC	TM
PDC	10-12		PDC	TM
Mira Loma	<u>1-2</u>		MCJ	TM
Total	35/20k	34		
PULMONARY				
MC Jail	5-10		MCJ	TM
CRDC	>3		TM or Pvt. Dr. Office	TM
PDC	5-10		PDC	TM
Mira Loma	<u>>3</u>		MCJ	TM
Total	20/20k	26		
RENAL - Nephrology				
MC Jail	1-3		Pvt. Dr. Office/dialysis center	-
CRDC	>2		Pvt. Dr. Office/dialysis center	-
PDC	1-3		Pvt. Dr. Office/dialysis center	-
Mira Loma	<u>1</u>		Pvt. Dr. Office/dialysis center	-
Total	10/20k	8		
RHEUMATOLOGY				
MC Jail	1-3		MCJ	TM (from hospital facility)
CRDC	>2		CRDC	TM (from hospital facility)
PDC	1-3		PDC	TM (from hospital facility)
Mira Loma	<u>1</u>		MCJ	TM (from hospital facility)
Total	10/20k	9		
UROLOGY				
MC Jail	25-30		MCJ	TM
CRDC	8-10		CRDC	TM
PDC	25-30		PDC	TM
Mira Loma	<u>2-5</u>		MCJ	TM
Total	70/20k	75		
VASCULAR SURGERY				
MC Jail	1-2		LAC+USC MC	TM (from hospital facility)
CRDC	>2		LAC+USC MC	TM (from hospital facility)
PDC	1-2		LAC+USC MC	TM (from hospital facility)
Mira Loma	<u>trace</u>		LAC+USC MC	TM (from hospital facility)
Total	2/20k	6		
Grand Total	<u>709</u>⁸	<u>1,615</u>⁹		

ier:jopscs
1/22/08

JAIL OUTPATIENT PHYSICIAN SPECIALTY CLINIC SERVICES (Cont.)

ENDNOTES

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- ¹ Patients and visits are estimated. Contractor shall be required to adjust to actual patient and visit volume and staff Physician Specialty Clinic services accordingly.
 - ² It is anticipated that the location where specialty clinic scheduled patients will be seen, in person or via telemedicine, will primarily be on jail grounds. Occasionally, patients will need to be seen at the private physician's office. Patients at Mira Loma will be seen in person at MCJ or at Mira Loma via telemedicine.
 - ³ In addition to the scheduled patient in the particular specialty clinic, it is anticipated that the Contractor will be required to see patients, via telemedicine, on an as needed basis. (Location TBD)
 - ⁴ MC Jail and MCJ mean "Men's Central Jail".
 - ⁵ CRDC means "Century Regional Detention Center".
 - ⁶ PDC means "Pitchess Detention Center".
 - ⁷ It is anticipated that the Contractor will provide (or subcontract for) On-Demand MRI/CT services and provide a mobile trailer for such services on a monthly basis on the grounds of the MCJ. The additional services are for reading the film and transmitting results.
 - ⁸ Total does not include patients seen via telemedicine on an additional, as-needed basis
 - ⁹ Total does not include telemedicine visits provided on an additional, as-needed basis.